

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
DECEMBER 17, 2015
4:30 P.M.

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF REGULAR MEETING OF NOVEMBER 23, 2015
6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
 - (2) EMPLOYEE RELATIONS – Commissioners Rajacich
 - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
 - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - (5) OPERATIONS/INSURANCE - Commissioner Bethea
 - (6) AD HOC – Commissioner Edwards
7. RESOLUTIONS
 - A. RESOLUTION ADOPTING THE 2016 BUDGET FOR CUMBERLAND COUNTY UTILITIES AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2016
 - B. RESOLUTION AUTHORIZING THE TRUSTEE TO TRANSFER EXCESS FUNDS IN THE RENEWAL AND REPLACEMENT FUND TO THE REVENUE FUND IN ACCORDANCE WITH THE REQUIREMENT OF THE GENERAL BOND RESOLUTION
 - C. RESOLUTION DESIGNATING OFFICIAL BANKS FOR DEPOSITORY AND TRANSACTION OF CUMBERLAND COUNTY UTILITIES AUTHORITY BANKING BUSINESS
 - D. RESOLUTION TO CONTINUE, ESTABLISH AND MAINTAIN ACCOUNTS WITH BB & T BANK AND TD WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS
 - E. RESOLUTION APPROVING AND ADOPTING REVISIONS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN
 - F. RESOLUTION APPOINTING PATTI MCALLISTER AS THE CUMBERLAND COUNTY UTILITIES AUTHORITY'S COMPLIANCE OFFICER
 - G. RESOLUTION APPOINTING PATTI MCALLISTER AS ASSISTANT SECRETARY/TREASURER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 - H. RESOLUTION APPOINTING ROMANO, HEARING, TESTA AND KNORR AS ACCOUNTANTS AND AUDITORS FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 - I. RESOLUTION APPOINTING CONSULTING AND MUNICIPAL ENGINEERS (CME) AS CONSULTING ENGINEER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 - J. RESOLUTION APPOINTING JAMES K. GRACE, ESQUIRE AS GENERAL COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 - K. RESOLUTION AUTHORIZING AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS, EXHIBIT B, EXHIBIT C AND ARTICLE 3-PROHIBITED WASTES

- L. RESOLUTION TO UPDATE AUTHORIZING THE AUTHORITY'S DIRECTOR OR DEPUTY DIRECTOR TO CERTIFY NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS
 - M. RESOLUTION APPOINTING DOMINIC BUIRCH AS THE AUTHORITY OFFICER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 - N. RESOLUTION DESIGNATING CUMBERLAND ADVISORS AS THE AUTHORITY'S INVESTMENT ADVISOR
 - O. RESOLUTION OF ACCEPTANCE OF 2016 ASSESSMENT OF THE CUMBERLAND COUNTY INSURANCE COMMISSION
 - P. RESOLUTION APPOINTING THE HARDENBERG INSURANCE GROUP AS RISK MANAGEMENT CONSULTANTS
 - Q. RESOLUTION TO ENTER INTO A CONTRACT WITH PTP CONSULTING, INC., FOR PROFESSIONAL SERVICES RELATED TO HEALTH AND SAFETY PROGRAM, TRAINING AND INSPECTION
 - R. RESOLUTION ESTABLISHING THE RE-APPOINTMENT AND EMPLOYMENT CONTRACT WITH G. STEVEN ERRICKSON AS DIRECTOR OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
 - S. RESOLUTION ESTABLISHING REGULAR FULL-TIME EMPLOYMENT, TITLE AND RATE OF PAY OF DALE WOLFE
 - T. RESOLUTION AWARDED AN EXTENDED CONTRACT TO Q. C. LABORATORIES FOR OUTSIDE LABORATORY SERVICES
 - U. RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY (I) APPROVING A PROJECT REPORT FOR CAPITAL IMPROVEMENTS OF THE AUTHORITY, AND (II) DIRECTING THAT NOTICE BE GIVEN OF A HEARING FOR THE PROJECT REPORT AND THE INTENT TO ADOPT A SUPPLEMENT BOND RESOLUTION OF THE AUTHORITY
- 8. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
 - 9. CHAIRMAN'S REMARKS
 - 10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
 - 11. PUBLIC PORTION
 - 12. ADJOURNMENT

Happy Holidays

CUMBERLAND COUNTY UTILITIES AUTHORITY
December 17, 2015

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, December 17, 2015 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Keith Wasserman, Vice-Chairman
Edward Bethea, Commissioner
Angelia Edwards, Commissioner
Harvey Friedman, Commissioner
Zarko Rajacich, Commissioner
Douglas VanSant, CommioSSIONER
Stephen Testa, Auditor
Robert O'Donnell, General Counsel
Jerome A. Harris, Engineer
C. Kenneth Hill, Secretary
James Quinn, Treasurer
G. Steven Errickson, Director
A. Michael Fernandez, Deputy Director
Dominic Buirch, Business Administrator
Patti McAllister, Assistant Secretary – Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of November 23, 2015. Motion was made by Commissioner Bethea, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

Chairman Jones called for reports.

REPORTS

Director

Director Errickson submitted the November 2015 Discharge Monitoring Report (DMR) for inclusion in the minutes for this meeting. The Authority met all permit discharge conditions during the month and the plant continues to operate very well.

The Director reported meeting with Jerry Harris, Authority Engineer and members of his staff to discuss plant operations and to tour the plant and observe functions throughout the complex. There has been some issues with rags, jump suits and plastic getting into the plant and clogging everything. This is something we will be addressing in the coming year.

Director Errickson also reported meeting with the Cumberland County Solid Waste Committee this month as a committee member. One of the major issues facing Cumberland County is the illegal dumping of trash, appliances and TVs by the road side and NJ State game lands. Everyone should be reminded that TV's and computers can be taken back to the place of purchase without a fee. In NJ it's the law for these items to be recycled by the manufacturer.

He also reported attending two meetings with CCIA to further discuss leasing a Paddle Dryer used for drying sludge. Hopefully this would be a great benefit to the CCUA and the CCIA in saving money and providing landfill cover to the CCIA. We believe we will see much more progress in 2016.

He further noted that the Authority applied 595,000 gallons of sludge at Cumberland Nurseries during the second half of 2015. This resulted in a savings of almost \$ 38,000 had we taken a comparable amount of sludge for incineration at ACUA.

Director Errickson informed the Board that we received our final discharge permit and have been reviewing it. There are significant changes from the draft, that in our opinion, warranted further review. Therefore, we are formally requesting a stay of some of the permit conditions until we can determine whether they are appropriate.

Mr. Errickson reported that the Authority is extending our contract with QC Laboratories for 2 more years in accordance with our bid agreement with them. There are no changes in the contract prices, other than to include two new tests that were not done under our old discharge permit.

The Director noted that we received the DEP report from our lab inspection in June. Several significant problems were noted, primarily having to do with complying with updated quality control requirements. This is under review and a response will be prepared in January.

Director Errickson stated that there has been various meetings and discussions during the month with our engineer, staff and manufacturer representatives to assess the impact of excess solids in our influent and methods of reducing them. This is something that will demand attention in the coming year.

The Director also reported working with Bond Counsel to make sure our financial bases are covered prior to our NJEIT Bond Issue in 2016.

Director Errickson noted that there are a large number of resolutions on the agenda tonight. Hopefully everyone read and understands each resolution and is ready to vote on these matters.

He thanked everyone for their hard work and support given to him this past year and wished everyone a Safe and Happy Holiday. The Director further reminded everyone that retiree, John Healey is again conducting the annual Authority Christmas Bike Drive for the kids in the area and is asking for a donation of any amount you can give.

In conclusion, the Director offered his thanks to Deputy Director Michael Fernandez, Administrative Assistant Patti McAllister, Business Administrator Dominic Buirch and Authority Engineer Jerry Harris for their help with preparing his reports.

Engineer

Mr. Harris reported that design activities continued relative to the design of the 2016 NJEIT Projects, which are the upgrade of the Upper Deerfield (Seabrook) Pumping Station and miscellaneous improvements to the Wastewater Treatment Plant. Work is continuing on developing plans and specifications suitable for bidding and responding to NJDEP comments. A Treatment Works Approval permit application for the Upper Deerfield Pump Station was submitted to the NJDEP. A waiver for a TWA permit for the plant project has been obtained from NJDEP.

Mr. Harris also reported that he reviewed the Final NJDES Discharge permit received from the NJDEP. He is coordinating comments with Deputy Director Fernandez.

Mr. Harris noted that he prepared an amendment to the Engineer's Annual Report for 2015 to clarify the recommended funding levels for the Renewal and Replacement Fund and the Plant Reconstruction Fund.

Mr. Harris lastly reported that a CME Associates team visited the wastewater treatment plant on December 3, 2015 to discuss possible future improvements with emphasis on septage and solids handling. He was also available to provide assistance to the Director and Deputy Director on biogas, sludge management and clarifier coating issues.

Auditor

Mr. Testa reported that he provided staff assistance with respect to Local Public Contract Law questions and worked with management and Bond Counsel with respect to the proposed Series 2016 NJEIT Loans.

Mr. Testa noted that Resolution A on the agenda is to adopt the 2016 Budget. The State has given approval to adopt the 2016 Budget and the Authority held its public hearing on the Budget at the November meeting, and it is appropriate to adopt the Budget at this time.

Resolution B is an annual resolution which directs the trustee to transfer the interest earned in the Renewal & Replacement Fund to the Revenue Fund as required by the Authority's Bond Resolution.

There are other reorganization type resolution such as Resolutions C, D and E that are done each year regarding official banks and depositories and banking business as well as updating the Authority's Cash Management Plan as required. These generally authorize the Authority to do business with certain banks and establish accounts, however this can be amended during the year should the Authority wish to do so.

Lastly and not to be presumptuous, Mr. Testa noted a Resolution on the agenda reappointing his firm for 2016. He stated that "we truly appreciate the Authority's continued confidence in our firm and, as always look forward to serving the Authority."

General Counsel

Mr. O'Donnell reported that Trial date for the clarifier case is now scheduled for January 30, 2016.

Mr. O'Donnell stated he had reviewed one RFQ for the Accountant and two for the Engineer. All three met the requirements for the RFQs. Mr. O'Donnell stated he was available for any questions or concerns by the Director, staff and Commissioners.

Committees

The Employee Relations, Community/Industrial Relations and the Chairman's Special Committee met this past month. Copies of the minutes of the meetings are in the Commissioners packets today.

RESOLUTIONS

RESOLUTION (2711) ADOPTING THE 2016 BUDGET CUMBERLAND COUNTY UTILITIES AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2016 offered by Vice-Chairman Wasserman, seconded by Commissioner Bethea and carried unanimously at roll call.

RESOLUTION (2712) AUTHORIZING THE TRUSTEE TO TRANSFER EXCESS FUNDS IN THE RENEWAL AND REPLACEMENT FUND IN ACCORDANCE WITH THE REQUIREMENT OF THE GENERAL BOND RESOLUTION offered by Commissioner Bethea, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2713) DESIGNATING OFFICIAL BANKS FOR DEPOSITORY AND TRANSACTION OF CUMBERLAND COUNTY UTILITIES AUTHORITY BANKING BUSINESS offered by Commissioner Bethea, seconded by Commissioner VanSant and carried unanimously at roll call.

RESOLUTION (2714) TO ESTABLISH, CONTINUE AND MAINTAIN ACCOUNTS WITH BB&T AND TD WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS offered by Commissioner Rajacich, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2715) APPROVING AND ADOPTING REVISIONS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN offered by Commissioner Bethea, seconded by Commissioner VanSant and carried unanimously at roll call.

RESOLUTION (2716) APPOINTING PATTI L. MCALLISTER AS THE CUMBERLAND COUNTY UTILITIES AUTHORITY'S COMPLIANCE OFFICER offered by Commissioner Rajacich, seconded by Commissioner Bethea and carried unanimously at roll call.

RESOLUTION (2717) APPOINTING PATTI L. MCALLISTER AS ASSISTANT SECRETARY/TREASURER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Bethea, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2718) APPOINTING ROMANO, HEARING, TESTA AND KNORR CERTIFIED PUBLIC ACCOUNTANTS, AS ACCOUNTANTS AND AUDITORS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Friedman, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2719) APPOINTING CME ASSOCIATES AS CONSULTING ENGINEERS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Bethea, seconded by Commissioner Rajacich and carried unanimously at roll call.

RESOLUTION (2720) APPOINTING JAMES K. GRACE, ESQUIRE AS GENERAL COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Rajacich, seconded by Commissioner VanSant and carried unanimously at roll call.

RESOLUTION (2721) AUTHORIZING AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS, EXHIBIT B, EXHIBIT C AND ARTICLE III-PROHIBITED WASTES offered by Commissioner Bethea, seconded by Commissioner VanSant and carried unanimously at roll call.

RESOLUTION (2722) TO UPDATE AUTHORIZING THE AUTHORITY'S DIRECTOR OR DEPUTY DIRECTOR TO CERTIFY NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2723) APPOINTING DOMINIC BUIRCH, AS THE AUTHORITY OFFICER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Bethea, seconded by Commissioner VanSant and carried unanimously at roll call.

RESOLUTION (2724) DESIGNATING CUMBERLAND ADVISORS AS THE AUTHORITY'S INVESTMENT ADVISOR offered by Commissioner Bethea, seconded by Commissioner Friedman and carried unanimously at roll call.

RESOLUTION (2725) OF ACCEPTANCE OF 2016 ASSESSMENT OF THE CUMBERLAND COUNTY INSURANCE COMMISSION offered by Commissioner Bethea, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2726) APPOINTING THE HARDENBERGH INSURANCE GROUP AS RISK MANAGEMENT CONSULTANTS offered by Vice-Chairman Wasserman, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2727) TO ENTER INTO A CONTRACT WITH PTP CONSULTING, INC FOR PROFESSIONAL SERVICES RELATED TO HEALTH AND SAFETY PROGRAM, TRAINING AND INSPECTION offered by Commissioner Bethea, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2728) ESTABLISHING THE RE-APPOINTMENT AND EMPLOYMENT CONTRACT WITH G. STEVEN ERRICKSON AS DIRECTOR OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner VanSant, seconded by Commissioner Friedman and carried unanimously at roll call.

RESOLUTION (2729) ESTABLISHING REGULAR FULL-TIME EMPLOYMENT, TITLE AND RATE OF PAY OF DALE WOLFE offered by Commissioner Bethea, seconded by Commissioner Rajcich and carried unanimously at roll call.

RESOLUTION (2730) TO EXTEND THE CONTRACT WITH QC LABORATORIES INC. FOR PROVIDING OUTSIDE LABORATORY SERVICES offered by Commissioner Bethea, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2731) OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY (I) APPROVING A PROJECT REPORT FOR CAPITAL IMPROVEMENTS OF THE AUTHORITY, AND (II) DIRECTING THAT NOTICE BE GIVEN OF A HEARING FOR THE PROJECT REPORT AND THE INTENT TO ADOPT A SUPPLEMENTAL BOND RESOLUTION OF THE AUTHORITY offered by Commissioner Bethea, seconded by Commissioner VanSant and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$ 1,723,313.79
Operating Account	611,108.39
Petty Cash	500.00
Sensor Account	8,038.73
General Account	3,044,302.17
Plant Reconstruction/Replacement	2,168,496.52
User Revenue Reserve	221,190.70
Trust Account	3,005,829.81
Total Cash Position	\$ 10,782,780.11

Treasurer Quinn reported that the bills submitted for payment today for the Operating Account total \$398,280.78. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2732) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Bethea, seconded by Commissioner VanSant and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked everyone for their hard work and for the dedicated staff and employees for doing a great job which keeps costs low and keeps the facility running smoothly.

The Chairman received a resignation letter from Treasurer James Quinn. He thanked Mr. Quinn for his many years of service as Authority Treasurer. Chairman Jones further offered his Best Wishes for a Safe and Happy Holiday season.

Commissioners-Public

Several comments were made. Commissioner Edwards wished everyone Merry Christmas and a Happy New Year. Commissioner Bethea offered his best wishes to Mr. Quinn and Happy Holidays to everyone. Commissioner VanSant thanked Mr. Quinn for his many years of dedicated service to the Authority and wished him good luck with his new seat on the Freeholder Board.

Freeholder Doug Long thanked everyone for their help as he served as the Freeholder liaison to this Authority.

Nancy Ridgeway wished everyone Happy Holidays.

The meeting was adjourned on a motion from Commissioner Bethea.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday January 21, 2016 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2711</u>
EDWARD BETHEA	x				Offered By <u>Wasserman</u>
ANGELIA EDWARDS	x				Seconded By <u>Bethea</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

A RESOLUTION ADOPTING THE 2016 BUDGET
CUMBERLAND COUNTY UTILITIES AUTHORITY
FISCAL YEAR PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2016

WHEREAS, the Annual Budget and Capital Budget for the Cumberland County Utilities Authority for the fiscal year period beginning January 1, 2016 and ending December 31, 2016 has been presented and adopted before the Commissioners of the Authority at its open public meeting of December 17, 2015; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,692,000, Total Appropriations, including any Accumulated Deficit, if any, of \$6,772,000 and Total Unrestricted Net Position utilized of \$80,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,950,000, Total Unrestricted Net Position planned to be utilized of \$150,000, and Total Renewal & Replacement Reserve Fund planned to be utilized of \$300,000.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority, at an open public meeting held on December 17, 2015, that the Annual Budget and Capital Budget/Program of the Cumberland County Utilities Authority for the fiscal year beginning January 1, 2016 and ending December 31, 2016, is hereby adopted and shall constitute an appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budge/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2712</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>Wasserman</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

A RESOLUTION AUTHORIZING THE TRUSTEE TO TRANSFER EXCESS FUNDS IN THE RENEWAL AND REPLACEMENT FUND IN ACCORDANCE WITH THE REQUIREMENT OF THE GENERAL BOND RESOLUTION

WHEREAS, the Renewal and Replacement Fund was established by the Cumberland County Utilities Authority as required by the General Bond Resolution; and

WHEREAS, Section 511(c) of the General Bond Resolution outlines the procedure to withdraw and transfer excess funds from the Renewal and Replacement Fund; and

WHEREAS, the Engineer has certified that a balance of \$600,000 is sufficient for 2015 to cover the cost of required replacements, renewals, major repairs or maintenance items of a type not recurring annually; and

WHEREAS, the Renewal and Replacement Fund currently has and will continue to accumulate amounts in excess of \$600,000.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Trustee is to transfer all amounts in excess of \$600,000 at the direction of the Authority Officer.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2713</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>VanSant</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION DESIGNATING OFFICIAL BANKS FOR DEPOSITORY
AND TRANSACTION OF CUMBERLAND COUNTY UTILITIES
AUTHORITY BANKING BUSINESS

WHEREAS, pursuant to the provisions of the New Jersey Utilities Authority Law P.L. 1977, Chapter 384 (N.J.S.A. 40:14B-1 et seq.), the Cumberland County Utilities Authority designates official banks for the transaction of its banking business.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That any bank organized under the laws of the State of New Jersey, or organized under the laws of the United States, and having its place of business in the State of New Jersey, be and are hereby designated as official banks for the depository of the Cumberland County Utilities Authority funds and the transaction of banking business with the Cumberland County Utilities Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
EDWARD BETHEA	x				RESOLUTION <u>2714</u>
ANGELIA EDWARDS	x				Offered By <u>Rajacich</u>
HARVEY FRIEDMAN	x				Seconded By <u>Wasserman</u>
ZARKO RAJACICH	x				Dated <u>December 17, 2015</u>
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

A RESOLUTION TO ESTABLISH, CONTINUE AND MAINTAIN ACCOUNTS WITH BB&T AND TD WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS

WHEREAS, the Cumberland County Utilities Authority wishes to establish and maintain the following checking accounts with Branch Banking and Trust Company (BB&T):

Payroll Checking Account	# 1310000212809
Operating Checking Account	# 1310000212795
Petty Cash Account	# 1310000212825
Daily Revenue Account	# 1310000212787
Escrow Account for CCUA Sensors	# 1310000212817

and;

WHEREAS, the Cumberland County Utilities Authority wishes to continue and maintain the following investment management accounts with TD Wealth Management:

Plant Reconstruction or Replacement Account	# 81-8886-06-1
General Account	# 81-8886-01-2
User Revenue Reserve	#81-8886-00-4

and;

WHEREAS, the Cumberland County Utilities Authority wishes to continue and maintain the following Trust accounts with TD Wealth Management:

Revenue Fund	# 81-8886-02-0
1997 Debt Service Reserve Fund	# 81-8886-03-8
Renewal & Replacement Fund	# 81-8886-05-3
1997 Bond Service Fund	# 81-8886-07-9
NJEIT 2013 Project Account	# 81-8961-01-3

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the following accounts be established, continued and maintained with BB&T (Hereinafter called Bank):

- Payroll Checking
- Operating Checking
- Petty Cash Checking
- Daily Revenue
- Escrow Account for CCUA Sensors

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
EDWARD BETHEA	x				RESOLUTION <u>2715</u>
ANGELIA EDWARDS	x				Offered By <u>Bethea</u>
HARVEY FRIEDMAN	x				Seconded By <u>VanSant</u>
ZARKO RAJACICH	x				Dated <u>December 17, 2015</u>
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION APPROVING AND ADOPTING REVISIONS TO THE
CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN

WHEREAS, the State of New Jersey requires all governmental bodies to annually adopt a cash management plan pursuant to N.J.S.A. 40A:5-14; and

WHEREAS, the Authority desires to update its cash management plan in accordance with the requirements of N.J.S.A. 40A:5-14; and

WHEREAS, the Authority’s Director and Business Administrator have reviewed the updated cash management plan and recommend adoption by the Commissioners of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that

- 1. The updated Cash Management Plan attached to this resolution is hereby adopted and shall be in effect from January 1, 2016 and shall remain in effect until December 31, 2016.
- 2. That a copy of this plan be forwarded to the designated depositories contained in section IV of the Plan.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2716</u>
EDWARD BETHEA	x				Offered By <u>Rajacich</u>
ANGELIA EDWARDS	x				Seconded By <u>Bethea</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION APPOINTING PATTI L. McALLISTER AS THE CUMBERLAND COUNTY UTILITIES AUTHORITY'S COMPLIANCE OFFICER

WHEREAS, New Jersey Public Law 1975, Chapter 127 (Affirmative Action Regulations), was signed into law on June 23, 1975; and

WHEREAS, said Affirmative Action Regulations provided for the appointment of a Public Agency Compliance Officer (P.A.C.O.) who shall maintain liaison with and assist the State Treasurer in the implementation of said Affirmative Action Regulations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That Patti L. McAllister, Administrative Assistant of the Cumberland County Utilities Authority, be and is hereby appointed the Cumberland County Utilities Authority's Compliance Officer (P.A.C.O.) in accordance with New Jersey Public Law 1975, c. 127 (Affirmative Action Regulations).

2. That said Compliance Officer shall maintain liaison with, and assist, the State Treasurer in the implementation of said Affirmative Action Regulations. That said Compliance Officer shall perform the duties and exercise the powers as provided in New Jersey Public Law 1975, c. 127.

3. Said Compliance Officer shall serve until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2717</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>Wasserman</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION APPOINTING PATTI MCALLISTER AS
ASSISTANT SECRETARY/TREASURER OF THE
CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority determine it necessary and proper to appoint an Assistant Secretary/Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That Patti McAllister be and she is hereby appointed Assistant Secretary/Treasurer of the Cumberland County Utilities Authority for the calendar year 2015.
2. That the Assistant Secretary/ Treasurer shall, in the absence of the Secretary or Treasurer, perform the duties and exercise the powers of the Secretary or Treasurer, and shall perform such other duties as may be assigned to her from time to time by the Commissioners.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2718</u>
EDWARD BETHEA	x				Offered By <u>Friedman</u>
ANGELIA EDWARDS	x				Seconded By <u>Wasserman</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

A RESOLUTION APPOINTING ROMANO, HEARING, TESTA AND KNORR
CERTIFIED PUBLIC ACCOUNTANTS, AS ACCOUNTANTS AND
AUDITORS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, pursuant to N.J.S.A. 40:14B-66, this Authority shall employ a registered municipal accountant or a certified public accountant of New Jersey; and

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to determine the duties, compensation and term of office of such accountant; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with NJSA 19:44A-20.4 et.seq., which the Director and General Counsel reviewed and made their recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to enter into an Agreement with Romano, Hearing, Testa and Knorr for specialized accounting and auditing services to the Cumberland County Utilities Authority for the term of one year, commencing the first day of January 2016 and expiring on the thirty-first day of December 2016, or until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2719

Offered By Bethea

Seconded By Rajacich

Dated December 17, 2015

RESOLUTION APPOINTING CME ASSOCIATES
AS CONSULTING ENGINEERS OF THE
CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, there exists a need for engineering services, and funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with NJSA 19:44A-20.4 et. seq. which the Director and Employee Relations Committee reviewed and made their recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute an agreement with CME Associates, 3141 Bordentown Avenue, Parlin, New Jersey 08859 for engineering services to act as the Consulting Engineer for the term of one year, commencing the first day of January 2016 and expiring on the thirty-first day of December 2016.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2720</u>
EDWARD BETHEA	x				Offered By <u>Rajacich</u>
ANGELIA EDWARDS	x				Seconded By <u>VanSant</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION APPOINTING JAMES K. GRACE, ESQUIRE AS
GENERAL COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, there exists a need for legal services and funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq. which the Director and Employee Relations Committee reviewed and recommended.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute an agreement with James K. Grace, Esquire, located at 717 East Elmer Street, Vineland, New Jersey 08360 for legal services to act as General Counsel for the Cumberland County Utilities Authority for the term of one year, commencing the first day of January 2016 and expiring on the thirty-first day of December 2016, or until a successor is appointed.

Passed and adopted at a special meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:00 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2721</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>VanSant</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

A RESOLUTION AUTHORIZING AMENDMENTS TO THE SEWER
USE RULES AND REGULATIONS, EXHIBIT B, EXHIBIT C
AND ARTICLE III-PROHIBITED WASTES

WHEREAS, the Cumberland County Utilities Authority adopted Sewer Use Rules and Regulations on November 16, 1978; and

WHEREAS, by Resolution of the Authority, said Rules and Regulations have been revised periodically and were last amended on December 18, 2014; and

WHEREAS, a public hearing was held on November 23, 2015 to review proposed changes to the Sewer Use Rules and Regulations, Exhibit B, Exhibit C and Article III- Prohibited Wastes; and

WHEREAS, Exhibit B, “User Rate Structure of the Sewer Use Rules and Regulations” sets forth the Volume Charge per 1000 gallons and surcharges; and

WHEREAS, the intent of the proposed revisions to Exhibit C, is being made to add a new classification for “special wastes” that require special handling for discharge; and

WHEREAS, Article III- Prohibited Wastes is being amended to include quaternary ammonia compounds that are frequently used for industrial sanitation purposes; and

WHEREAS, it is the determination of the Authority to amend the Sewer Use Rules and Regulations as outlined above and as attached.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the CCUA Commissioners do approve the amended Sewer Use Rules and Regulations which are attached hereto and made a part hereof.
2. That the Sewer Use Rules and Regulations as amended shall become effective January 1, 2016.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2722</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>Edwards</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION TO UPDATE AUTHORIZING
THE AUTHORITY’S DIRECTOR OR DEPUTY DIRECTOR TO CERTIFY
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS

WHEREAS, the Cumberland County Utilities Authority receives, from time to time as required by permit applicants to the New Jersey Department of Environmental Protection (NJDEP), requests for project approval endorsement, or conformance certification; and

WHEREAS, the Cumberland County Utilities Authority’s Director or Deputy Director is charged with reviewing all such requests and determining whether or not said requests are in conformance with the applicable Sewer Use Rules and Regulations, Wastewater Management Plan, or 201 Facilities Plan adopted by the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority, as follows:

1. That the Director or Deputy Director of the Cumberland County Utilities Authority is authorized to receive and review all applications to the New Jersey Department of Environmental Protection for project endorsement, certification, or approval and is further authorized, on behalf of the Cumberland County Utilities Authority, to sign appropriate endorsements or certifications when said applications are in compliance with the Wastewater Management Plan, 201 Facilities Plan, and/or Sewer Use Rules and Regulations.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2723</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>VanSant</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION APPOINTING DOMINIC BUIRCH, AS THE AUTHORITY OFFICER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the General Bond Resolution No. 183 was adopted February 7, 1977 by the Cumberland County Utilities Authority (formerly the Cumberland County Sewerage Authority); and

WHEREAS, the said Bond Resolution provides for the appointment of an Authority Officer who shall have certain authority to perform such acts and sign such documents in association with the Trustee of the Bond holders.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That Dominic Buirch be and he is hereby appointed Authority Officer, in accordance with the Authority's General Bond Resolution No. 183.
2. That said Authority Officer shall perform the duties and exercise the powers as provided in the Authority General Bond Resolution No. 183.
3. Said Authority Officer shall serve until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2724</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>Friedman</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION DESIGNATING CUMBERLAND ADVISORS AS THE
AUTHORITY’S INVESTMENT ADVISOR

WHEREAS, the need exists for an Investment Advisor registered with the SEC;
and

WHEREAS, the Authority’s current investment advisor, the Cumberland
Advisors was appointed for this position by Resolution #2462 on January 19, 2012; and

WHEREAS, it is in the best interest of the Cumberland County Utilities
Authority to continue to have this position filled; and

WHEREAS, the Finance and Budget Committee recommend Cumberland
Advisors be appointed to fill this position.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the
Cumberland County Utilities Authority that Cumberland Advisors be and are hereby
designated as investment advisor for the Authority investments.

Passed and adopted at the regular meeting of the Cumberland County Utilities
Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New
Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2725</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>Wasserman</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION OF ACCEPTANCE OF 2016 ASSESSMENT OF THE
CUMBERLAND COUNTY INSURANCE COMMISSION

WHEREAS, the Cumberland County Utilities Authority has previously agreed to join the Cumberland County Insurance Commission (“Commission”) subject only to the right to approve its assessments following processing and approval of its application; and

WHEREAS, the “Commission” has certified an annual assessment in the amount of \$85,519 for the coverage in the Cumberland County Insurance Commission for 2016; and

WHEREAS, the certified assessment has been recommended for approval.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Cumberland County Utilities Authority do hereby approve of the assessment and ratify its prior agreement with the “Commission” effective January 1, 2016.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2726</u>
EDWARD BETHEA	x				Offered By <u>Wasserman</u> Seconded By <u>Edwards</u> Dated <u>December 17, 2015</u>
ANGELIA EDWARDS	x				
HARVEY FRIEDMAN	x				
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

A RESOLUTION APPOINTING THE HARDENBERGH INSURANCE GROUP AS
RISK MANAGEMENT CONSULTANTS

WHEREAS, the Cumberland County Utilities Authority has a need for a Risk Management Consultant; and

WHEREAS, the Hardenbergh Insurance Group has experience in providing and performing the various professional services as detailed in the Cumberland County Insurance Commission’s Rules and Regulations; and

WHEREAS, due to the amount of the contract, there is no need to request bids; and

WHEREAS, payment is made by the Cumberland County Insurance Commission and included in the 2016 assessment.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Cumberland County Utilities Authority hereby appoint Hardenbergh Insurance Group, P.O. Box 8000, Marlton, New Jersey 08053 as its Risk Management Consultant in accordance with the Cumberland County Insurance Commission’s Rules and Regulations, for the year 2016 and

BE IT FURTHER resolved by the Commissioners of the Cumberland County Utilities Authority that the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute the Risk Management Consultant’s Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1)(a)(i).

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2727</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>Edwards</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION TO ENTER INTO A CONTRACT WITH
PTP CONSULTING, INC. FOR PROFESSIONAL SERVICES RELATED
TO HEALTH AND SAFETY PROGRAM, TRAINING AND INSPECTION

WHEREAS, there exists a need for an Occupational Safety Program for the employees of the Cumberland County Utilities Authority and funds are available for this purpose; and

WHEREAS, PTP Consulting, Inc., is licensed and certified through the N.J. Department of Labor in a field of study requiring specialized instruction in a prolonged form and course with certification by examination and has experience in providing an Occupational Safety Program; and

WHEREAS, due to the amount of the contract, there is no need to request bids.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows that the Chairman and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to enter into an agreement with PTP Consulting, Inc, 1531 Kings Highway, Swedesboro, NJ 08085, for conducting an occupational safety program for the year 2016, for the employees of the Cumberland County Utilities Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 15, 2015 at 4:30 p.m. prevailing time.

DATED: December, 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2728</u>
EDWARD BETHEA	x				Offered By <u>VanSant</u>
ANGELIA EDWARDS	x				Seconded By <u>Friedman</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

A RESOLUTION ESTABLISHING THE RE-APPOINTMENT AND
EMPLOYMENT CONTRACT WITH G. STEVEN ERRICKSON AS DIRECTOR
OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the Cumberland County Utilities Authority employs G. Steven Errickson as Director of the Authority; and

WHEREAS, the Commissioners are desirous of renewing an employment contract with Mr. Errickson; and

WHEREAS, the members of the Authority’s Employee Relations Committee have reviewed the conditions of the presented employment contract with Mr. Errickson and unanimously support the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority to re-appoint and establish an Employment Agreement with G. Steven Errickson, Director of the Authority, as follows:

- 1. The Agreement sets conditions of employment, salary and benefits for G. Steven Errickson for a period effective March 4, 2016 through March 3, 2019.
- 2. Increases to the Director’s base annual salary are 3% March 4, 2016 through March 3, 2017; a 3% raise the second year, through March 3, 2018; and a 3% raise the third year, through March 3, 2019.
- 3. The Agreement shall remain in force until the expiration date or as terminated by procedures established in said agreement.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
EDWARD BETHEA	x				RESOLUTION <u>2729</u>
ANGELIA EDWARDS	x				Offered By <u>Bethea</u>
HARVEY FRIEDMAN	x				Seconded By <u>Rajacich</u>
ZARKO RAJACICH	x				Dated <u>December 17, 2015</u>
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION ESTABLISHING REGULAR FULL-TIME EMPLOYMENT,
TITLE AND RATE OF PAY OF DALE WOLFE

WHEREAS, the Cumberland County Utilities Authority owns and operates a Sewerage Treatment Plant located in the City of Bridgeton, and requires employees to operate, manage, and conduct its business; and

WHEREAS, among the powers granted to the Authority by N.J.S.A. 40:14B-18, are the powers to hire employees and determine their duties and compensation; and

WHEREAS, the Authority hired Dale Wolfe to serve in the classification of Maintenance Repairer, and

WHEREAS, the said Dale Wolfe has successfully completed the 90-day employment introductory period.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That Dale Wolfe be established as a Regular Employee of the Authority, in the classification title of Maintenance Repairer, at the hourly rate of pay of \$18.04 effective, immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2730</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>Wasserman</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION TO EXTEND THE CONTRACT WITH
QC LABORATORIES INC. FOR PROVIDING OUTSIDE LABORATORY SERVICES

WHEREAS, the Cumberland County Utilities Authority entered into a contract on December 20, 2013 with QC Laboratories Inc. for providing Outside Laboratory Services, in an estimated amount of \$24,347 per year, terminating December 31, 2015; and

WHEREAS, the Specifications for this contract provide that it may be extended for an additional period, up to 24 months; and

WHEREAS, QC Laboratories Inc. has indicated, by written notice, their desire to extend the terms and conditions of their proposal for an additional 24 month period to expire December 31, 2017; and

WHEREAS, the Authority has been satisfied with the services rendered by QC Laboratories Inc., 1205 Industrial Boulevard, P.O. Box 514, Southampton, PA 18966-0514 for providing outside laboratory services; and

WHEREAS, the Authority desires to extend the contract with QC Laboratories Inc. for the allowable extended period, effective January 1, 2016 to December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Authority extend the contract entered into with QC Laboratories Inc., located at 1205 Industrial Boulevard, P.O. Box 514, Southampton, PA 18966-0514 for an additional 24 months, terminating December 31, 2017, for the same terms and conditions of the existing contract for providing Outside Laboratory Services in the amount of \$24,347 per year.
2. That the proper officers of this Authority be and they are hereby authorized and directed to execute the Contract hereby awarded.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION <u>2731</u>
EDWARD BETHEA	x				Offered By <u>Bethea</u>
ANGELIA EDWARDS	x				Seconded By <u>VanSant</u>
HARVEY FRIEDMAN	x				Dated <u>December 17, 2015</u>
ZARKO RAJACICH	x				
DOUG VANSANT	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY (I) APPROVING A PROJECT REPORT FOR CAPITAL IMPROVEMENTS OF THE AUTHORITY, AND (II) DIRECTING THAT NOTICE BE GIVEN OF A HEARING FOR THE PROJECT REPORT AND THE INTENT TO ADOPT A SUPPLEMENTAL BOND RESOLUTION OF THE AUTHORITY.

WHEREAS, The Cumberland County Utilities Authority was originally created as The Cumberland County Sewerage Authority pursuant to the county sewerage authorities law, which constituted Chapter 123 of the Pamphlet Laws of 1946 and the acts amendatory thereof or supplemental thereto, codified as N.J.S.A. 40:36A-1 et seq., which was repealed by P.L. 1977, c. 384, Section 16, effective February 10, 1978; and

WHEREAS, The Cumberland County Sewerage Authority was reorganized as The Cumberland County Utilities Authority and continues to exist and to operate pursuant to the municipal and county utilities authorities law, N.J.S.A. 40:14B-1 et seq. (P.L. 1957, Chapter 183, effective August 22, 1957, and the acts amendatory thereof and supplemental thereto) (the “Act”) and pursuant to a resolution of the Board of Commissioners, which was duly filed with the Secretary of State of the State of New Jersey (The Cumberland County Sewerage Authority until its reorganization and The Cumberland County Utilities Authority after its reorganization being herein referred to as the “Authority”); and

WHEREAS, the Act provides that the Authority shall have the power to borrow money and issue its bonds and other obligations and to provide for the rights of the holders of its bonds and other obligations, as provided in the Act, for the purpose of financing the cost of any part of the sewer system (the “System”) servicing certain residents of the County of Cumberland (the “County”) and for the refunding of outstanding obligations of the Authority; and

WHEREAS, on February 7, 1977, the Authority adopted a general bond resolution entitled, “Resolution Providing for the Issuance of Bonds of The Cumberland County Sewerage Authority and for the Rights of the Holders Thereof, Determining to Construct the Phase I Project of the Authority, Estimating the Cost of the Phase I Project, and Authorizing Initial Bonds to Finance the Portion of Such Estimated Cost Not Paid or Provided for from Governmental Grants for the Phase I Project” (the “General Bond Resolution”); and

WHEREAS, the General Bond Resolution authorizes the Authority to provide for the construction or acquisition of Projects (as defined in the General Bond Resolution) other than the Initial Project (as defined in the General Bond Resolution) and to repay or refund any outstanding bonds and to issue one or more series of Additional Bonds (as defined in the General Bond Resolution) for such purposes; and

WHEREAS, the Authority has determined to issue sewer revenue bonds pursuant to and in accordance with the General Bond Resolution in the principal amount of not to exceed \$2,200,000 for (i) improvements to the Upper Deerfield Pump Station consisting of the conversion from a wet well/dry well configuration to a submersible style station, and including the installation of submersible pumps, electrical and control components, screening devices, mixers, new valve chambers, the replacement of generators, the construction of a

Cumberland County
Utilities Authority

Cumberland County Utilities Authority

housing structure, and all work necessary and ancillary thereto, (ii) improvements to the Wastewater Treatment Plant consisting of headworks improvements including the replacement of handrails, gratings, sluice gates, grit removal units, and screen improvements, replacement of aeration blowers and clarifier improvements, and all work necessary and ancillary thereto, and (iii) payment of the costs of issuance associated with the issuance of the sewer revenue bonds, all as set forth in the Planning Document dated October 10, 2014 prepared by CME Associates, Consulting and Municipal Engineers and prepared for and submitted to the Authority (the "Project Report") and attached hereto as Exhibit A; and

WHEREAS, the Authority, in accordance with the provisions of the General Bond Resolution, desires to authorize the issuance and delivery of such sewer revenue bonds in an aggregate principal amount of not to exceed \$2,200,000 to be designated "Sewer Revenue Bonds, Series 2016" (the "Series 2016 Bonds") pursuant to a supplemental resolution attached hereto as Exhibit B (the "2016 Supplemental Resolution");

NOW THEREFORE, BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY, as follows:

1. The Authority hereby approves the Project Report attached as Exhibit A in conjunction Section 725 of the General Bond Resolution.
2. The Authority hereby gives notice that it will adopt the 2016 Supplemental Resolution after a hearing at 4:30 p.m. at the January 21, 2016 meeting of the Authority, and directs the Secretary to publish notice of a hearing on the Project Report and the 2016 Supplemental Resolution in the Authorized Newspapers of the Authority (as defined in the General Bond Resolution) at least 15 days prior to such hearing.
3. The Authority shall also cause copies of the Project Report and 2016 Supplemental Resolution to be filed with TD Bank, National Association, the Trustee for the Authority and with each Participant, as defined in the General Bond Resolution, prior to such hearing.
4. This resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 17, 2015 at 4:30 p.m. prevailing time.

DATED: December 17, 2015

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA	x			
ANGELIA EDWARDS	x			
HARVEY FRIEDMAN	x			
ZARKO RAJACICH	x			
DOUG VANSANT	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2732

Offered By Bethea

Seconded By VanSant

Dated December 17, 2015

A RESOLUTION APPROVING AND AUTHORIZING
THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority’s Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$398,280.78 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

DATED: December 17, 2015