

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
JUNE 19, 2014

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
6. MINUTES OF THE REGULAR MEETING OF MAY 15, 2014
7. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
 - (2) EMPLOYEE RELATIONS – Commissioners Edwards
 - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner Olbrich
 - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - (5) OPERATIONS/INSURANCE - Commissioner Boutros
 - (6) AD HOC – Commissioner Bethea
8. RESOLUTIONS
 - A. RESOLUTION TO AUTHORIZE FORMAL REQUEST ON BEHALF OF CUMBERLAND COUNTY BOARD OF HEALTH TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF FISH AND WILDLIFE
 - B. RESOLUTION APPROVING AND ESTABLISHING NICHOLAS ESPOSITO 3RD IN THE POSITION OF SOLIDS HANDLING-UNLICENSED FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY
9. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
10. CHAIRPERSON'S REMARKS
11. MOTION FOR EXECUTIVE SESSION
12. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
13. PUBLIC PORTION
14. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA				x
SAMEER BOUTROS	x			
ANGELIA EDWARDS				x
HARVEY FRIEDMAN	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2630
 Offered By Friedman
 Seconded By Olbrich
 Dated June 19, 2014

RESOLUTION TO AUTHORIZE FORMAL REQUEST ON BEHALF OF
 CUMBERLAND COUNTY BOARD OF HEALTH TO THE NEW JERSEY
 DEPARTMENT OF ENVIRONMENTAL PROTECTION,
 DIVISION OF FISH AND WILDLIFE

WHEREAS, the Cumberland County Utilities Authority was created in 1971 by resolution of the Cumberland County Board of Chosen Freeholders “for the purpose of protecting...rivers, streams, waterways, or estuaries from pollution in the County”, and;

WHEREAS, the Cohansey River, being one of the two major rivers in the County and the location of the Authority’s water pollution control facility, is a significant recreational resource that has been found to be impaired for contact recreation, and

WHEREAS, the Cumberland County Department of Health, Environmental Division has performed water sampling at various locations in the Cohansey River Watershed and found high coliform levels that do not correlate with human activity, and;

WHEREAS, further testing is necessary to determine the species of origin for these coliform bacteria in order to protect public health and permit contact recreation; and

WHEREAS, the Cumberland County Department of Health does not have adequate resources to conduct the necessary analysis and requires assistance from the New Jersey Department of Environmental Protection, Division of Fish and Wildlife to determine the species of origin.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Cumberland County Utilities Authority to authorize the support of a formal request by the Cumberland County Board of Health to the New Jersey Department of Environmental Protection, Division of Fish and Wildlife to determine the species of origin for the E.coli contamination found by the Cumberland County Department of Health, Environmental Division in the Cohansey River Watershed, specifically in lakes and streams in and around Mary Elmer Lake, Silver Lake and Sunset Lake in Upper Deerfield.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, June 19, 2014 at 4:30 p.m. prevailing time.

DATED: June 19, 2014

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
EDWARD BETHEA				x	RESOLUTION <u>2631</u>
SAMEER BOUTROS	x				Offered By <u>Olbrich</u>
ANGELIA EDWARDS				x	Seconded By <u>Friedman</u>
HARVEY FRIEDMAN	x				Dated <u>June 19, 2014</u>
DONALD OLBRICH	x				
KEITH WASSERMAN	x				
ALBERT JONES	x				

A RESOLUTION APPROVING AND ESTABLISHING
NICHOLAS ESPOSITO 3RD IN THE POSITION OF SOLIDS HANDLING-UNLICENSED
FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the Cumberland County Utilities Authority owns and operates a Wastewater Treatment Plant located in the City of Bridgeton, and requires employees to operate, manage and conduct its business; and

WHEREAS, it was determined that the Authority needs to fill the position of Solids Handling- Unlicensed, due to retirement; and

WHEREAS, the position was posted in-house for current employees; and

WHEREAS, interviews of candidates found Nicholas Esposito 3rd, the most qualified.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority to approve and establish Nicholas Esposito 3rd in the position of Solids Handling-Unlicensed, effective immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, June 19, 2014 at 4:30 p.m. prevailing time.

DATED: June 19, 2014

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
EDWARD BETHEA				x
SAMEER BOUTROS	x			
ANGELIA EDWARDS				x
HARVEY FRIEDMAN	x			
DONALD OLBRICH	x			
KEITH WASSERMAN	x			
ALBERT JONES	x			

RESOLUTION 2632
 Offered By Wasserman
 Seconded By Olbrich
 Dated June 19, 2014

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that subject to the availability of funds the vouchers listed herein in the total sum of \$197,171.17 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Cumberland County
 Utilities Authority

DATED: June 19, 2014

REGULAR MEETING
CUMBERLAND COUNTY UTILITIES AUTHORITY
June 19, 2014

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, June 19, 2014 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:
Albert Jones, Chairman
Keith Wasserman, Vice-Chairman
Sam Boutros, Commissioner
Harvey Friedman, Commissioner
Donald Olbrich, Commissioner
Steven Testa, Auditor
Jerome A. Harris, Engineer
Robert O'Donnell, General Counsel
James Quinn, Treasurer
C. Kenneth Hill, Secretary
G. Steven Errickson, Director
A. Michael Fernandez, Deputy Director
Sandy Acevedo, Business Administrator
Patti McAllister, Assistant Secretary – Treasurer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioners Bethea and Edwards were absent, with Commissioner Edwards recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of May 15, 2014. Motion was made by Commissioner Olbrich, seconded by Commissioner Friedman and was carried at roll call.

Chairman Jones called for reports.

REPORTS

Director

Director Errickson submitted the May 2014 Discharge Monitoring Report (DMR) for inclusion in the minutes of this meeting.

The Director reported that he recently met with Jerry Velazquez and James Watson from the Cumberland County Improvement Authority to discuss shared services and joint ventures.

He, along with Deputy Director Fernandez, also attended a Wastewater Feasibility Study held at the Bayshore Center in Bivalve.

The Director further reported that he attended a Bankers Roundtable Conference at Cumberland County College sponsored by the Cumberland County Freeholders. The major topic discussed was to encourage leadership and investment in Cumberland County and to develop a team working together to improve the economy.

He also informed the board that he met with plant engineer, Jerry Harris and Ken Drews, regarding funding for future Capital Projects. And, he attended the Cumberland County Insurance Commission regular monthly meeting.

The Director stated that he and staff are working on the scope of the work for the North Clarifier.

The Director informed the Board that he has reviewed applications and is currently in the process of conducting interviews for the Business Administrator position.

He also noted that some members of the Board have been in to submit their Financial Ethics Statement online and reminded those that had not, to do so.

The Director continued his report on the activities of Authority operations, stating that we are hauling sludge to Gloucester County Utilities Authority at the present and expect to get back to Cumberland Nurseries in the beginning of July.

He reported that there was a second violation for Ammonia during May. The Ammonia limit is 35, and the reported value was 35.7. While these are still below the mandatory penalty threshold, the recurrence is troubling. At this point they do not appear linked to any industrial discharge. We have been looking into the aeration system as a possible contributing factor and have recently seen some encouraging results. With the new aeration system being more efficient, it is highly possible that our old operations procedures may not produce the best results.

Director Errickson noted that the permit application for NJ Ethanol in the Bridgeton Industrial Park continues to be under review. Additional information was requested from them, and some received, but it was a little vague on specifics. He further noted that all of our industrial discharges were in compliance with their permits this month.

There was an issue at Cumberland Regional High School due to a leak in their discharge pipe to the Upper Deerfield force main. The Authority assisted them with locating shut off valves and providing an alternative discharge point for trucked waste that was closer than Bridgeton. The pipes have since been repaired and are back in service.

Deputy Director Fernandez attended an emergency planning meeting sponsored by DEP and AEA earlier this month. DEP is emphasizing emergency response plans during plant inspections this year, and is proposing a standardized format for them. We are reviewing our plans for any needed future updates.

In closing, the Director thanked the Deputy Director Michael Fernandez, Business Administrator Sandy Acevedo and Administrative Assistant Patti McAllister for their help with his reports this month.

Engineer

Mr. Harris reported that he participated in a meeting on June 4, 2014 with the US Department of Agriculture and Director Errickson to explore funding opportunities for Authority Capital Projects.

And as requested, he has continued the review of Wastewater Discharge Permit Application submitted by New Jersey Ethanol, LLC.

Auditor

Mr. Testa reported that he is in the process of preparing the Authority's Secondary Market Disclosure Report. This report updates the economic and demographic information of the City of Bridgeton and the Township of Upper Deerfield that was included in the Authority's last official statement issued in connection with the Series 2006A and 2006B Bond Issues. Once completed, the report will be forwarded to the Trustee, and will be sent by them electronically, together with the previously submitted year 2013 Audit report, to the national repository that collects updated information on all bond issuers. This is due by June 30, 2014.

In the next few weeks he will be preparing the updated calculation of the Authority's maximum allowable Connection Fee as of December 31, 2013 in accordance with the Statutes (N.J.S.A. 40:14B-22).

General Counsel

Mr. O'Donnell stated that he had forwarded correspondence to Bridgeton and Upper Deerfield Twp. regarding their contracts with the Authority and the need to have them ratified by ordinance, not resolution.

Mr. O'Donnell reported that he is working with the Director on the connection issue with the City of Bridgeton and their new school. It is the Authority's position that the connection fee permit needs to be paid, while the City feels it is exempt.

Mr. O'Donnell stated that he attended a meeting with the Employee Relations Committee and Employee Representatives concerning negotiations and was available for any questions or concerns by staff and commissioners.

Committees

The Employee Relations Committee met with Employee Representatives on May 20 and 27, as well as June 3, 2014. The purpose of these meetings was to begin and continue discussions concerning employee related negotiations for the upcoming contract period.

RESOLUTIONS

RESOLUTION (2630) TO AUTHORIZE FORMAL REQUEST ON BEHALF OF CUMBERLAND COUNTY BOARD OF HEALTH TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF FISH AND WILDLIFE, offered by Commissioner Friedman, seconded by Commissioner Olbrich and carried unanimously at roll call.

RESOLUTION (2631) APPROVING AND ESTABLISHING NICHOLAS ESPOSITO 3RD IN THE POSITION OF SOLIDS HANDLING-UNLICENSED FOR THE CUMBERLAND COUNTY UTILITIES AUTHORITY, offered by Commissioner Olbrich, seconded by Commissioner Friedman and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$ 1,583,625.99
Operating Account	495,735.08
Petty Cash	500.00
Sensor Account	7,233.08
General Account	1,230,658.44
Plant Reconstruction/Replacement	2,034,335.45
User Revenue Reserve	79,910.21
Trust Account	3,121,890.94
Total Cash Position	\$ 8,553,889.19

Treasurer Quinn reported that the bills submitted for payment today for the Operating Account total \$197,171.17. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2632) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Vice-Chairman Wasserman, seconded by Commissioner Olbrich and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked the Director and staff for their hard work, stating, their dedication and hard work is the reason this Authority works so well. The Chairman also offered wishes for a Happy and Safe Fourth of July Holiday. Chairman Jones stated, "if any Commissioners anticipated missing a meeting to please call him so that we could make sure we had a quorum present". He also thanked those who came out to the meeting, mainly Mrs. Ridgeway.

Commissioners/ Public

There being no comments from the Commissioners or the public, the meeting was adjourned on a motion from Commissioner Olbrich

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday, July 17, 2014 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary