

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
HARVEY FRIEDMAN				X
ZARKO RAJACICH	X			
DOUG VANSANT	X			
JERRY YOUNG	X			
KEITH WASSERMAN				X
ALBERT JONES	X			

RESOLUTION 2770
 Offered By Edwards
 Seconded By Young
 Dated 09/15/2016

**A RESOLUTION APPROVING SPECIFICATIONS
 AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR
 PURCHASE OF TASK MASTER GRINDER**

WHEREAS, the Authority's Director and Engineer have prepared and submitted, at this meeting, certain Specifications for the Purchase of a Task Master Grinder, as more fully appears in said Specifications; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority approve said Specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the aforesaid Specifications referred to in the preamble of this Resolution, prepared and submitted by the Director, be and the same are hereby approved.
2. That this Authority advertise for and accept bids for the Purchase of a Task Master Grinder as set forth in said Specifications, at the earliest possible date.
3. That the Secretary of this Authority prepare all necessary advertising for bids in a form satisfactory to the approval by the General Counsel of this Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, September 15, 2016 at 4:30 p.m. prevailing time.

DATED: September 15, 016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
HARVEY FRIEDMAN				X
ZARKO RAJACICH	X			
DOUG VANSANT	X			
JERRY YOUNG	X			
KEITH WASSERMAN				X
ALBERT JONES	X			

RESOLUTION 2771
 Offered By Edwards
 Seconded By VanSant
 Dated 09/15/2016

A RESOLUTION GRANTING A TEMPORARY
 LEAVE OF ABSENCE WITHOUT PAY
 TO MARGRETHE JESPERSEN FOR PERSONAL ILLNESS

WHEREAS, Margrethe Jespersen has requested a temporary leave of absence without pay due to illness; and

WHEREAS, the Cumberland County Utilities Authority Personnel Handbook, Section 14, Leave of Absence, permits the Authority to grant a temporary leave at its discretion; and

WHEREAS, the New Jersey Public Employees Retirement System requires a Resolution granting formal approval of the leave.

WHEREAS, the members of the Employee Relations Committee have approved this temporary leave of absence.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. Effective from September 8, 2016 to September 21, 2016, Margrethe Jespersen is granted a leave of absence without pay, due to illness.
2. The Business Administrator is directed to file a copy of this Resolution with the Public Employees Retirement System as required.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, September 15, 2016 at 4:30 p.m. prevailing time.

DATED: September 15, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
HARVEY FRIEDMAN				X
ZARKO RAJACICH	X			
DOUG VANSANT	X			
JERRY YOUNG	X			
KEITH WASSERMAN				X
ALBERT JONES	X			

RESOLUTION 2772

Offered By VanSant

Seconded By Rajacich

Dated 09/15/2016

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$249,699.10 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Cumberland County
Utilities Authority

DATED: September 15, 2016

CUMBERLAND COUNTY UTILITIES AUTHORITY

September 2016 Bill List

CHECK #	VENDOR #	VENDOR NAME	AMOUNT
028915	73	PETTY CASH	187.73
028916	1023	AJ PETRUNIS INC	8,395.00
028917	242	AMAZON	880.69
028918	1	ATLANTIC CITY ELECTRIC	47,047.61
028919	722	BENDLIN INCORPORATED	2,525.00
028920	50	BRIDGETON P & H SUPPLY	767.99
028921	56	BULB WORLD ELECTRICAL	237.98
028922	784	C & H DISPOSAL SERVICE	3,900.00
028923	371	CME ASSOCIATES	31,495.50
028924	931	COLONIAL ELECTRIC SUPPLY CO. INC	596.56
028925	97	COYNE CHEMICAL CO. INC.	1,083.60
028926	613	CRUZANS FREIGHTLINER	211.81
028927	103	CUMBERLAND COUNTY IMPROVEMENT AUTH	1,346.21
028928	550	CUMBERLAND COUNTY INSURANCE COMMISSION	25,624.95
028929	110	CUMBERLAND TIRE CENTER	483.50
028930	111	CUMBERLAND VALVE INC	264.74
028931	115	D M C TEXTILES	483.45
028932	128	DESIERE ELECTRIC MOTOR	44.96
028933	1027	ENGINE DISTRIBUTORS, INC	340.17
028934	186	ENVIROMENTAL SERVICE & EQUIPMENT CO INC	625.00
028935	850	F & H SUPPLY INC	1,559.88
028936	866	FASTENAL	236.72
028937	925	G.M.H. ASSOCIATES OF AMERICA INC	21,593.00
028938	187	H. H. BROTHERS HANKINS	100.23
028939	185	HACH COMPANY	474.32
028940	997	JAMES K. GRACE, ESQUIRE	1,833.00
028941	76	JOHNSTONE SUPPLY	4,183.20
028942	84	KUEHNE CHEMICAL CO INC	4,634.91
028943	234	MAJOR PETROLEUM	407.40
028944	740	MARGRETHE JESPERSEN	600.00
028945	857	MATTHEW BENDER & CO. INC.	711.00
028946	772	MICHAEL CLAY	203.00
028947	1024	NAPA AUTO PARTS	876.07
028948	448	NICHOLAS ESPOSITO, 3RD	300.00
028949	870	NJWEA	228.00
028950	528	ONE CALL CONCEPTS	117.50
028951	1022	PERSONNEL CONCEPTS	20.90
028952	514	POLYDYNE INC.	7,568.00
028953	741	POSTMASTER	99.20
028954	340	PRINT SIGNS AND DESIGNS	35.00
028955	378	R.J. TWITCHELL INC	1,148.00
028956	739	RICHARD BROWN	100.00
028957	993	RICHARD HARRIS	250.00
028958	224	ROBERTS OXYGEN	88.12
028959	312	ROMANO HEARING TESTA & KNORR	265.50
028960	322	RUTGERS STATE UNIVERSITY	295.00
028961	368	SERV-U-CLEANING	860.00
028962	344	SOUTH JERSEY GAS COMPANY	136.37
028963	346	SOUTH JERSEY PAPER PRODUCTS	337.36
028964	268	STATE OF NEW JERSEY	69,918.16
028965	134	STOWMAN, RICHARD	100.00
028966	964	TJK MACHINE LLC	853.66
028967	98	TRI-STATE BATTERY & AUTO ELECTRIC INC	613.86
028968	469	USABLUBOOK	138.45
028969	808	VANMETER'S LANDSCAPING	758.00
028970	255	VERIZON	184.55
028971	40	VERIZON WIRELESS	389.84
028972	182	W. W. GRAINGER INC.	332.77
028973	151	WB MASON	117.18

028974
028975

409
1005

WILWYNN ANIMAL HOSPITAL
XEROX CORP

126.66
361.84

\$249,699.10

ATTEST:

CUMBERLAND COUNTY UTILITIES AUTHORITY

By 
Charles K. Hill, Secretary

By 
Albert Jones, Chairperson

CUMBERLAND COUNTY UTILITIES AUTHORITY
September 15, 2016

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, September 15, 2016, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:
Albert Jones, Chairman
Angelia Edwards, Commissioner
Zarko Rajacich, Commissioner
Douglas VanSant, Commissioner
Jerry Young, Commissioner
Jerome A. Harris, Engineer
James Grace, General Counsel
Steve Testa, Auditor
C. Kenneth Hill, Secretary
Kenneth Chann, Treasurer
G. Steven Errickson, Director
Daniel Jefferson, Future Deputy Director
Dominic Buirch, Business Administrator
Stephanie Mick, Administrative Assistant

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioner Friedman was recorded as an excused absence. Vice-Chairman Wasserman was absent.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of August 18, 2016. Motion was made by Commissioner Rajacich, seconded by Commissioner VanSant and carried unanimously at roll call.

REPORTS

Director

Director Errickson submitted the August 2016 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted that the plant is operating well, with most of our effluent discharge limits being complied within the single digits.

He further reported that this past month we have had numerous meetings regarding the Bay Shore project. The primary consideration was to install a sewer system for parts of the Cumberland County Bay Shore Region. We met with any and all officials from around the County and the State of New Jersey. NJDEP was very supportive and would like to help as best they can. The CCUA proposed a regional plan using the VAC System that would have connected our plant to the Bay Shore using piping and therefore having a system that could be expanded over time and eventually connect most of Cumberland County to this Authority. The Bay Shore Communities chose instead the Package Plant concept that would serve only small villages in the Bay Shore Region. Due to that decision local officials and the NJDEP were notified

that the CCUA could not be responsible for the operation and or oversight of any municipal sewer department. We are a Regional Sewer Authority and can only operate as such. Everyone understood and thanked us for our efforts.

Director Errickson noted that he and staff have been meeting for the last three weeks and have completed a final Budget proposal. Staff would like to meet with the Board Finance and Budget Committee around the first week of October.

The Director reported that we expect to begin hauling sludge to DELCORA next week. It is anticipated that two bins of sludge cake a week to ACUA and two tankers of liquid sludge to DELCORA a week will meet most of our needs. While it would probably be easy to increase sludge cake production and not go to DELCORA, it is important to keep our disposal approval there active in the event we have dewatering problems or ACUA incineration gets interrupted.

The Director reported that the emergency repair work on the north primary clarifier drive unit has been completed. The contractor has provided us with quotes for similar repairs on the north secondary clarifier drives, which are in need of attention. These will be used in developing our short term capital improvement plans.

Director Errickson also reported that as a result of letters sent to Upper Deerfield Township and Hopewell Township concerning compliance with connection permit rules, we have received three connection permit applications, and we are aware of one more that will need to apply.

The Director also informed the Authority Board that a letter has been sent to The County Vocational Technical School concerning the former school in Deerfield Township. With their move to Vineland the school is now vacant and they are reportedly trying to sell or lease it. Any sale would require a new owner or tenant to enter into a contract for service with us. Although this represents a loss of flow and revenue to us, the school was never a large user. Their total charges for the year rarely exceeded \$2,000.00.

Director Errickson also reported that we received notice from NJDEP that we need to modify all our industrial permits to include emergency planning language. This will be a good opportunity to introduce our new staff to the Industrial Pretreatment program requirements.

The Director also noted that there was a meeting of the Employee Relations Committee this past month and Committee Chairman Rajacich will be reporting on this later in the meeting.

There are four resolutions on the agenda tonight. Resolution "A" allowing purchase of 2017 Ford F-350 using state contract. This replaces a 2001 Dodge one ton with 137,000 miles and many hours in idle time. Resolution "B" allowing advertisement to bid for new Submersible Pump at our onsite pump station. Resolution "C" allowing advertisement to bid for Task Master Grinder to be used at Industrial Pump Station. Resolution "D" allowing temporary leave of absence without pay for a member of our staff out due to surgery.

In conclusion, the Director offered his thanks to Deputy Director Michael Fernandez, Administrative Assistant Stephanie Mick, Business Administrator Dominic Buirch, Authority Engineer Jerry Harris and General Counsel James Grace for their help with preparing his report.

Engineer

Pre-construction meetings for both projects were held on July 26, 2016. Upper Deerfield pump Station work being performed by Lance Electric, Inc. of Tabernacle NJ has submitted an agreement and insurance information. One remaining item relative to insurance to be resolved before Notice to Proceed is issued. Contractor has been submitting shop drawings which are being reviewed by CME. Wastewater

Treatment Plant Improvements work to be performed by Centerpoint Associates of Blackwood NJ has also submitted their agreement and insurance information and all paperwork was in order. Notice to Proceed has been issued. The contractor has been submitting shop drawings which are being reviewed by CME. The estimated construction period for each job is approximately one year.

There was no activity on the Plant Discharge Permit.

Mr. Harris lastly reported that he was available to provide assistance to the Director and Deputy Director on biogas, sludge management and solar energy.

Auditor

Mr. Testa offered no report.

General Counsel

Mr. Grace reported at this time he had no new information to report with respect to Biosolids. He will continue to explore options that will place our Authority in a position where we can save money and continue to help the environment as well as farmers in the surrounding area.

Mr. Grace also stated that we are continuing to undertake efforts to investigate and to complete the due diligence associated with the surrounding lands related to the environmental constraints enumerated last month concerning our proposed Solar Project. Our professionals are continuing to complete testing to find wetlands boundary lines, investigate eagle foraging areas, if any, and identify issues which will be affected by the close proximity of the surrounding lands to the Cohansey River. We will continue to update as we obtain information and move forward towards completion.

Mr. Grace stated he was available for any questions or concerns by the Director, staff and Commissioners.

Committees

The minutes from the Employee Relations Committee meeting of September 8, 2016 was included in the Commissioners packets today.

RESOLUTIONS

RESOLUTION (2768) AUTHORIZING THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO PURCHASE 2017 FORD 350 4WD PICK UP TRUCK ACCORDING TO THE TERMS OF PERTINENT STATE CONTRACTS offered by Commissioner VanSant, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2769) APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR PURCHASE OF FLYGT SUBMERSIBLE PUMP offered by Commissioner VanSant, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (2770) APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR PURCHASE OF TASK MASTER GRINDER offered by Commissioner Edwards, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (2771) GRANTING A TEMPORARY LEAVE OF ABSENCE WITHOUT PAY TO MARGRETHE JESPERSEN FOR PERSONAL ILLNESS offered by Commissioner Young, seconded by Commissioner VanSant and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$1,763,106.29
Operating Account	650,428.21
Petty Cash	500.00
Sensor Account	8,241.48
General Account	3,234,732.96
Plant Reconstruction/Replacement	2,183,616.36
User Revenue Reserve	221,723.90
Trust Account	2,722,320.96
Total Cash Position	\$ 10,784,670.16

Treasurer Chann reported that the bills submitted for payment today for the Operating Account total \$249,699.10. The Authority Chairperson and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2772) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Young, seconded by Commissioner VanSant and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked everyone for attending and thanked all of the employees and staff for their hard work. The Chairman welcomed Mr. Jefferson to the CCUA and stated that he looked forward to working with him. The Chairman also reminded everyone that school is back in session and to be careful on the roadways and watch out for the children and school buses.

Commissioners-Public Remarks

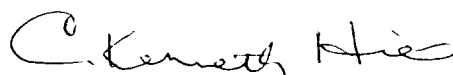
Commissioner VanSant also welcomed Mr. Jefferson. Commissioner Edwards echoed the comments of Chairman Jones about school bus and children's safety. She stated that there had been an incident in Bridgeton this afternoon where two children were struck by an auto after being discharged from their school bus. Ms. Edwards noted both students went to the hospital, one by helicopter. Thankfully both students will be okay.

There were no comments from the public.

The meeting was adjourned on a motion from Commissioner VanSant.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday October 20, 2016 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary