#### AGENDA CUMBERLAND COUNTY UTILITIES AUTHORITY DECEMBER 21, 2017

- 1. CALL TO ORDER
- 2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
- 3. FLAG SALUTE
- 4. ROLL CALL
- 5. MINUTES OF THE REGULAR MEETING AND EXECUTIVE SESSION OF NOVEMBER 20, 2017
- 6. REPORTS
  - A. DIRECTOR
  - B. ENGINEER
  - C. AUDITOR
  - D. GENERAL COUNSEL
  - E. COMMITTEES
    - (1) COMMUNITY/INDUSTRIAL RELATIONS Commissioner Friedman
    - (2) EMPLOYEE RELATIONS Commissioners Rajacich
    - (3) FACILITIES EXPANSION/CONSTRUCTION Commissioner VanSant
    - (4) FINANCE AND BUDGET Vice-Chairman Wasserman
    - (5) OPERATIONS/INSURANCE Commissioner Young
    - (6) AD HOC Commissioner Edwards

#### 7. RESOLUTIONS

- A. RESOLUTION ADOPTING THE 2018 BUDGET FOR CUMBERLAND COUNTY UTILITIES AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018
- B. RESOLUTION AUTHORIZING THE TRUSTEE TO TRANSFER EXCESS FUNDS IN THE RENEWAL AND REPLACEMENT FUND TO THE REVENUE FUND IN ACCORDANCE WITH THE REQUIREMENT OF THE GENERAL BOND RESOLUTION
- C. RESOLUTION DESIGNATING OFFICIAL BANKS FOR DEPOSITORY AND TRANSACTION OF CUMBERLAND COUNTY UTILITIES AUTHORITY BANKING BUSINESS
- D. RESOLUTION TO CONTINUE, ESTABLISH AND MAINTAIN ACCOUNTS WITH BB & T BANK AND TD WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS
- E. RESOLUTION APPROVING AND ADOPTING REVISIONS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN
- F. RESOLUTION APPOINTING STEPHANIE MICK AS THE CUMBERLAND COUNTY UTILITIES AUTHORITY'S COMPLIANCE OFFICER
- G. RESOLUTION APPOINTING STEPHANIE MICK AS ASSISTANT SECRETARY/TREASURER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
- H. RESOLUTION APPOINTING ROMANO, HEARING, TESTA AND KNORR AS ACCOUNTANTS AND AUDITORS FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY
- I. RESOLUTION APPOINTING CONSULTING AND MUNICIPAL ENGINEERS (CME) AS CONSULTING ENGINEER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
- J. RESOLUTION APPOINTING JAMES K. GRACE, ESQUIRE AS GENERAL COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY
- K. RESOLUTION AUTHORIZING AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS, EXHIBIT B, AND SECTION 7.1.2

- L. RESOLUTION TO UPDATE AUTHORIZING THE AUTHORITY'S DIRECTOR OR DEPUTY DIRECTOR TO CERTIFY NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS
- M. RESOLUTION APPOINTING DOMINIC BUIRCH AS THE AUTHORITY OFFICER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
- N. RESOLUTION DESIGNATING CUMBERLAND ADVISORS AS THE AUTHORITY'S INVESTMENT ADVISOR
- O. RESOLUTION OF ACCEPTANCE OF 2018 ASSESSMENT OF THE CUMBERLAND COUNTY INSURANCE COMMISSION
- P. RESOLUTION APPOINTING THE HARDENBERG INSURANCE GROUP AS RISK MANAGEMENT CONSULTANTS
- Q. RESOLUTION TO ENTER INTO A CONTRACT WITH PTP CONSULTING, INC., FOR PROFESSIONAL SERVICES RELATED TO HEALTH AND SAFETY PROGRAM, TRAINING AND INSPECTION
- R. A RESOLUTION OF THE CCUA AUTHORIZING PAYMENT OF CERTAIN COST AND EXPENSES FROM THE CCUA SERIES 2016 NJEIT CONSTRUCTION FUND
- S. A RESOLUTION AWARDING CONTRACT FOR SUPPLY AND DELIVERY OF SODIUM BISULFITE SOLUTION
- T. A RESOLUTION TO EXTEND THE CONTRACT WITH LONG, MARMERO & ASSOCIATES LLP FOR LABOR COUNSEL
- U. A RESOLUTION AWARDING CONTRACT OUTSIDE LABORATORY SERVICES
- V. RESOLUTION AUTHORIZING THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT
- W. HONORING HARVEY FRIEDMAN FOR HIS DEDICATION AND YEARS OF SERVICE TO THE CCUA
- 8. TREASURER'S REPORT
  - A. CASH POSITION OF THE AUTHORITY
  - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
- 9. CHAIRMAN'S REMARKS
- 10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
- 11. PUBLIC PORTION
- 12. ADJOURNMENT

#### **HAPPY HOLIDAYS!**

## CUMBERLAND COUNTY UTILITIES AUTHORITY December 21, 2017

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Monday December 21, 2017, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA: Albert Jones, Chairman Vice-Chairman Keith Wasserman Angelia Edwards, Commissioner Harvey Friedman, Commissioner Zarko Rajacich, Commissioner Jerry Young, Commissioner Steve Testa, Auditor James Grace, General Counsel Jerome Harris, Engineer C. Kenneth Hill, Secretary Ed Bethea. Treasurer G. Steven Errickson, Director Daniel Jefferson, Deputy Director Dominic Buirch, Business Administrator Stephanie Mick, Administrative Assistant

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioner VanSant was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting and the Executive Session minutes of November 20, 2017. Motion was made by Commissioner Friedman, seconded by Commissioner Rajacich and carried unanimously at roll call.

#### REPORTS

#### Director

Director Errickson submitted the November 2017 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted that the plant is operating well and we continue to meet our effluent discharge limits in the single digits.

Director Errickson reported that labor negotiations with staff and plant personnel are on-going and we hope to complete late next week.

Director Errickson reported with our current sludge management operations we have been able to maintain the appropriate sludge inventory. We are currently disposing of two trailer loads per day at DELCORA with all hauling being done internally.

The Director informed the Board that the outside laboratory services request for proposal bid opening was this past month. Analytical Laboratory Services (ALS) has won the bid and the process of transitioning from 'QC/Eurofins to ALS will begin next month.

Director Errickson noted PTP Consulting, Inc, performed a Safety and Health Assessment on December 7, 2017. Two minor issues where noted and those findings are currently being resolved.

The Director reported that we have a large number of resolutions tonight therefore he was not going to repeat everyone and he trusted everyone has read and understands them and is ready to vote on these matters.

In conclusion, the Director offered his thanks to Deputy Director Daniel Jefferson, Administrative Assistant Stephanie Mick, Business Administrator Dominic Buirch and. Authority Engineer Jerry Harris and the entire staff for their help with preparing his report. He also offered his thanks to everyone and Happy Holidays to all.

#### Engineer

Upper Deerfield Pump Station- Lance Electric, Inc. of Tabernacle NJ. The contractor was informed of CCUA intention to terminate the contract. Discussions are in progress with bonding company regarding completion of the work. Project remains at approximately 70% complete. Completion date for contract was early November 2017.

Wastewater Treatment Plant Improvements- Centerpoint Associates, Blackwood NJ. Contractor has been given a punch list of outstanding items. Contract is approximately 90% complete. Scheduled completion date for contract was late September 2017. We are expecting a NJDEP inspector here on January 8, 2108 to review.

Mr. Harris reported that the 2017 Annual Report for the Bond Trustee has been completed and submitted to the Director. The Authority facilities are generally in good condition and well maintained. The report contains a recommended 5 year Capital Improvement Plan.

Mr. Harris also reported preparation of the asset inventory, initial condition assessment and valuation of facilities is complete. A draft plan will be submitted shortly for review.

Mr. Harris lastly reported that he was available to provide assistance to the Director and Deputy Director on engineering matters, and coordinated with Bond Counsel on NJEIT loan.

#### Auditor

Mr. Testa reported that we have on our agenda Resolution A which is the Resolution to Adopt the 2018 Budget. The State has given approval to adopt the 2018 budget and The Authority held its public hearing on the Budget at the November meeting, and it is appropriate to adopt to adopt the budget at this time.

Resolution B is an annual resolution which directs the trustee to transfer the interest earned in the Renewal & Replacement Fund to the Revenue fund as required by the Authority's Bond.

There are other reorganization type resolutions such as Resolutions C, D and E that are done each year regarding official banks and depositories and banking business as well as updating the Authority's Cash Management Plan as required. These generally authorize the Authority to do business with certain banks and establish accounts, however this can be amended during the year should the Authority wish to do so.

Lastly, and not to be presumptuous, I note a Resolution on the agenda reappointing our firm for 2018. We truly appreciate the Authority's continued confidence in our firm and, as always, look forward to serving the Authority.

#### **General Counsel**

Mr. Grace reported that we have no information to report at this time as to the proposed solar project. He will continue to update as new information becomes available.

We have terminated the contract of Lance Electric for convenience and the Bondex Bond Company is now in charge of handling the job. Mr. Errickson has been overseeing the progress which has been slow to say the least, however, we are in hopes that things will begin to move a little bit more quickly as Lance Electric has been officially terminated from the contract.

Unfortunately, Mr. Errickson and the staff have discovered that there has been some defect in the application of the coating to the point that it is bubbled off and peeled pertaining to the Wastewater Treatment

least, however, we are in hopes that things will begin to move a little bit more quickly as Lance Electric has been officially terminated from the contract.

Unfortunately, Mr. Errickson and the staff have discovered that there has been some defect in the application of the coating to the point that it is bubbled off and peeled pertaining to the Wastewater Treatment Plant Improvement Project. It is creating a significant hardship and now due to the winter months it is probably advantageous to not move forward with any additional coating until such time the weather permits which is a minimum we believe to be in an excess of fifty degrees upon application. We will update as new information becomes available

Mr. Grace stated he was available for any questions or concerns by the Director, staff and Commissioners.

#### **Committees**

There were no Committee meetings this past month.

#### RESOLUTIONS

RESOLUTION (2871) ADOPTING THE 2018 BUDGET CUMBERLAND COUNTY UTILITIES AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018 offered by Vice-Commissioner Friedman, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2872) AUTHORIZING THE TRUSTEE TO TRANSFER EXCESS FUNDS IN THE RENEWAL AND REPLACEMENT FUND IN ACCORDANCE WITH THE REQUIREMENT OF THE GENERAL BOND RESOLUTION offered by Commissioner Young, seconded by Commissioner Rajacich and carried unanimously at roll call.

RESOLUTION (2873) DESIGNATING OFFICIAL BANKS FOR DEPOSITORY AND TRANSACTIONS OF CUMBERLAND COUNTY UTILITIES AUTHORITY BANKING BUSINESS offered by Commissioner Young, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2874) TO ESTABLISH, CONTINUE AND MAINTAIN ACCOUNTS WITH BB&T AND TD WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS offered by Vice-Chairman Wasserman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2875) APPROVING AND ADOPTING REVISIONS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN offered by Vice-Chairman Wasserman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2876) APPOINTING STEPHANIE J. MICK AS THE CUMBERLAND COUNTY UTILITIES AUTHORITY'S COMPLIANCE OFFICER offered by Commissioner Young, seconded by Commissioner Friedman and carried unanimously at roll call.

RESOLUTION (2877) APPOINTING STEPHANIE J. MICK AS ASSISTANT SECRETARY/TREASURER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Rajacich, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2878) APPOINTING ROMANO, HEARING, TESTA AND KNORR CERTIFIED PUBLIC ACCOUNTANTS, AS ACCOUNTANTS AND AUDITORS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Friedman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2879) APPOINTING CME ASSOCIATES AS CONSULTING ENGINEERS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Friedman, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2880) APPOINTING JAMES K. GRACE, ESQUIRE AS GENERAL COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Friedman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2881) AUTHORIZING AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS, EXHIBIT B, AND SECTION 7.1.2 DISCONTINUING THE PRACTICE OF ACCEPTING HALF LOADS offered by Commissioner Young, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2882) TO UPDATE AUTHORIZING THE AUTHORITY'S DIRECTOR OR DEPUTY DIRECTOR TO CERTIFY NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS offered by Commissioner Friedman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2883) APPOINTING DOMINIC BUIRCH AS THE AUTHORITY OFFICER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY offered by Commissioner Friedman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2884) DESIGNATING CUMBERLAND ADVISORS AS THE AUTHORITY'S INVESTMENT ADVISOR offered by Commissioner Young, seconded by Commissioner Rajacich and carried unanimously at roll call.

RESOLUTION (2885) ACCEPTANCE OF 2018 ASSESSMENT OF THE CUMBERLAND COUNTY INSURANCE COMMISSION offered by Vice-Chairman Wasserman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2886) APPOINTING THE HARDENBERGH INSURANCE GROUP AS RISK MANAGEMENT CONSULTANTS offered by Commissioner Friedman, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

RESOLUTION (2887) TO ENTER INTO A CONTRACT WITH PTP CONSULTING, INC. FOR PROFESSIONAL SERVICES RELATED TO HEALTH AND SAFETY PROGRAM, TRAINING AND INSPECTION offered by Commissioner Rajacich, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2888) OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND offered by Vice-Chairman Wasserman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2889) AWARDING A CONTRACT TO MAIN POOL & CHEMICAL INC FOR THE SUPPLY AND DELIVERY OF SODIUM BISULFITE SOLUTION offered by Vice-Chairman Wasserman, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2890) TO EXTEND THE CONTRACT WITH GRACE, MARMERO & ASSOCIATED LLP/DOUG LONG FOR LABOR COUNSEL offered by Commissioner Rajacich, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2891) AWARDING A CONTRACT TO ALS GROUP USA, CORP., DBA ALS ENVIRONMENTAL FOR PROVIDING OUTSIDE LABORATORY SERVICES offered by Vice-Chairman Wasserman, seconded by Commissioner Young and carried unanimously at roll call.

#### **Treasurers Report**

Revenue Account	\$1,880,347.69
Operating Account	843,342.53
Petty Cash	500.00
Sensor Account	8,225.96
General Account	3,255,120.15
Plant Reconstruction/Replacement	2,316,214.89
User Revenue Reserve	423,741.00
Trust Account	2,669,021.15
Total Cash Position	\$ 11,396,513.37

Treasurer Ed Bethea reported that the bills submitted for payment today for the Operating Account total \$316,190.04. The Authority Chairman and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2894) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Rajacich, seconded by Commissioner Young and carried unanimously at roll call.

#### Chairperson's Remarks

Chairman Jones thanked all of our employees for their hard work. He was especially thankful for the work performed in the 2018 Budget process. Also he wished all present a Happy and safe Christmas and Happy New Year.

#### **Commissioners-Public Remarks**

James Quinn stated under public comments that he was pleased to work with Harvey for over the many past years and what a great job he has done.

The meeting was adjourned on a motion from Commissioner Friedman.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday January 18, 2018 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,

C. Kenntel frie

C. Kenneth Hill, Secretary

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Freiedman

Seconded By Wasserman

Dated December 21, 2017

A RESOLUTION ADOPTING THE 2018 BUDGET CUMBERLAND COUNTY UTILITIES AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018

WHEREAS, the Annual Budget and Capital Budget for the Cumberland County Utilities Authority for the fiscal year period beginning January 1, 2018 and ending December 31, 2018 has been presented and adopted before the Commissioners of the Authority at its open public meeting of November 20, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,845,000.00 Total Appropriations, including any Accumulated Deficit, if any, of \$6,970,000.00 and Total Unrestricted Net Position utilized of \$125,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$\$873,884.00, Total Unrestricted Net Position planned to be utilized of \$150,000.00, and Total Renewal & Replacement Reserve Fund planned to be utilized of \$723,884.00.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority, at an open public meeting held on November 20, 2017, that the Annual Budget and Capital Budget/Program of the Cumberland County Utilities Authority for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby adopted and shall constitute an appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

## Cumberland County Utilities Authority

The foregoing is a true copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority on December 21, 2017.

Clark K- Hice

Charles K. Hill, Secretary

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Young
Seconded By Rajacich
Dated December 21, 2017

A RESOLUTION AUTHORIZING THE TRUSTEE TO TRANSFER EXCESS FUNDS IN THE RENEWAL AND REPLACEMENT FUND IN ACCORDANCE WITH THE REQUIREMENT OF THE GENERAL BOND RESOLUTION

WHEREAS, the Renewal and Replacement Fund was established by the Cumberland County Utilities Authority as required by the General Bond Resolution; and

WHEREAS, Section 511(c) of the General Bond Resolution outlines the procedure to withdraw and transfer excess funds from the Renewal and Replacement Fund; and

WHEREAS, the Engineer has certified that a balance of \$600,000 is sufficient for 2018 to cover the cost of required replacements, renewals, major repairs or maintenance items of a type not recurring annually; and

WHEREAS, the Renewal and Replacement Fund currently has and will continue to accumulate amounts in excess of \$600,000.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Trustee is to transfer all amounts in excess of \$600,000 at the direction of the Authority Officer.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				Х
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION\_#2873

Offered By Young

Seconded By Wasserman

Dated December 21, 2017

# RESOLUTION DESIGNATING OFFICIAL BANKS FOR DEPOSITORY AND TRANSACTION OF CUMBERLAND COUNTY UTILITIES AUTHORITY BANKING BUSINESS

WHEREAS, pursuant to the provisions of the New Jersey Utilities Authority Law P.L. 1977, Chapter 384 (N.J.S.A. 40:14B-1 et seq.), the Cumberland County Utilities Authority designates official banks for the transaction of its banking business.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That any bank organized under the laws of the State of New Jersey, or organized under the laws of the United States, and having its place of business in the State of New Jersey, be and are hereby designated as official banks for the depository of the Cumberland County Utilities Authority funds and the transaction of banking business with the Cumberland County Utilities Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				Х
JERRY YOUNG	X			
KEITH WASSERMAN	Х			
ALBERT JONES	X			

Offered By Wasserman

Seconded By Young

Dated December 21, 2017

A RESOLUTION TO ESTABLISH, CONTINUE AND MAINTAIN ACCOUNTS WITH BB&T AND TD WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS

WHEREAS, the Cumberland County Utilities Authority wishes to establish and maintain the following checking accounts with Branch Banking and Trust Company (BB&T):

 Payroll Checking Account
 # 1310000212809

 Operating Checking Account
 # 1310000212795

 Petty Cash Account
 # 1310000212825

 Daily Revenue Account
 # 1310000212787

 Escrow Account for CCUA Sensors
 # 1310000212817

and;

WHEREAS, the Cumberland County Utilities Authority wishes to continue and maintain the following investment management accounts with TD Wealth Management:

Plant Reconstruction or Replacement Account
General Account
User Revenue Reserve
#81-8886-06-1
#81-8886-00-4

and;

WHEREAS, the Cumberland County Utilities Authority wishes to continue and maintain the following Trust accounts with TD Wealth Management:

 Revenue Fund
 # 81-8886-02-0

 1997 Debt Service Reserve Fund
 # 81-8886-03-8

 Renewal & Replacement Fund
 # 81-8886-05-3

 1997 Bond Service Fund
 # 81-8886-07-9

 NJEIT 2010-2016 Project Account
 # 81-8961-01-3

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the following accounts be established, continued and maintained with BB&T (Hereinafter called Bank):

Payroll Checking
Operating Checking
Petty Cash Checking
Daily Revenue
Escrow Account for CCUA Sensors

#### Cumberland County Utilities Authority

2. That the following Investment Management and Trust accounts be continued and maintained with TD Wealth Management (Hereinafter called Bank):

> Plant Reconstruction or Replacement Account General Account Revenue Fund 1997 Debt Service Reserve Fund Renewal & Replacement Fund 1997 Bond Service Fund User Revenue Reserve NJEIT 2010-2016 Project Account

and there may be deposited to their credit any monies, checks, and other instruments which may come into possession of the Cumberland County Utilities Authority. Items for deposit or collection may be endorsed by any person authorized to sign checks, or endorsement thereof may be made in writing or by a stamp without designation of the person so endorsing.

- 3. That any three (3) of the following Chairperson, Secretary, Treasurer or Vice-Chairman are authorized on behalf of the Cumberland County Utilities Authority to sign checks, savings withdrawals, and other instruments and orders for the payment of money or for the withdrawal or delivery of funds or other property at any time held by the Bank for the account of the Cumberland County Utilities Authority and to receive any thereof, and to issue instructions for the conduct of any account of the Cumberland County Utilities Authority with the Bank (b) to accept drafts, and other instruments payable at the Bank, and to Waive Demand, Protest and Notice of Protest or dishonor of any instrument made, drawn or endorsed by the Cumberland County Utilities Authority (c) to endorse, negotiate and receive, or authorize the payment of, the proceeds of, any negotiable or other instruments or orders for the payment of money payable to or belonging to the Cumberland County Utilities Authority.
- 4. That the Bank may honor all such checks and other instruments for the payment or delivery of money or property when signed as authorized above.
- 5. That the Bank as a designated depository, be, and thereby is authorized and directed to honor any oral telephonic order to transfer monies between the checking accounts and savings accounts and/or trustee accounts on behalf of the Cumberland County Utilities Authority by any person representing himself to be one of the above authorized signatures, the Director, Deputy Director or the person designated as the Authority Officer.
- 6. That the foregoing Resolution shall continue in full force and effect and the Bank may rely on it until a certified copy of a subsequent Resolution of the Board of Commissioners of the Cumberland County Utilities Authority modifying or rescinding any or all such resolutions shall have been actually received by the Bank.
- 7. That the names of the persons who respectively hold the offices or positions mentioned in the foregoing Resolution and their actual signatures are as follows:

<u>Name</u>

<u>Title</u>

Albert Jones

Chairperson

Keith Wasserman

Vice Chairperson

Charles K. Hill

Secretary

Edward Bethea

Treasurer

Signature

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	Х			
Doug VanSant				Х
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	Х			

Offered By Wasserman
Seconded By Young
Dated December 21, 2017

# RESOLUTION APPROVING AND ADOPTING REVISIONS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN

WHEREAS, the State of New Jersey requires all governmental bodies to annually adopt a cash management plan pursuant to N.J.S.A. 40A:5-14; and

WHEREAS, the Authority desires to update its cash management plan in accordance with the requirements of N.J.S.A. 40A:5-14; and

WHEREAS, the Authority's Director and Business Administrator have reviewed the updated cash management plan and recommend adoption by the Commissioners of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that

- 1. The updated Cash Management Plan attached to this resolution is hereby adopted and shall be in effect from January 1, 2018 and shall remain in effect until December 31, 2018.
- 2. That a copy of this plan be forwarded to the designated depositories contained in section IV of the Plan.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	Х			

Offered By Young
Seconded By Friedman
Dated December 21, 2017

# RESOLUTION APPOINTING STEPHANIE J. MICK AS THE CUMBERLAND COUNTY UTILITIES AUTHORITY'S COMPLIANCE OFFICER

WHEREAS, New Jersey Public Law 1975, Chapter 127 (Affirmative Action Regulations), was signed into law on June 23, 1975; and

WHEREAS, said Affirmative Action Regulations provided for the appointment of a Public Agency Compliance Officer (P.A.C.O.) who shall maintain liaison with and assist the State Treasurer in the implementation of said Affirmative Action Regulations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That Stephanie J. Mick, Administrative Assistant of the Cumberland County Utilities Authority, be and is hereby appointed the Cumberland County Utilities Authority's Compliance Officer (P.A.C.O.) in accordance with New Jersey Public Law 1975, c. 127 (Affirmative Action Regulations).
- 2. That said Compliance Officer shall maintain liaison with, and assist, the State Treasurer in the implementation of said Affirmative Action Regulations. That said Compliance Officer shall perform the duties and exercise the powers as provided in New Jersey Public Law 1975, c. 127.
  - 3. Said Compliance Officer shall serve until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	Х			

Offered By Friedman
Seconded By Young
Dated December 21, 2017

#### RESOLUTION APPOINTING STEPHANIE J. MICK AS ASSISTANT SECRETARY/TREASURER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority determine it necessary and proper to appoint an Assistant Secretary/Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That Stephanie J. Mick be and she is hereby appointed Assistant Secretary/Treasurer of the Cumberland County Utilities Authority for the calendar year 2018.
- 2. That the Assistant Secretary/ Treasurer shall, in the absence of the Secretary or Treasurer, perform the duties and exercise the powers of the Secretary or Treasurer, and shall perform such other duties as may be assigned to her from time to time by the Commissioners.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Friedman

Seconded By Young

Dated December 21, 2017

A RESOLUTION APPOINTING ROMANO, HEARING, TESTA AND KNORR CERTIFIED PUBLIC ACCOUNTANTS, AS ACCOUNTANTS AND AUDITORS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, pursuant to N.J.S.A. 40:14B-66, this Authority shall employ a registered municipal accountant or a certified public accountant of New Jersey; and

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to determine the duties, compensation and term of office of such accountant; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with NJSA 19:44A-20.4 et. seq., which the Director and General Counsel reviewed and made their recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to enter into an Agreement with Romano, Hearing, Testa and Knorr for specialized accounting and auditing services to the Cumberland County Utilities Authority for the term of one year, commencing the first day of January 2018 and expiring on the thirty-first day of December 2018, or until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X	:-		
Zarko Rajacich	X			
Doug VanSant			10.	X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Friedman
Seconded By Wasserman
Dated December 21, 2017

# RESOLUTION APPOINTING CME ASSOCIATES AS CONSULTING ENGINEERS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, there exists a need for engineering services, and funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with NJSA 19:44A-20.4 et. seq. which the Director and Employee Relations Committee reviewed and made their recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute an agreement with CME Associates, 3141 Bordentown Avenue, Parlin, New Jersey 08859 for engineering services to act as the Consulting Engineer for the term of one year, commencing the first day of January 2018 and expiring on the thirty-first day of December 2018.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
Angelia Edwards	Х				RESOLUTION_#2880
HARVEY FRIEDMAN	Х				Offered By Friedman
Zarko Rajacich	Х				Seconded By Young
Doug VanSant				Х	Dated December 21, 2017
JERRY YOUNG	Х				Dated December 21, 2017
KEITH WASSERMAN	Х				
ALBERT JONES	Х				

RESOLUTION APPOINTING JAMES K. GRACE, ESQUIRE AS GENERAL COUNSEL FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, there exists a need for legal services and funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq. which the Director and Employee Relations Committee reviewed and recommended.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute an agreement with James K. Grace, Esquire, located at 717 East Elmer Street, Vineland, New Jersey 08360 for legal services to act as General Counsel for the Cumberland County Utilities Authority for the term of one year, commencing the first day of January 2018 and expiring on the thirty-first day of December 2018, or until a successor is appointed.

Passed and adopted at a special meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:00 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Young
Seconded By Friedman
Dated December 21, 2017

A RESOLUTION AUTHORIZING AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS, EXHIBIT B, AND SECTION 7.1.2 DISCONTINUING THE PRACTICE OF ACCEPTING HALF LOADS

WHEREAS, the Cumberland County Utilities Authority adopted Sewer Use Rules and Regulations on November 16, 1978; and

WHEREAS, by Resolution of the Authority, said Rules and Regulations have been revised periodically and were last amended on December 15, 2016; and

WHEREAS, a public hearing was held on November 20, 2017 to review proposed changes to the Sewer Use Rules and Regulations, Exhibit B, and Section 7.1.2 Discontinuing the Practice of Accepting Half Loads; and

WHEREAS, Exhibit B, "User Rate Structure of the Sewer Use Rules and Regulations" sets forth the Volume Charge per 1000 gallons and surcharges; and

WHEREAS, Section 7.1.2 Compatible Equipment is being amended to Discontinuing the Practice of Accepting Half Loads; and

WHEREAS, it is the determination of the Authority to amend the Sewer Use Rules and Regulations as outlined above and as attached.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That the CCUA Commissioners do approve the amended Sewer Use Rules and Regulations which are attached hereto and made a part hereof.
- 2. That the Sewer Use Rules and Regulations as amended shall become effective January 1, 2018.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	Х			
Zarko Rajacich	Х			
Doug VanSant				X
JERRY YOUNG	Х			
KEITH WASSERMAN	Х			
ALBERT JONES	Х			

Offered By Friedman

Seconded By Young

Dated December 21, 2017

# RESOLUTION TO UPDATE AUTHORIZING THE AUTHORITY'S DIRECTOR OR DEPUTY DIRECTOR TO CERTIFY NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS

WHEREAS, the Cumberland County Utilities Authority receives, from time to time as required by permit applicants to the New Jersey Department of Environmental Protection (NJDEP), requests for project approval endorsement, or conformance certification; and

WHEREAS, the Cumberland County Utilities Authority's Director or Deputy Director is charged with reviewing all such requests and determining whether or not said requests are in conformance with the applicable Sewer Use Rules and Regulations, Wastewater Management Plan, or 201 Facilities Plan adopted by the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority, as follows:

1. That the Director or Deputy Director of the Cumberland County Utilities Authority is authorized to receive and review all applications to the New Jersey Department of Environmental Protection for project endorsement, certification, or approval and is further authorized, on behalf of the Cumberland County Utilities Authority, to sign appropriate endorsements or certifications when said applications are in compliance with the Wastewater Management Plan, 201 Facilities Plan, and/or Sewer Use Rules and Regulations.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
ZARKO RAJACICH	Х			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION #2883

Offered By Friendman

Seconded By Young

Dated December 21, 2017

# RESOLUTION APPOINTING DOMINIC BUIRCH, AS THE AUTHORITY OFFICER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the General Bond Resolution No. 183 was adopted February 7, 1977 by the Cumberland County Utilities Authority (formerly the Cumberland County Sewerage Authority); and

WHEREAS, the said Bond Resolution provides for the appointment of an Authority Officer who shall have certain authority to perform such acts and sign such documents in association with the Trustee of the Bond holders.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That Dominic Buirch be and he is hereby appointed Authority Officer, in accordance with the Authority's General Bond Resolution No. 183.
- 2. That said Authority Officer shall perform the duties and exercise the powers as provided in the Authority General Bond Resolution No. 183.
  - 3. Said Authority Officer shall serve until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
ANGELIA EDWARDS	Х			
HARVEY FRIEDMAN	Х			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	Х			

Offered By Young
Seconded By Rajacich
Dated December 21, 2017

# RESOLUTION DESIGNATING CUMBERLAND ADVISORS AS THE AUTHORITY'S INVESTMENT ADVISOR

WHEREAS, the need exists for an Investment Advisor registered with the SEC; and

WHEREAS, the Authority's current investment advisor, the Cumberland Advisors was appointed for this position by Resolution #2462 on January 19, 2012; and

WHEREAS, it is in the best interest of the Cumberland County Utilities Authority to continue to have this position filled; and

WHEREAS, the Finance and Budget Committee recommend Cumberland Advisors be appointed to fill this position.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that Cumberland Advisors be and are hereby designated as investment advisor for the Authority investments.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT	
Angelia Edwards	Х				I
HARVEY FRIEDMAN	Х				(
Zarko Rajacich	X				S
Doug VanSant				Х	ı
JERRY YOUNG	Х				•
KEITH WASSERMAN	X				
ALBERT JONES	X				

Offered By Wasserman

Seconded By Young

Dated December 21, 2017

# RESOLUTION OF ACCEPTANCE OF 2018 ASSESSMENT OF THE CUMBERLAND COUNTY INSURANCE COMMISSION

WHEREAS, the Cumberland County Utilities Authority has previously agreed to join the Cumberland County Insurance Commission ("Commission") subject only to the right to approve its assessments following processing and approval of its application; and

WHEREAS, the "Commission" has certified an annual assessment in the amount of \$84,548.00 for the coverage in the Cumberland County Insurance Commission for 2018; and

WHEREAS, the certified assessment has been recommended for approval.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Cumberland County Utilities Authority do hereby approve of the assessment and ratify its prior agreement with the "Commission" effective January 1, 2018.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				Х
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Friedman

Seconded By Wasserman

Dated December 21, 2017

# A RESOLUTION APPOINTING THE HARDENBERGH INSURANCE GROUP AS RISK MANAGEMENT CONSULTANTS

WHEREAS, the Cumberland County Utilities Authority has a need for a Risk Management Consultant; and

WHEREAS, the Hardenbergh Insurance Group has experience in providing and performing the various professional services as detailed in the Cumberland County Insurance Commission's Rules and Regulations; and

WHEREAS, due to the amount of the contract, there is no need to request bids; and

WHEREAS, payment is made by the Cumberland County Insurance Commission and included in the 2018 assessment.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Cumberland County Utilities Authority hereby appoint Hardenbergh Insurance Group, P.O. Box 8000, Marlton, New Jersey 08053 as its Risk Management Consultant in accordance with the Cumberland County Insurance Commission's Rules and Regulations, for the year 2018 and

BE IT FURTHER resolved by the Commissioners of the Cumberland County Utilities Authority that the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1)(a)(i).

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				Х
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Rajacich
Seconded By Young
Dated December 21, 2017

RESOLUTION TO ENTER INTO A CONTRACT WITH PTP CONSULTING, INC. FOR PROFESSIONAL SERVICES RELATED TO HEALTH AND SAFETY PROGRAM, TRAINING AND INSPECTION

WHEREAS, there exists a need for an Occupational Safety Program for the employees of the Cumberland County Utilities Authority and funds are available for this purpose; and

WHEREAS, PTP Consulting, Inc., is licensed and certified through the N.J. Department of Labor in a field of study requiring specialized instruction in a prolonged form and course with certification by examination and has experience in providing an Occupational Safety Program; and

WHEREAS, due to the amount of the contract, there is no need to request bids.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows that the Chairman and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to enter into an agreement with PTP Consulting, Inc, 1531 Kings Highway, Swedesboro, NJ 08085, for conducting an occupational safety program for the year 2018, for the employees of the Cumberland County Utilities Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December, 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION\_#2888

Offered By Wasserman

Seconded By Young

Dated December 21, 2017

A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY (the "Authority"), as follows:

Section 1. The costs and expenses which are set forth in the certificate entitled "Requisition and Certification as to Payment of Costs and Expenses From the CCUA Series 2016 NJEIT Construction Fund" which is attached hereto as Exhibit A and which, by this reference, is made a part hereof as if set forth in full herein, are hereby authorized to be paid on November 21, 2016 from monies which are on deposit in the CCUA Series 2010-2016 NJEIT Construction Fund, which has been established and created in accordance with the provisions of a Resolution of the Authority, duly adopted January 21, 2016, entitled "Supplemental Resolution Authorizing the Issuance of Not to Exceed \$2,200,000 Aggregate Principal Amount of Sewer System Revenue Bonds, Series 2016 of the CCUA".

Section 2. TD BANK, NA, Cherry Hill, New Jersey, in its capacity as Trustee for the holders of the CCUA Series 2010-2016 NJEIT Construction Fund, is hereby authorized to withdraw such monies from the Fund, and to make payment of same, in accordance with the terms hereof and the terms of the attached requisition.

Section 3. This Resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Monday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED December 21, 2017

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on December 21, 2017.

C. Kenneth Hill, Secretary

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	Х			
HARVEY FRIEDMAN	X			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Wasserman
Seconded By Young
Dated December 21, 2017

# RESOLUTION AWARDING A CONTRACT TO MAIN POOL & CHEMICAL INC FOR THE SUPPLY AND DELIVERY OF SODIUM BISULFITE SOLUTION

WHEREAS, the Cumberland County Utilities Authority has heretofore advertised for bids the Supply and Delivery of Sodium Hypochlorite Solution in accordance with the Specifications adopted on October 19, 2017, on file at its Wastewater Treatment Plant; and

WHEREAS, on November 29, 2017, three bids were received, the bids were as follows:

Coyne Chemical, Croydon, PA Miracle Chemical Co., Farmingdale, NJ Main Pool & Chemical, DuPont PA \$41,196.00 Lump Sum Bid \$37,920.00 Lump Sum Bid \$32,888.00 Lump Sum Bid

and said bids were referred to the Authority's General Counsel, Process Supervisor and Director for tabulation, evaluation, report and recommendation; and

WHEREAS, the Authority's Director recommends that a Contract be awarded to Main Pool & Chemical, 110 Commerce Road, DuPont, PA 18641, being the lowest responsible bidder in the amount of \$32,888.00.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That there be a contract awarded to Main Pool & Chemical, 110 Commerce Road, DuPont, PA 18641, in the total bid of \$32,888.00
- 2. That the proper officers of this Authority be and they are hereby authorized and directed to execute the Contract hereby awarded.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
Angelia Edwards	X			
HARVEY FRIEDMAN	Х			
Zarko Rajacich	Х			
Doug VanSant				Х
JERRY YOUNG	Х			
KEITH WASSERMAN	Х			
ALBERT JONES	X			

Offered By Rajacich
Seconded By Young
Dated December 21, 2017

# RESOLUTION TO EXTEND THE CONTRACT WITH GRACE, MARMERO & ASSOCIATED LLP/DOUG LONG FOR LABOR COUNSEL

WHEREAS, the Cumberland County Utilities Authority entered into a contract on January 1, 2017 with Grace, Marmero & Associated LLP/Doug Long, in an estimated amount not to exceed \$17,000.00 per year, terminating December 31, 2017; and

WHEREAS, the Specifications for this contract provide that it may be extended for an additional period, up to 12 months; and

WHEREAS, Grace, Marmero & Associated LLP/Doug Long has indicated, by written notice, their desire to extend the terms and conditions of their proposal for an additional 12 month period to expire December 31, 2018; and

WHEREAS, the Authority has been satisfied with the services rendered by Grace, Marmero & Associated LLP/Doug Long, 44 Euclid Street, Woodbury, NJ 08096 for providing Labor Counsel; and

WHEREAS, the Authority desires to extend the contract with Grace, Marmero & Associated LLP/Doug Long for the allowable extended period, effective January 1, 2018 to December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That the Authority extend the contract entered into with Grace, Marmero & Associated LLP./Doug Long, located at 44 Euclid Street, Woodbury, NJ 08096, for an additional 12 months, terminating December 31, 2018, for the same terms and conditions of the existing contract for providing Legal Counsel in the amount not to exceed \$17,000.00 per year.
- 2. That the proper officers of this Authority be and they are hereby authorized and directed to execute the Contract hereby awarded.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017, at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	Х			
ZARKO RAJACICH	Х			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Wasserman
Seconded By Young
Dated December 21, 2017

A RESOLUTION AWARDING A CONTRACT TO ALS GROUP USA, CORP., DBA ALS ENVIRONMENTAL FOR PROVIDING OUTSIDE LABORATORY SERVICES

WHEREAS, the Cumberland County Utilities Authority has heretofore advertised for bids for Providing Outside Laboratory Services, in accordance with the Specifications adopted on October 19, 2017, on file at its Wastewater Treatment Plant; and

WHEREAS, on November 29, 2017, bids were received and duly opened for Providing Outside Laboratory Services, the bid is as follows:

Q C Laboratories, Southampton, PA \$30,264.00 Garden State Laboratories, Inc., Hillside NJ \$24,752.00 ALS Group, USA, Corp., Middletown, PA \$20,551.00

and said bid(s) were referred to the Authority's General Counsel, Director and Deputy Director for tabulation, evaluation, report and recommendation; and

WHEREAS, the Authority's Director and Deputy Director recommend that the Contract be awarded to ALS Group USA, Corp., being the lowest responsible bidder in the amount of \$20,551.00 per year.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That there be awarded to ALS Group, USA Corp., DBA ALS Environmental, 34 Dogwood Lane, Middletown, PA 17057 for a two (2) year contract for Providing Outside Laboratory Services in the total bid of \$20,551.00 per year.
- 2. That the proper officers of this Authority be and they are hereby authorized and directed to execute the Contract hereby awarded.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Monday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	Х			
ZARKO RAJACICH	X	350		
Doug VanSant				Х
JERRY YOUNG	Х			
KEITH WASSERMAN	Х			
ALBERT JONES	X			

Offered By Rajacich
Seconded By Young
Dated December 21, 2017

## A RESOLUTION AUTHORIZING THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO CONTINUE INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Cooperative Purchasing Network (TCPN), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on March 17, 2016 the governing body of the Cumberland County Utilities Authority, County of Cumberland, State of New Jersey duly considered participation in a Cooperative Pricing System for provision and performance of goods and services.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That this Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Cumberland County Utilities Authority.
- 2. That pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Director is hereby authorized and directed to enter into a Cooperative Pricing Agreement with the Lead Agency.
- 3. That the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) and all other provision of the revised statures of the State of New Jersey.
- 4. That this resolution shall take effect starting January 1, 2018 thru December 31, 2018.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	Nay	ABSTAIN	ABSENT
Angelia Edwards	Х			
HARVEY FRIEDMAN	Х			
Zarko Rajacich	X			
Doug VanSant				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

Offered By Young
Seconded By Wasserman
Dated December 21, 2017

#### A RESOLUTION HONORING HARVEY FRIEDMAN FOR HIS DEDICATION AND YEARS OF SERVICE TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, Harvey Friedman has served as Commissioner for the Cumberland County Utilities Authority since February 1988; and

WHEREAS, during his terms of service, Harvey Friedman served as Chair to several committees; and

WHEREAS, Harvey Friedman has served this Authority with dedication and distinction.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

- 1. That the Authority hereby expresses its congratulations and appreciation to Harvey Friedman for his 30 years of dedication, exceptional leadership and service to the Authority, as a Commissioner.
- 2. That the Authority also shows its appreciation to Harvey Friedman for his wise advice and fellowship over his years of service.
- 3. That a certified copy of this Resolution be forwarded by the Secretary of this Authority, to Harvey Friedman.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 21, 2017 at 4:30 p.m. prevailing time.

DATED: December 21, 2017

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
Angelia Edwards	Х				RESOLUTION_#2894
HARVEY FRIEDMAN	X				Offered By Rajacich
Zarko Rajacich	X				Seconded By Young
Doug VanSant				Х	Dated December 21, 2017
JERRY YOUNG	X				Dated December 21, 2017
KEITH WASSERMAN	X				
ALBERT JONES	X				

# A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$316,190.04 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Cumberland County Utilities Authority

DATED: December 21, 2017

#### December 2017 Bill List

CHECK #	VENDOR #	VENDOR NAME	AMOUNT
029972	995	AARON JACOBS	298.08
029973	978	ALBERT JONES	123.12
029974	242	AMAZON	87.96
029975	648	APPLIED ANALYTICS INC.	1,450.00
029976	1	ATLANTIC CITY ELECTRIC	38,867.08
029977	30	ATLANTIC COUNTY UTILITIES	1,463.40
029978	694	BARBARA WEBER	660.00
029979	41	BERNIE'S MOBILE LOCK	185.50
029980	235	BLAKE G. MALONEY	666.00
029981	824	BOTTINO'S SUPERMARKETS	159.56
029982	822	BRIDGETON AREA CHAMBER OF COMMERCE	265.00
029983	50	BRIDGETON P & H SUPPLY	386.56
029984	56	BULB WORLD ELECTRICAL	360.00
029985	1054	BW STETSON LLC	30.48
029986	207	C & J ELECTRONICS	9.73
029987	467	CALVIN FORD	660.00
029988	1039	CARLOS PACHECO	550.00
029989	864	CATERINA SUPPLY INC	517.95
029990	371	CME ASSOCIATES	5,740.25
029991	931	COLONIAL ELECTRIC SUPPLY CO. INC	1,369.24
029992	276	COMCAST CABLE	430.84
029993	97	COYNE CHEMICAL CO. INC.	904.34
029994	613	CRUZANS FREIGHTLINER	1,002.86
029995	103	CUMBERLAND COUNTY IMPROVEMENT AUTH	3,078.24
029996	111	CUMBERLAND VALVE INC	126.42
029997	996	DALE WOLFE	250.00
029998	1036	DANIEL W. JEFFERSON	600.00
029999	959	DELCORA	18,617.50
030000	991	DHR ASSOCIATES	568.65
030001	115	DMC TEXTILES	580.50
030002	980	DOMINIC BUIRCH	86.67
030003	17	DONALD L. OLBRICH SR.	804.00
030004	162	DOR FIRE EQUIPMENT LLC	1,668.00
030005	1021	E-Z PASS	2,000.00
030006	294	EUROFINS Q. C. INC.	8,397.90
030007	850	F & H SUPPLY INC	342.50 307.45
030008	155	FARM-RITE INC.	307.45
030009	866	FASTENAL SON	37.25
030010	189	FRED HARZ AND SON	2,518.83
030011	1067	GABLE J. SMITH	300.00 105.80
030012	855	GAGE IT INC GAYLE CORPORATION	84,918.00
030013 030014	176 1046	GPANJ, INC	100.00
030014	1046	GRACE MARMERO & ASSOCIATES, LLP	576.00
030015	60	GRAPHIC CONTROLS LLC	1,953.92
030017	982	GREEN GUARD FIRST AID & SAFETY	30.08
030017	793	H & R HARDWARE & GARDEN CENTER	18.98
030018	187	H. H. BROTHERS HANKINS	48.80
030019	662	INDUSTRIAL VALLEY GAS AND DIESEL	885.00
030020	1038	J GRIEFF ENTERPRISES LLC	17.15
030021	997	JAMES K. GRACE, ESQUIRE	1,983.00
030023	997	JAMES K. GRACE, ESQUIRE	1,833.00
030024	997	JAMES K. GRACE, ESQUIRE	1,884.00
030025	748	JEFFREY CARLL	648.00
030026	671	JOHN HEALY	1,320.00
030027	157	JOSEPH FAZZIO INC.	115.68
030028	975	LAWSON PRODUCTS INC	301.10
030029	747	LEE WAYNE BUIRCH JR.	250.00
030030	234	MAJOR PETROLEUM	6,080.03

030031	751	MALVIN HILTON	74.65
030032	752	MARSHA JACOBS	237.00
030033	81	MAX COMMUNICATIONS INC	887.50
030034	631	NANCY PERRY	764.00
030035	353	NANCY SUNGENIS	660.00
030036	448	NICHOLAS ESPOSITO, 3RD	300.00
030037	528	ONE CALL CONCEPTS	126.25
030038	705	PAUL LEVICK	274.69
030039	1022	PERSONNEL CONCEPTS	384.89
030040	73	PETTY CASH	56.08
030041	340	PRINT SIGNS AND DESIGNS	57.20
030042	510	PTP CONSULTING INC	850.00
030043	1052	PURCHASE POWER	20.99
030044	678	ROBERT HOLLENWEGER	1,320.00
030045	405	ROBERT WIDDIFIELD	666.00
030046	224	ROBERTS OXYGEN	367.57
030047	328	ROSCOE HALL	660.00
030048	453	ROSS ENVIRONMENTAL SOLUTIONS INC	28.54
030049	318	RUDCO PRODUCTS INC.	510.72
030050	248	S. D. MYERS LLC	2,466.00
030051	679	SAMUEL ELWELL	1,314.00
030052	574	SANDRA ACEVEDO	666.00
030053	368	SERV-U-CLEANING	430.00
030054	368	SERV-U-CLEANING	430.00
030055	1073	SIGN GRAPHICS	1,068.93
030056	344	SOUTH JERSEY GAS COMPANY	4,644.54
030057	1053	SOUTHERN NEW JERSEY NIGP	65.00
030058	268	STATE OF NEW JERSEY	79,584.73
030059	1041	STATE OF NEW JERSEY-DCA BFCE-DORES	257.00
030060	1011	STEPHANIE MICK	626.71
030061	656	STEWART BUSINESS SYSTEMS INDUSTRIES	86.90
030062	367	State of New Jersey Operator Training Account	5,000.00
030063	755	THEODORE F. PROPERT	2,250.00
030064	439	THOMPSON G. MAIER	1,416.00
030065	963	THOMSON REUTERS	625.00
030066	205	TRACTOR SUPPLY INC	441.71
030067	808	VANMETER'S LANDSCAPING	260.00
030068	255	VERIZON	219.84
030069	40	VERIZON WIRELESS	614.15
030070	182	W. W. GRAINGER INC.	757.38
030071	151	W.B. MASON	285.54
030072	58	WALLACE SUPPLY COMPANY	384.11
030073	1024	WILLIAMS AUTO PARTS - NAPA	54.13
030074	408	WILLIER ELECTRIC MOTOR	3,765.25
030075	409	WILWYNN ANIMAL HOSPITAL	74.69
030076	536	WOODRUFF ENERGY	223.00
030077	1005	XEROX CORP	392.95
			<b>021610004</b>

ATTEST:

CUMBERLAND COUNTY UTILITIES AUTHORITY

\$316,190.04

By Charles K. Hill, Secretary By Albert Jones, Chairperson