

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
MAY 18, 2017

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF REGULAR MEETING & EXECUTIVE MINUTES OF APRIL 20, 2017
6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - 1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
 - 2) EMPLOYEE RELATIONS – Commissioners Rajacich
 - 3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
 - 4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - 5) OPERATIONS/INSURANCE - Commissioner Young
 - 6) AD HOC – Commissioner Edwards
7. RESOLUTIONS
 - A. RESOLUTION OF THE CCUA AUTHORIZING PAYMENT OF CERTAIN COST AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND
 - B. RESOLUTION AWARDING A CONTRACT FOR SLUDGE & SOLID WASTE HAULING SERVICES
 - C. RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR PURCHASE OF TWO (2) 200 HP YASKAWA P1000 FLANGE DRIVES
 - D. RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR PURCHASE AND INSTALLATION OF NEW RAKE ARMS FOR THE SOUTH SECONDARY CLARIFIER
 - E. RESOLUTION ACKNOWLEDGING THE RECEIPT AND CERTIFYING THE REVIEW OF THE 2016 AUDIT REPORT
 - F. RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT WITH ENGINEERS TO INCLUDE A CHANGE ORDER
8. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

9. CHAIRMAN'S REMARKS

CUMBERLAND COUNTY UTILITIES AUTHORITY

May 18, 2017

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday May 18, 2017, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Keith Wasserman, Vice-Chairman
Angelia Edwards, Commissioner
Harvey Friedman, Commissioner
Zarko Rajacich, Commissioner
Jerry Young, Commissioner
Jerome A. Harris, Engineer
James Grace, General Counsel
Steve Testa, Auditor
C. Kenneth Hill, Secretary
Ed Bethea, Treasurer
G. Steven Errickson, Director
Daniel Jefferson, Deputy Director
Dominic Buirch, Business Administrator
Stephanie Mick, Administrative Assistant

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioner Doug VanSant was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting and the Executive Session minutes of April 20, 2017. Motion was made by Commissioner Rajacich, seconded by Vice-Chairman Wasserman and carried unanimously at roll call. Commissioner Edwards was not at the meeting in time to vote on this motion. She entered the meeting after this vote.

REPORTS

Director

Director Errickson submitted the April 2017 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted that the plant is operating well and we continue to meet our effluent discharge limits in the single digits.

Director Errickson reported attending the Cumberland County Insurance Committee meeting this month. This is the time to review all reported accidents in the last quarter and examine methods for prevention. Again compared to other departments in the County, the CCUA is doing very well.

Director Errickson also reported holding several staff meetings this past month.

The Director reported that there were training classes held plant wide this past month which included Personal Protection Equipment and proper use of Respiratory masks.

The Director also informed the Authority Board that he attended the Solid Waste Advisory Council (SWAC) this past month at CCIA in Millville. Many items were discussed with two being most important. First was to allow Recycling Centers to expand and include many more items such as plastic, rubber and cardboard boxes coated with wax that can be recycled and sold at a profit. Second was a new method of composting that is supposed to be very economical and good for the environment. Both projects, if successful will create jobs.

Director Errickson noted that as has been reported in the newspapers the past two weeks, Cumberland County is looking into moving the jail from Bridgeton to a plot of land located near the Federal Prison in Fairfield Township. This would be a modern and more up to date facility. The CCUA is working with Fralinger Engineering to examine the infrastructure and determine what if any upgrades could be needed.

The Director also reported with our current sludge management operations we have been able to maintain the appropriate sludge inventory. We are currently disposing of three trailer loads per day at DELCORA with all hauling being done internally. This will be the normal rate of disposal for the next few months. Sludge cake is being generated on a limited basis while we begin the process of optimizing the sludge screw press performance.

Director Errickson reported that Centerpoint is in the process of finishing the head structure sluice gates replacement project. The majority of the gates have been replaced and are in service at this time. Also two of the four blowers used for aeration have been replaced. They have been tested and were found to be operating smoothly and within specification. We are currently waiting for replacement temperature sensors for the blower units.

He went on to state that progress is continuing at the Seabrook pump station. Most of the demolition work is completed and they are preparing to pour the pad for the pre-fab building. We are experiencing problems with the pumps located at Seabrook pump station and are currently in by-pass utilizing two Godwin pumps.

The Director noted that Edwin Kispert from the New Jersey Environmental Infrastructure Trust conducted a plant inspection as well as an inspection of the Seabrook pump station on May 3, 2017. He found no issues or concerns at this time.

The Director reported that there are six resolutions tonight. Resolution "A" payment for our two construction projects. Resolution "B" awarding contract for sludge and waste hauling. Resolution "C" replacement of two pumps. Resolution "D" authorizing advertisement for repair/replacement of "South Secondary Clarifier". Resolution "E" accepting the 2016 Audit. Resolution "F" authorizing amendment to Engineers Service Contract to perform "Asset Management Plan" required by NJDEP.

Director Errickson noted that the Finance and Budget Committee met to review the 2016 Audit. After full review with questions and answers, the Committee recommends acceptance of the 2016 Audit.

In conclusion, the Director offered his thanks to Deputy Director Daniel Jefferson, Administrative Assistant Stephanie Mick, Business Administrator Dominic Buirch, Authority Engineer Jerry Harris and General Counsel James Grace for their help with preparing his report.

Commissioner Rajacich questioned the Director as to the existence of a sewer line in place near the proposed new county jail. The Director stated that there is a line in place already that serves the Federal Prison in Fairfield Township.

Engineer

Upper Deerfield Pump Station, Lance Electric, Inc. of Tabernacle NJ was given a notice to Proceed on October 13, 2016. The contractor mobilized on site on April 10, 2017. Work is now proceeding with the first phase of the project which includes demolition of the existing generator building, providing a new pre-fab building and a new generator. Various major pieces of equipment have been delivered. The project is approximately 30 % complete.

Wastewater Treatment Plant Improvements, Centerpoint Associates, Blackwood NJ. Construction activities started the week of October 17, 2016. Removal of the failed coating on the Primary Clarifier is shutdown currently due to weather but is expected to resume shortly. Work continued at the Headworks facility with regard to the replacement/rehabilitation of gates. The two new aeration blowers have been set in place in the Blower Building. This contract is approximately 65 % complete. The estimated construction period for each job is approximately one year. The NJDEP conducted an inspection of the two projects on May 3, 2017.

Mr. Harris reported that he has continued assisting staff in planning solids handling improvements for the Plant with an emphasis on screening improvements as a first phase.

Mr. Harris lastly reported that he was available to provide assistance to the Director and Deputy Director on engineering matters, and coordinated with Bond Counsel on NJEIT loan.

Auditor

Mr. Testa reported that he attended a Finance and Budget Committee meeting and reviewed the draft of the 2016 Audit Report in detail. Draft Copies of the audit report were also electronically sent to the rest of the Commissioners for their review. Hearing no comments on the Draft Report, final copies were provided to the authority today.

At this point he proceeded to review some of the highlights of the Audit Report.

In the Independent Auditors' Report (pages 1, 2 & 3), the Authority received an "unmodified" or clean opinion on its financial statements for years ended December 31, 2016 and 2015 which states, in our opinion, the basic financial statements present fairly, in all material respects, the financial position, changes in financial position and cash flows of the Authority for the years 2016 and 2015 in accordance with GAAP.

Since this audit is subject to *Government Auditing Standards*, there is also a report on compliance and on internal control over financial reporting. (Pgs. 4 & 5) We noted no instances of noncompliance required to be reported under *Government Auditing Standards*. There were no significant deficiencies or material weaknesses noted with respect to internal control over financial reporting.

With there being no findings and recommendations to be reported for this year, I would like to commend the Authority and the administrative staff for once again doing a very good job.

I would like to present the financial highlights.

As reflected in Exhibit B (page 15), the Authority's operating revenues, which totaled approximately \$7,185,000 increased approximately \$156,000 or 2.21 % over the prior year. Note that of that amount, billing to the users for Treatment Fees were 0.11 % higher than the prior year, Surcharge Revenue decreased approximately... \$87,000, Industrial Pretreatment Program Revenue increased \$184,000 and Septage Fees increased approximately. \$35,000.

The Cost of providing Services, Administrative and General Expenses and Depreciation constitute Operating Expenses, which totaled \$6,235,000. That is an increase of (\$519,000) or 9.09 % over the prior year Operating Expenses of \$5,715,000. Note that the \$300,000 increase in pension expense on a GAAP basis (result of GASB 68) is included in that increase, so on a budgetary basis, the increase would be significantly less.

The operating Revenue of \$7,185,000, less the operating Expenses of 6,235,000, resulted in an Operating Income of \$950,000 which is \$364,000 less than the prior year.

In 2016, The Authority's Non-Operating Revenues and Expenses netted to a net **expense** amount of (\$65,000), compared to a net expense of (\$139,000) in 2015 primarily because of a decrease in interest expense.

The net effect of all of this is that the Authority experienced an increase in net position for financial statement purposes (in other words, net income) of approximately... \$ 885, 000, which is \$290,000 **less** than 2015. I would note these net income amounts are on a Generally Accepted Accounting Principles (GAAP) basis.

On a Budgetary Basis (as reflected in Schedule 2, pages 50 and 51), the Authority reported Revenues over costs (or net income) in the amount of \$789,000 which is approximately (\$140,000) **less** than the prior year. Schedule 2 includes reconciliation at the bottom of page 51 which shows how we get from the Budgetary Net Income to the GAAP Net Income reported on Exhibit B.

I would also note the Authority met the Rate Covenant contained in the Bond Resolution for 2016 which requires the Authority to collect revenues sufficient to meet the operating expenses and debt service.

In addition to the Audit Report, you should have a correspondence which is the Communication to Those Charged with Governance". Which, in CCUA's case are the Commissioners. This correspondence explains the

auditor's responsibilities, describes certain accounting practices, management's responsibilities, certain aspects of interaction with management and certain other matters that we are reporting to the Commissioners.

Resolution E on your agenda today acknowledges the receipt and certifies the review of the 2016 audit report. This should be acknowledged by the Commissioners signing the group form affidavit. Please be sure to sign it before you leave today.

As a result of having no findings and recommendations noted in the audit report, the Authority is not required to prepare a corrective action plan.

Once approved, the resolution is to be sent to the Division of Local Government Services along with the group form affidavit. The synopsis of the Audit report is to be published in the newspaper and forwarded to the Division of Local Government Services as well. We will send the Audit Report to the Division of Local Government services as required, and also upload an electronic copy to the NJEIT. We will also provide an electronic copy of the report to the Authority to upload to the Authority's website, and to provide to the Trustee. That will satisfy the filing requirements pertaining to the 2016 audit.

Mr. Testa then offered that he would be happy to answer any questions at this time.

General Counsel

Mr. Grace reported that the NJDEP has requested another meeting in an effort to have all parties fully understand the ramifications of the buffers which were delineated with the wetlands and contained in the Letter of Interpretation in response to our application to the NJDEP regarding the property which we are desirous of placing the solar project. As a result, we are waiting for the specific scheduling to occur upon which we will, along with our engineer and solar consultant go to the NJDEP for purposes of finalizing all requirements related to the land use issues. He will continue to update as more information becomes available

Mr. Grace noted that we were able to procure some of the outstanding fine amounts owed to us by Cumberland Dairy and we have taken that, as at least a good faith effort on their part, however, they are woefully deficient in their addressing of the current issues associated with their discharge and the impact it is having on our facility. He will continue to update us as more information becomes available.

At this time there is no new information available on the issue with Upper Deerfield Township. He will continue to update as new information becomes available.

Mr. Grace stated he was available for any questions or concerns by the Director, staff and Commissioners.

Committees

There was a Committee Meeting this past month of the Finance and Budget Committee. The minutes are included in the Commissioners packets today.

RESOLUTIONS

RESOLUTION (2837) AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND offered by Vice-Chairman Wasserman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2838) AWARDING A CONTRACT FOR SLUDGE AND SOLID WASTE HAULING SERVICES offered by Commissioner Young, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2839) APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR PURCHASE OF TWO (2) 200 HP YASKAWA P1000 FLANGE DRIVES offered by Vice-Chairman Wasserman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2840) APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR PURCHASE AND INSTALLATION OF NEW RAKE ARMS FOR THE SOUTH SECONDARY CLARIFIER offered by Commissioner Rajacich, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2841) ACKNOWLEDGING THE RECEIPT AND CERTIFYING THE REVIEW OF THE 2016 AUDIT REPORT offered by Vice-Chairman Wasserman, seconded by Commissioners Edwards and carried unanimously at roll call.

RESOLUTION (2842) AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT WITH ENGINEERS TO INCLUDE A CHANGE ORDER offered by Commissioner Edwards, seconded by Commissioner Young and carried unanimously at roll call._

Treasurers Report

Revenue Account	\$ 145,278.27
Operating Account	906,589.14
Petty Cash	500.00
Sensor Account	8,223.82
General Account	3,009,547.61
Plant Reconstruction/Replacement	2,250,603.24
User Revenue Reserve	273,149.85
Trust Account	3,334,931.15
Total Cash Position	\$ 9,928,823.08

Treasurer Bethea reported that the bills submitted for payment today for the Operating Account total \$187,505.63. The Authority Chairman and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2843) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Rajacich, seconded by Commissioner Young and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked Mr. Errickson and staff for a very good audit report. He also wished everyone a safe and happy holiday.

Commissioners-Public Remarks

There were no comments from the Commissioners or the Public.

The meeting was adjourned on a motion from Vice-Chairman Wasserman.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday June 15, 2017 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				RESOLUTION #2837
HARVEY FRIEDMAN	X				Offered By Wasserman
ZARKO RAJACICH	X				Seconded By Young
DOUG VANSANT				X	Dated May 18, 2017
JERRY YOUNG	X				
KEITH WASSERMAN	X				
ALBERT JONES	X				

A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY
(the "Authority"), as follows:

Section 1. The costs and expenses which are set forth in the certificate entitled "Requisition and Certification as to Payment of Costs and Expenses From the CCUA Series 2016 NJEIT Construction Fund" which is attached hereto as Exhibit A and which, by this reference, is made a part hereof as if set forth in full herein, are hereby authorized to be paid on November 21, 2016 from monies which are on deposit in the CCUA Series 2010-2016 NJEIT Construction Fund, which has been established and created in accordance with the provisions of a Resolution of the Authority, duly adopted January 21, 2016, entitled "Supplemental Resolution Authorizing the Issuance of Not to Exceed \$2,200,000 Aggregate Principal Amount of Sewer System Revenue Bonds, Series 2016 of the CCUA".

Section 2. TD BANK, NA, Cherry Hill, New Jersey, in its capacity as Trustee for the holders of the CCUA Series 2010-2016 NJEIT Construction Fund, is hereby authorized to withdraw such monies from the Fund, and to make payment of same, in accordance with the terms hereof and the terms of the attached requisition.

Section 3. This Resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, May 18, 2017 at 4:30 p.m. prevailing time.

DATED: MAY 18, 2017

Cumberland County Utilities Authority

333 Water Street; Bridgeton, New Jersey 08302

856-455-7120

856-459-0470 fax

www.ccu.info

Commissioners:

Albert Jones
Chairperson
Keith I. Wasserman
Vice-Chairman
Angelia L. Edwards
Harvey L. Friedman
Zarko Rajacich
Douglas VanSant
Jerry Young



G. Steven Errickson

Director

C. Kenneth Hill

Secretary

James K. Grace

General Counsel

CME Associates

Consulting Engineers

Romano, Hearing, Testa & Knorr

Auditors

May 18, 2017

TD Wealth Management
1006 Astoria Boulevard
Cherry Hill, NJ 08034

Attention: Catherine M. Alessi, CCTS
Vice President Corporate Trust

Re: Series 2010 - 2016 NJEIT Project Account Voucher Payments

Dear Ms. Alessi:

Enclosed you will find the paperwork authorizing payments to vendors from the Series 2010 - 2016 NJEIT Project Account.

- A resolution of the Cumberland County Utilities Authority authorizing payment of certain costs and expenses from the Series 2010 - 2016 NJEIT Project Account.
- Exhibit A, Requisition and certification as to payment of costs and expenses from Series 2010 - 2016 NJEIT Project Account.
- Vendor Address List for payment of vouchers from Series 2010 - 2016 NJEIT Project Account.
- Obligations in the stated amounts have been incurred by the Authority and are due and payable, and that each item thereof is a proper charge against the Construction Fund, is a proper Cost of the Project and has not been previously paid and has not been the basis of any prior payment from the Construction Fund. The Authority has not received or been served with a notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of any of the moneys payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed with or served upon the Authority, that such lien, attachment or claim has been released or discharged, and that the requisitions contain no item which represents payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

CUMBERLAND COUNTY UTILITIES AUTHORITY

Dominic Buirch
Business Administrator

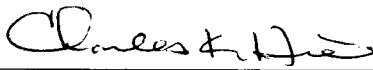
EXHIBIT A

REQUISITION AND CERTIFICATION AS TO PAYMENT OF COSTS AND EXPENSES
FROM SERIES 2010 - 2016 NJEIT CONSTRUCTION FUND
May 18, 2017

953	CENTERPOINT ASSOCIATES, INC	PROGRESS PAYMENT #6	\$160,415.44
	LANCE ELECTRIC, INC	PROGRESS PAYMENT #4	\$84,592.79
TOTAL VOUCHERS			<u>\$245,008.23</u>

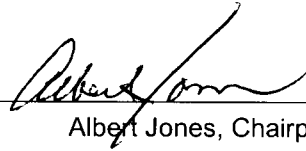
TEST:

CUMBERLAND COUNTY UTILITIES AUTHORITY



Charles K. Hill, Secretary

By



Albert Jones, Chairperson

VENDOR ADDRESS LIST FOR PAYMENT OF VOUCHERS FROM
SERIES 2016 A&B NJEIT PROJECT ACCOUNT

May 18, 2017

Centerpoint Associates, Inc.
47 Coles Road
Blackwood, NJ 08012

Lance Electric, Inc
18 Sohn Way
Tabernacle, NJ 08088

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				RESOLUTION #2838
HARVEY FRIEDMAN	X				Offered By Young
ZARKO RAJACICH	X				Seconded By Wasserman
DOUG VANSANT				X	Dated May 18, 2017
JERRY YOUNG	X				
KEITH WASSERMAN	X				
ALBERT JONES	X				

A RESOLUTION AWARDING A CONTRACT FOR SLUDGE AND SOLID WASTE HAULING SERVICES

WHEREAS, the Cumberland County Utilities Authority has heretofore advertised for bids for Sludge and Solid Waste Hauling Services, in accordance with the Specifications adopted on February 16, 2017, on file at its Wastewater Treatment Plant; and

WHEREAS, on April 14, 2017, three (3) bids were received and duly opened for Sludge and Solid Waste Hauling Services as follows:

C & H Disposal Service, Elmer, NJ: \$250.00 Sludge Cake per bin Bid
 \$0.063 Liquid sludge per gallon Bid
 \$0.105 Alternate Disposal
 \$150.00 Solid Waste per bin Bid

Russell Reid, Keasbey, NJ: \$599.00 Sludge Cake per bin Bid
 \$0.07 Liquid sludge per gallon Bid
 \$395.00 Solid Waste per bin Bid

R & B Debris, LLC, Hainesport, NJ: \$312.00 Sludge Cake per bin Bid
 \$0.13 Liquid sludge per gallon Bid
 \$160.00 Solid Waste per bin Bid

and said bids were referred to the Authority's Director, Deputy Director and General Counsel for tabulation, evaluation, report and recommendation; and

WHEREAS, the Authority's Director and Deputy Director recommend that the Contract be awarded to C & H Disposal Service, being the lowest responsible bidder (per bin load) for Sludge Cake and (per gallon) Liquid Sludge hauling services.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That there be awarded to C & H Disposal Service, 47 Griers Lane, Elmer, NJ 08318, a two (2) year contract for providing Sludge and Solid Waste Hauling Services on a "as needed" basis as per bid specifications, in the amount of submitted bid.

2. That the proper officers of this Authority be and they are hereby authorized and

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				RESOLUTION #2839
HARVEY FRIEDMAN	X				Offered By Wasserman
ZARKO RAJACICH	X				Seconded By Young
DOUG VANSANT				X	Dated May 18, 2017
JERRY YOUNG	X				
KEITH WASSERMAN	X				
ALBERT JONES	X				

A RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR PURCHASE OF TWO (2) 200 HP YASKAWA P1000 FLANGE DRIVES

WHEREAS, the Authority's Director and Engineer have prepared and submitted, at this meeting, certain Specifications for the Purchase of Two (2) 200 HP Yaskawa P1000 Flange Drives, as more fully appears in said Specifications; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority approve said Specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the aforesaid Specifications referred to in the preamble of this Resolution, prepared and submitted by the Director, be and the same are hereby approved.
2. That this Authority advertise for and accept bids for the Purchase of Two (2) 200 HP Yaskawa P1000 Flange Drives, as set forth in said Specifications, at the earliest possible date.
3. That the Secretary of this Authority prepares all necessary advertising for bids in a form satisfactory to the approval by the General Counsel of this Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, May 18, 2017 at 4:30 p.m. prevailing time.

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				RESOLUTION #2840
HARVEY FRIEDMAN	X				Offered By Rajacich
ZARKO RAJACICH	X				Seconded By Young
DOUG VANSANT				X	Dated May 18, 2017
JERRY YOUNG	X				
KEITH WASSERMAN	X				
ALBERT JONES	X				

A RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR PURCHASE AND INSTALLATION OF NEW RAKE ARMS FOR THE SOUTH SECONDARY CLARIFIER

WHEREAS, the Authority's Director and Engineer have prepared and submitted, at this meeting, certain Specifications for the Purchase and Installation of New Rake Arms for the South Secondary Clarifier, as more fully appears in said Specifications; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority approve said Specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the aforesaid Specifications referred to in the preamble of this Resolution, prepared and submitted by the Director, be and the same are hereby approved.
2. That this Authority advertise for and accept bids for the Purchase and Installation of New Rake Arms for the South Secondary Clarifier, as set forth in said Specifications, at the earliest possible date.
3. That the Secretary of this Authority prepares all necessary advertising for bids in a form satisfactory to the approval by the General Counsel of this Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, May 18, 2017 at 4:30 p.m. prevailing time.

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				RESOLUTION #2841
HARVEY FRIEDMAN	X				Offered By Wasserman
ZARKO RAJACICH	X				Seconded By Edwards
DOUG VANSANT				X	Dated May 18, 2017
JERRY YOUNG	X				
KEITH WASSERMAN	X				
ALBERT JONES	X				

RESOLUTION ACKNOWLEDGING THE RECEIPT AND CERTIFYING THE REVIEW OF THE 2016 AUDIT REPORT

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2016 has been completed and filed with the Cumberland County Utilities Authority pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**Findings**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**Findings**" and "**Recommendations**" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Cumberland County Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2016, and specifically has reviewed the sections of the audit report entitled "**Findings**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

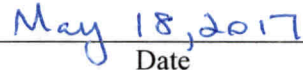
Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, May 18, 2017 at 4:30 p.m. prevailing time.

Cumberland County Utilities Authority

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION
PASSED AT THE MEETING HELD ON MAY 18, 2017.**



Secretary



Date

Cumberland County Utilities Authority

**LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Cumberland County Utilities Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Cumberland County Utilities Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2016, and specifically the sections of the audit report entitled "**Findings**" and "**Recommendations**".

(Print)

(Signature)

Albert Jones

Zarko Rajacich

Jerry Young

Angelia L. Edwards

Harvey L. Friedman

Douglas VanSant

Keith I. Wasserman

Cumberland County
Utilities Authority

Sworn to and subscribed before me

this 18 day of May, 2017.

STEPHANIE J. MICK

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				RESOLUTION # 2842
HARVEY FRIEDMAN	X				Offered By <u>Edwards</u>
ZARKO RAJACICH	X				Seconded By <u>Young</u>
DOUG VANSANT				X	Dated <u>May 18, 2017</u>
JERRY YOUNG	X				
KEITH WASSERMAN	X				
ALBERT JONES	X				

RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT WITH ENGINEERS TO INCLUDE A CHANGE ORDER

WHEREAS, pursuant to Resolution 2795, the Cumberland County Utilities Authority entered into a Professional Service Contract for specialized engineering services with CME Associates in the amount of \$31,500 for 2017; and

WHEREAS, per Exhibit A of the aforementioned contract, the Authority has requested additional services to be provided that were not included in the original cost, and as a result, it has been determined that services rendered by the Engineers will exceed the original contract amount; and

WHEREAS, the Director, Business Administrator and Budget & Finance Committee have determined that the incurred additional costs are within the scope of the contract and recommend approval of an increase to the contract, in the amount of \$17,443.00; and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that the Chairperson and Secretary of the Authority are hereby authorized and directed to execute the attached change order #1 to the contract of for specialized engineer services to the Cumberland County Utilities Authority increasing the amount to "not to exceed" \$48,943.00.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, May 18, 2017 at 4:30 p.m. prevailing time.

DATED: MAY 18, 2017

Cumberland County Utilities Authority

333 Water Street; Bridgeton, New Jersey 08302

856-455-7120

856-459-0470 fax

www.ccu.info

Commissioners:

Albert Jones
Chairperson
Keith I. Wasserman
Vice-Chairman
Angelia L. Edwards
Harvey L. Friedman
Zarko Rajacich
Douglas VanSant
Jerry Young



G. Steven Errickson
Director

C. Kenneth Hill
Secretary

James K. Grace
General Counsel

CME Associates

Consulting Engineers

Romano, Hearing, Testa & Knorr
Auditors

CHANGE ORDER REQUEST

To: CCUA Chairperson & Commissioners

Date: May 18, 2017

From: G. Steven Errickson, Director

Re: Professional Services – Agreement for Engineering Services

This is to request your approval of a resolution authorizing a contract to be amended as follows:

Firm:	CME Associates
Original Contract Amount:	Not to exceed \$ 31,500.00
Purpose:	Asset Management Plan
Request:	Amendment to the Agreement for Engineering Services, dated December 30, 2017 to include <u>CHANGE ORDER #1</u>, no to exceed amount of \$48,943.00.

This is requested to be approved due to the additional need for the Asset Management Plan that is required for the NJEIT projects.

Respectfully,

G. Steven Errickson, Director

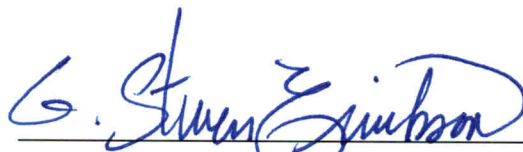
**CERTIFICATE OF AVAILABILITY OF FUNDS FOR CONTRACT
OPERATING ACCOUNT**

I, G. Steven Errickson, Director of the Cumberland County Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board, that there are available adequate funds for the proposed contract between the Cumberland County Utilities Authority and CME Associates.

Additional monies necessary to fund the said contract has been projected in the amount of \$17,443.00 over the original contract amount, by a Change Order dated May 18, 2017. Monies necessary to fund the said contract has been provided in the 2017 Budget and shall be charged to the following line item appropriation number 01-510-6102 in the Operating Account. These funds will not be certified as being for more than one pending contract.

Date: May 18, 2017

Submitted by:



G. Steven Errickson

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				RESOLUTION #2843
HARVEY FRIEDMAN	X				Offered By <u>Rajacich</u>
ZARKO RAJACICH	X				Seconded By <u>Young</u>
DOUG VANSANT				X	Dated <u>May 18, 2017</u>
JERRY YOUNG	X				
KEITH WASSERMAN	X				
ALBERT JONES	X				

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$187,505.63 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

DATED: May 18, 2017

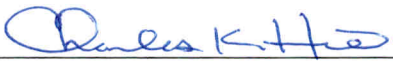
CUMBERLAND COUNTY UTILITIES AUTHORITY

May 2017 Bill List

CHECK #	VENDOR #	VENDOR NAME	AMOUNT
029490	978	ALBERT JONES	22.39
029491	13	ALLMAX SOFTWARE INC	2,300.00
029492	242	AMAZON	262.11
029493	1	ATLANTIC CITY ELECTRIC	38,414.96
029494	30	ATLANTIC COUNTY UTILITIES	7,389.20
029495	46	BRIDGETON CITY OF	258.00
029496	50	BRIDGETON P & H SUPPLY	129.85
029497	1054	BW STETSON LLC	7.48
029498	74	CEDARVIEW KENNEL	60.00
029499	371	CME ASSOCIATES	2,197.00
029500	931	COLONIAL ELECTRIC SUPPLY CO. INC	73.83
029501	276	COMCAST CABLE	430.49
029502	97	COYNE CHEMICAL CO. INC.	1,986.60
029503	103	CUMBERLAND COUNTY IMPROVEMENT AUTH	2,432.20
029504	111	CUMBERLAND VALVE INC	31.61
029505	115	D M C TEXTILES	836.84
029506	959	DELCORA	9,537.28
029507	125	DELVAL EQUIPMENT CORP	575.00
029508	1021	E-Z PASS	2,000.00
029509	938	EDWARD HORNER III	343.47
029510	1027	ENGINE DISTRIBUTORS, INC	1,286.86
029511	294	EUROFINS Q. C. INC.	1,407.60
029512	364	G. STEVEN ERRICKSON	205.57
029513	982	GREEN GUARD FIRST AID & SAFETY	67.18
029514	793	H & R HARDWARE & GARDEN CENTER	68.97
029515	187	H. H. BROTHERS HANKINS	79.75
029516	345	INSPIRA HEALTH NETWORK URGENT CARE	65.00
029517	997	JAMES K. GRACE, ESQUIRE	1,833.00
029518	975	LAWSON PRODUCTS INC	428.00
029519	747	LEE WAYNE BUIRCH JR.	237.00
029520	1009	LONG MARMERO & ASSOCIATES, LLP	828.00
029521	233	MAINIERO'S INC.	418.00
029522	234	MAJOR PETROLEUM	2,001.15
029523	81	MAX COMMUNICATIONS INC	35.00
029524	1042	MUNICIPAL MAINTENANCE CO.	3,310.00
029525	1024	NAPA AUTO PARTS	850.67
029526	1059	PENNSYLVANIA PUBLIC UTILITY COMMISSION	152.00
029527	1049	PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC	188.28
029528	1052	PURCHASE POWER	250.00
029529	305	RENTAL COUNTRY INC.	70.22
029530	224	ROBERTS OXYGEN	802.55
029531	312	ROMANO HEARING TESTA & KNORR	17,190.10
029532	368	SERV-U-CLEANING	430.00
029533	344	SOUTH JERSEY GAS COMPANY	3,198.71
029534	1006	SOUTH JERSEY MEDIA GROUP	260.00
029535	1014	SOUTH JERSEY WELDING SUPPLY CO	140.90
029536	268	STATE OF NEW JERSEY	79,836.56
029537	656	STEWART INDUSTRIES	87.20
029538	204	TELEDYNE ISCO INC	415.41

ATTEST:

CUMBERLAND COUNTY UTILITIES AUTHORITY

By 
Charles K. Hill, Secretary

By 
Albert Jones, Chairperson