

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
SEPTEMBER 21, 2017

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF REGULAR MEETING AND EXECUTIVE SESSION OF AUGUST 17, 2017
6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - 1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
 - 2) EMPLOYEE RELATIONS – Commissioners Rajacich
 - 3) FACILITIES EXPANSION/CONSTRUCTION – Commissioner VanSant
 - 4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - 5) OPERATIONS/INSURANCE - Commissioner Young
 - 6) AD HOC – Commissioner Edwards
7. RESOLUTIONS
 - A. RESOLUTION OF THE CCUA AUTHORIZING PAYMENT OF CERTAIN COST AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND
 - B. RESOLUTION APPOINTING ENVIRONMENTAL REMEDIAL SPECIALIST SERVICES
8. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
9. CHAIRMAN'S REMARKS
10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
11. PUBLIC PORTION
12. MOTION FOR EXECUTIVE SESSION TO DISCUSS POSSIBLE LEGAL MATTERS
13. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

September 21, 2017

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday September 21, 2017, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Angelia Edwards, Commissioner
Harvey Friedman, Commissioner
Zarko Rajacich, Commissioner
Doug VanSant, Commissioner
Jerry Young, Commissioner
Steve Testa, Auditor
James Grace, General Counsel
Jerome Harris, Engineer
C. Kenneth Hill, Secretary
Ed Bethea, Treasurer
G. Steven Errickson, Director
Daniel Jefferson, Deputy Director
Dominic Buirch, Business Administrator
Stephanie Mick, Administrative Assistant

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Vice-Chairman Wasserman was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting and the Executive Session minutes of August 17, 2017. Motion was made by Commissioner Friedman, seconded by Commissioner VanSant and carried unanimously at roll call.

REPORTS

Director

Director Errickson submitted the August 2017 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted that the plant is operating well and we continue to meet our effluent discharge limits in the single digits.

Director Errickson reported meeting with Christiana from the Hardenberg Insurance Company this month to begin the renewal process for Property and Casualty Insurance Policies.

Director Errickson reported meeting with Mayor Kelly to discuss shared services between the City of Bridgeton and the CCUA and the benefits likely to result from this activity.

The Director informed the Board that he has been holding staff meetings this past month to work on the new budget for 2018. He reported we are ahead of schedule with the budget process and plan on presenting our proposed budget next month for Board review and consideration.

Director Errickson noted that he met with the County Health Insurance Committee several times this month to review claims throughout the County and make recommendations.

The Director also reported working with our Engineers from CME and helping to monitor both Contractors and their projects, along with staying in communication with one of the Bond Companies who is also monitoring the work of the contractor.

The Director noted that he and members of our Staff are working with officials from Upper Deerfield and their Engineer to assist in resolving the Upper Deerfield TSS problem, as we had promised to do.

Director Errickson noted that with our current sludge management operations we have been able to maintain the appropriate sludge inventory. We are currently disposing of two trailer loads per day at DELCORA with all hauling being done internally. Sludge cake is being generated on a limited basis as we continue the process of optimizing the sludge screw performance.

The Director also informed the Board that the Primary clarifier sandblasting operations is moving forward with coating application beginning in the coming weeks. Secondary clarifier drive unit is installed along with some repairs to the submerged and non-submerged metal structure parts. A more complete re-fabrication to the rake arm and supporting structure has gone out to bid.

The Industrial Pretreatment Program received its annual inspection from the NJDEP on September 6, 2017. The inspection went well with only minor observations which were immediately rectified.

The Director noted that we have begun to investigate the high solids (TSS) that is randomly received from Upper Deerfield Township. With the Township's cooperation we will be attempting to track down the source of the high solids utilizing a targeted sampling plan. Work continues at the Seabrook pump station with progress being made.

SNF Polydyne, Inc was onsite Thursday August 17, 2017 to experiment with using liquid polymer for dewatering operations; we are currently evaluating the results of those tests.

The Director reported that there are two resolutions tonight. Resolution "A" payment for our two construction projects. Resolution "B" appointing Environmental Remedial Specialist to help resolve issues concerning underground storage tanks from 1991 and NJDEP.

Director Errickson noted that the Finance and Budget Committee met to review the proposed 2018 budget. We will present that Budget next month along with Finance Committee recommendations.

In conclusion, the Director offered his thanks to Deputy Director Daniel Jefferson, Administrative Assistant Stephanie Mick, Business Administrator Dominic Buirch and. Authority Engineer Jerry Harris for their help with preparing his report.

Engineer

Upper Deerfield Pump Station- Lance Electric, Inc. of Tabernacle NJ. Recent work included demolition of the existing dry well and installation of piping and manholes. Work is proceeding on rehabilitation of the existing wet well. Various major pieces of equipment have been delivered. Project is approximately 65% complete. Completion date for contract is early November 2017.

Wastewater Treatment Plant Improvements- Centerpoint Associates, Blackwood NJ. Sandblasting and metal painting activities have continued at the North Primary Clarifier. Work continued at the Headworks facility with regard to the installation of new handrails and gratings. The two new aeration blowers have been set in place in the Blower Building. Contract is approximately 80% complete. Scheduled completion date for contract is late September 2017. It does not appear the contractor will be complete by that time.

Mr. Harris reported that he has continued assisting staff in planning solids handling improvements for the Plant with an emphasis on screening improvements as a first phase. He also noted that initial information gathering was completed for the Asset Management Plan. Preparation of the Asset Inventory task is in progress.

Mr. Harris lastly reported that he was available to provide assistance to the Director and Deputy Director on engineering matters, and coordinated with Bond Counsel on NJEIT loan.

Auditor

Mr. Testa reported that he worked with management and met with the finance and budget committee with regards to the proposed 2018 Budget.

Mr. Testa also reported that once the budget is introduced at next month's meeting, it will be submitted to the State of New Jersey Division of Local Government Services for their review. The State will then have 45 days to perform their review. As required by the Authority's Bond Resolution, the Authority will hold its public hearing on the proposed budget at the November meeting. Once the Authority receives State approval, it can adopt the budget at the December meeting, as required.

General Counsel

Mr. Grace reported no new information to report at this time on the proposed Solar Project. He will continue to update as new information becomes available.

Mr. Grace announced that after lengthy discussions and negotiations, late on this date, he is in receipt of a draft Settlement Agreement in the Cumberland Dairy matter. He has had the opportunity to review this document briefly and will discuss its contents in executive session, as this is the subject of litigation.

Mr. Grace then reported no new information relative to the matter with Lance Electric is available at this time. Again updates will be made as new information becomes available.

Mr. Grace stated he was available for any questions or concerns by the Director, staff and Commissioners.

Committees

There was a meeting of the Finance and Budget Committee on September 19, 2017. The minutes from this meeting is included in the Commissioners packets today.

RESOLUTIONS

RESOLUTION (2856) AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND offered by Commissioner Young, seconded by Commissioner Rajacich and carried unanimously at roll call.

RESOLUTION (2857) APPOINTING ENVIRONMENTAL REMEDIAL SPECIALIST SERVICES FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Young, seconded by Commissioner VanSant and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$ 1,598,904.96
Operating Account	807,045.75
Petty Cash	500.00
Sensor Account	8,225.05
General Account	3,083,306.41
Plant Reconstruction/Replacement	2,259,479.49
User Revenue Reserve	372,765.10
Trust Account	2,765,885.92
Total Cash Position	\$ 10,896,112.68

Treasurer Ed Bethea reported that the bills submitted for payment today for the Operating Account total \$270,352.16. The Authority Chairman and Secretary have checked the vouchers. The Operating Account has

sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2858) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Rajacich, seconded by Commissioner VanSant and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked all of our employees for their hard work. He was especially thankful for the work performed in the 2018 Budget process.

Commissioners-Public Remarks

Commissioner Young invited everyone to a boxing event on October 7, 2017 at the Alms Center to benefit Cancer research. There were no comments from the public.

A motion was made by Commissioner VanSant, seconded by Commissioner Young and carried unanimously to enter into Executive Session to discuss Possible Legal and Personnel matters.

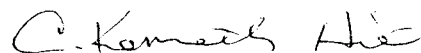
After the Executive Session was over the Board returned to the regular agenda.

A motion was offered by Commissioner Young, seconded by Commissioner Rajacich and carried unanimously at roll call to approve the Settlement Agreement with Cumberland Dairy.

The meeting was adjourned on a motion from Commissioner VanSant.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday October 19, 2017 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
HARVEY FRIEDMAN	X			
ZARKO RAJACICH	X			
DOUG VANSANT	X			
JERRY YOUNG	X			
KEITH WASSERMAN				X
ALBERT JONES	X			

RESOLUTION #2856

Offered By Young

Seconded By Rajacich

Dated September 21, 2017

A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES
FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY
(the "Authority"), as follows:

Section 1. The costs and expenses which are set forth in the certificate entitled "Requisition and Certification as to Payment of Costs and Expenses From the CCUA Series 2016 NJEIT Construction Fund" which is attached hereto as Exhibit A and which, by this reference, is made a part hereof as if set forth in full herein, are hereby authorized to be paid on November 21, 2016 from monies which are on deposit in the CCUA Series 2010-2016 NJEIT Construction Fund , which has been established and created in accordance with the provisions of a Resolution of the Authority, duly adopted January 21, 2016, entitled "Supplemental Resolution Authorizing the Issuance of Not to Exceed \$2,200,000 Aggregate Principal Amount of Sewer System Revenue Bonds, Series 2016 of the CCUA".


Section 2. TD BANK, NA, Cherry Hill, New Jersey, in its capacity as Trustee for the holders of the CCUA Series 2010-2016 NJEIT Construction Fund, is hereby authorized to withdraw such monies from the Fund, and to make payment of same, in accordance with the terms hereof and the terms of the attached requisition.

Section 3. This Resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, September 21, 2017 at 4:30 p.m. prevailing time.

DATED: SEPTEMBER 21, 2017

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on September 21, 2017.


C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				RESOLUTION #2857
HARVEY FRIEDMAN	X				Offered By Young
ZARKO RAJACICH	X				Seconded By VanSant
DOUG VANSANT	X				Dated September 21, 2017
JERRY YOUNG	X				
KEITH WASSERMAN				X	
ALBERT JONES	X				

RESOLUTION APPOINTING ENVIRONMENTAL REMEDIAL SPECIALIST SERVICES
FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, there exists a need for the appointment of a Environmental Remedial Specialist for the Cumberland County Utilities Authority for the year 2017; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that Calmar Associates LLC, represented by Ryan Seibert, LSRP, is hereby appointed Environmental Remedial Specialist for the Cumberland County Utilities Authority commencing September 21, 2017, terminating on December 31, 2017; and

BE IT FURTHER RESOLVED, that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses a professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

BE IT FURTHER RESOLVED, that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, September 21, 2017 at 4:30 p.m. prevailing time.

DATED: September 21, 2017

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
HARVEY FRIEDMAN	X			
ZARKO RAJACICH	X			
DOUG VANSANT	X			
JERRY YOUNG	X			
KEITH WASSERMAN				X
ALBERT JONES	X			

RESOLUTION #2858

Offered By Rajacich

Seconded By VanSant

Dated September 21, 2017

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$270,352.16 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

DATED: September 21, 2017


CUMBERLAND COUNTY UTILITIES AUTHORITY

September 2017 Bill List

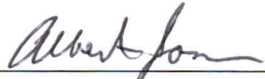
CHECK #	VENDOR #	VENDOR NAME	AMOUNT
029760	995	AARON JACOBS	100.00
029761	1064	ABS ELECTRIC, INC.	21,452.00
029762	138	AT YOUR PACE	2,330.55
029763	1	ATLANTIC CITY ELECTRIC	39,725.79
029764	30	ATLANTIC COUNTY UTILITIES	1,463.40
029765	46	BRIDGETON CITY OF	1,247.00
029766	50	BRIDGETON P & H SUPPLY	119.01
029767	56	BULB WORLD ELECTRICAL	240.00
029768	1054	BW STETSON LLC	28.98
029769	207	C & J ELECTRONICS	106.93
029770	93	CHARLES F. CONNOLLY DIST	1,169.00
029771	371	CME ASSOCIATES	19,541.75
029772	931	COLONIAL ELECTRIC SUPPLY CO. INC	1,213.23
029773	276	COMCAST CABLE	430.51
029774	97	COYNE CHEMICAL CO. INC.	3,070.20
029775	613	CRUZANS FREIGHTLINER	214.79
029776	103	CUMBERLAND COUNTY IMPROVEMENT AUTH	1,397.99
029777	550	CUMBERLAND COUNTY INSURANCE COMMISSION	25,947.84
029778	111	CUMBERLAND VALVE INC	140.63
029779	959	DELCORA	19,058.33
029780	128	DESIERE ELECTRIC MOTOR	58.52
029781	991	DHR ASSOCIATES	1,410.00
029782	115	DMC TEXTILES	344.00
029783	1021	E-Z PASS	2,000.00
029784	1027	ENGINE DISTRIBUTORS, INC	209.03
029785	531	ERA	132.54
029786	294	EUROFINS Q. C. INC.	1,096.40
029787	155	FARM-RITE INC.	25.70
029788	826	FEDEX	30.99
029789	636	FLEET PRIDE INC	583.96
029790	970	FRANZWA TRAILER SALES INC	549.00
029791	189	FRED HARZ AND SON	1,119.48
029792	1068	FRED SCIOLI	121.00
029793	925	G.M.H. ASSOCIATES OF AMERICA INC	19,749.00
029794	1067	GALBE J. SMITH	116.00
029795	982	GREEN GUARD FIRST AID & SAFETY	54.78
029796	793	H & R HARDWARE & GARDEN CENTER	38.96
029797	187	H. H. BROTHERS HANKINS	384.33
029798	644	HOME DEPOT CREDIT SERVICE	38.52
029799	317	INDUSTRIAL CHEM LABS & SERVICES INC	979.01
029800	345	INSPIRA HEALTH NETWORK URGENT CARE	55.00
029801	997	JAMES K. GRACE, ESQUIRE	1,833.00
029802	157	JOSEPH FAZZIO INC.	748.73
029803	975	LAWSON PRODUCTS INC	574.81
029804	1009	LONG MARMERO & ASSOCIATES, LLP	372.00
029805	219	LRM INC.	1,980.00
029806	234	MAJOR PETROLEUM	3,812.29
029807	241	MCMASTER-CARR SUPPLY CO	448.81
029808	1048	MIRACLE CHEMICAL CO.	4,583.25
029809	870	NJWEA	228.00
029810	528	ONE CALL CONCEPTS	52.50
029811	674	PENDERGAST SAFETY EQUIPMENT COMPANY	703.18
029812	73	PETTY CASH	64.76
029813	739	RICHARD BROWN	795.00
029814	993	RICHARD HARRIS	250.00
029815	134	RICHARD STOWMAN	105.93
029816	224	ROBERTS OXYGEN	164.95
029817	312	ROMANO HEARING TESTA & KNORR	900.50
029818	368	SERV-U-CLEANING	430.00

029819	619	SHERWIN-WILLIAMS CO.	334.90
029820	344	SOUTH JERSEY GAS COMPANY	72.11
029821	1006	SOUTH JERSEY MEDIA GROUP	77.90
029822	346	SOUTH JERSEY PAPER PRODUCTS	272.96
029823	268	STATE OF NEW JERSEY	79,759.98
029824	656	STEWART INDUSTRIES	168.85
029825	205	TRACTOR SUPPLY INC	198.36
029826	379	UNITED ELECTRIC SUPPLY	446.18
029827	469	USABUEBOOK	434.95
029828	255	VERIZON	163.20
029829	40	VERIZON WIRELESS	653.94
029830	182	W. W. GRAINGER INC.	936.38
029831	151	W.B. MASON	284.57
029832	1024	WILLIAMS AUTO PARTS - NAPA	118.02
029833	536	WOODRUFF ENERGY	148.00
029834	139	ZANE WESTERN APPAREL & WORK GEAR	140.00
			<u>\$270,352.16</u>

ATTEST:
CUMBERLAND COUNTY UTILITIES AUTHORITY

By


Charles K. Hill, Secretary

By


Albert Jones, Chairperson