

AGENDA  
CUMBERLAND COUNTY UTILITIES AUTHORITY  
JUNE 15, 2017

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF REGULAR MEETING OF MAY 18, 2017
6. REPORTS
  - A. DIRECTOR
  - B. ENGINEER
  - C. AUDITOR
  - D. GENERAL COUNSEL
  - E. COMMITTEES
    - 1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Friedman
    - 2) EMPLOYEE RELATIONS – Commissioners Rajacich
    - 3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
    - 4) FINANCE AND BUDGET – Vice-Chairman Wasserman
    - 5) OPERATIONS/INSURANCE - Commissioner Young
    - 6) AD HOC – Commissioner Edwards
7. RESOLUTIONS
  - A. RESOLUTION OF THE CCUA AUTHORIZING PAYMENT OF CERTAIN COST AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND
  - B. RESOLUTION ESTABLISHING REGULAR FULL TIME EMPLOYMENT, TITLE AND RATE OF PAY OF FRED SCIOLI
8. TREASURER'S REPORT
  - A. CASH POSITION OF THE AUTHORITY
  - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
9. CHAIRMAN'S REMARKS
10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
11. PUBLIC PORTION
12. MOTION FOR EXECUTIVE SESSION TO DISCUSS POSSIBLE LEGAL MATTERS

# CUMBERLAND COUNTY UTILITIES AUTHORITY

June 15, 2017

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday June 15, 2017, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

## Representing the CCUA:

Keith Wasserman, Vice-Chairman  
Harvey Friedman, Commissioner  
Zarko Rajacich, Commissioner  
Doug VanSant, Commissioner  
Jerome A. Harris, Engineer  
James Grace, General Counsel  
C. Kenneth Hill, Secretary  
Ed Bethea, Treasurer  
G. Steven Errickson, Director  
Dominic Buirch, Business Administrator  
Stephanie Mick, Administrative Assistant

Vice-Chairman Wasserman called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Chairman Jones and Commissioner Young were recorded as excused absences. Commissioner Edwards was also absent.

Vice-Chairman Wasserman called for a motion to approve the minutes of the Regular Monthly Meeting minutes of May 18, 2017. Motion was made by Commissioner Friedman seconded by Commissioner Rajacich and carried unanimously at roll call.

## REPORTS

### Director

Director Errickson submitted the May 2017 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted that the plant is operating well and we continue to meet our effluent discharge limits in the single digits.

Director Errickson reported meeting with Michael McCullen, President of CME our Engineering firm and Jerry Harris our Engineer this month. The purpose of the meeting was to discuss current projects and future maintenance and up-upgrades needed at our plant. The meeting went very well with some good ideas regarding the future needs of the Authority.

Director Errickson also reported meeting with Chuck Fralinger of Fralinger Engineering regarding construction drawings for this Authority. It appears that Fralinger Engineering has drawings we do not have regarding elevations within the plant and information on some of our buildings. They are willing to share them with us at no charge.

The Director also informed the Authority Board that he met with some of our Freeholders to give them a status report on the plant and explain some of the challenges we are facing. Discussed items included NJDEP and EPA's tighter regulations coming down the road and the need for qualified workers in the future.

Director Errickson noted that our latest meeting concerning the Solar Project was held in Trenton and went very well. Our Counsel will address this in his report.

The Director also reported that we held a Bid Opening for the flange drive. This has not been awarded as of this date.

Director Errickson reported several meetings were held with a few of our customers and that they went well, more about this will be discussed in Executive Session tonight.

The Director noted that we have built up some inventory of sludge this month and as a result have increased the amount of loads being hauled. We are currently disposing of four trailer loads per day at DELCORA with all hauling being done internally. This will be the normal rate of disposal for the next month. Sludge cake is being generated on a limited basis while we begin the process of optimizing the sludge screw press performance. Huber Technologies (the screw press manufacture) is scheduled to be onsite next month for machine optimization.

Director Errickson noted that Centerpoint is in the process of finishing the head structure sluice gate replacement project. The majority of gates have been replaced and are in service at this time. Also repainting operations have resumed at the north primary. Progress is being made and we expect the project to be completed on time.

Progress is continuing at the Seabrook pump station. Demolition work is completed and they have poured the pad for the prefab building. We are however experiencing problems with the pumps and we are currently in by-pass utilizing two Godwin pumps.

The Director reported that there are two resolutions tonight. Resolution "A" payment for our two construction projects. Resolution "B" authorizing full time employment to Fred Scioli as plant operator. Fred has completed his 90 probation period and is doing very well in his new position as operator trainee and we recommend his employment.

Director Errickson noted that there were no Committee meetings this past month.

In conclusion, the Director offered his thanks to Deputy Director Daniel Jefferson, Administrative Assistant Stephanie Mick, Business Administrator Dominic Buirch, and Authority Engineer Jerry Harris for their help with preparing his report.

### **Engineer**

Upper Deerfield Pump Station, Lance Electric, Inc. of Tabernacle NJ was given a notice to Proceed on October 13, 2016. The contractor mobilized on site on April 10, 2017. Work is now proceeding with the first phase of the project which includes demolition of the existing generator building, providing a new pre-fab building and a new generator. Various major pieces of equipment have been delivered. The project is approximately 40 % complete. Completion date for contract is early November 2017.

Wastewater Treatment Plant Improvements, Centerpoint Associates, Blackwood NJ. Construction activities started the week of October 17, 2016. With the arrival of warmer weather, concrete repair/coating and metal painting activities have resumed at the North Primary Clarifier. Work continued at the Headworks facility with regard to the replacement/rehabilitation of gates and installation of new grating. The two new aeration blowers have been set in place in the Blower building. Contract is approximately 70% complete. Completion date for contract is late September 2017.

Mr. Harris reported that he has continued assisting staff in planning solids handling improvements for the Plant with an emphasis on screening improvements as a first phase.

Mr. Harris lastly reported that he was available to provide assistance to the Director and Deputy Director on engineering matters, and coordinated with Bond Counsel on NJEIT loan. He also noted that Asset Management Plan work is in the initial information gathering stage.

### **Auditor**

Mr. Testa was absent from the meeting but submitted a report that was read into the record by Secretary Hill. Mr. Testa reported that they are in the process of preparing the Authority's Secondary Market Disclosure Report. This report updates the economic and demographic information of the City of Bridgeton, the Township of

Upper Deerfield and the County that was included in the Authority's last official statement issued in connection with the series 2006 Bond Issues. We are currently awaiting information from some of those entities in order to complete the report. Once completed, the report will be forwarded to the Trustee, and will be sent by them electronically, together with the 2016 Audit report, to the national repository that collects updated information on all bond issuers.

### **General Counsel**

Mr. Grace reported that on June 8, 2017 Director Errickson, our professionals and himself had a follow-up meeting with Natalie Young of the NJDEP to discuss many issues related to the site conditions of the property we are desirous of using for our solar farm. This meeting came on the heels of our receipt of the Letter of Interpretation supplied to us which outlined, among other things, the possibility of the need for a Three Hundred (300) foot buffer for the delineation of the Coastal wetlands that exist on the property. In addition, we were advised that there is a need for a Coastal Area Facility Review Act-Individual Permit (CAFRA-IP) on the property, furthermore, there was an extensive discussion regarding the existence of Freshwater Wetlands, eagle foraging and minimizing disturbance of the natural state of the property.

During the course of the lengthy discussion in which negotiations ensued we were able, due to the thorough research and diligent work of our team, to convince the NJDEP that a Fifty (50) foot buffer would be appropriate under the circumstances. It is very important to note that if the requirement for a Three Hundred (300) foot buffer would have been maintained, the project would have failed as there is no remaining area to place solar panels. Thus, the CCUA made an extremely positive step in the direction of making the solar project a reality thereby providing a significant public benefit.

Now that this step has been completed we are required to turn our attention to the need for completion and submission of the CAFRA-IP. It is important to note that the fees to the NJDEP, for a permit of this nature given the acreage of the proposed site, will be significant. We will also need to make a provision of the completion of the appropriate studies for purposes of supplying the data necessary to obtain the CAFRA-IP. Also, the statutory timelines will make this process take approximately six (6) to nine (9) months. Therefore, if we move forward expeditiously, we have the chance to have this work completed, our application submitted and approved by mid-winter which could allow us to have the chance to cause construction to occur in spring of 2018. With the potential savings associated with our ability to have inexpensive, clean renewal electric power in the near future our Authority can serve as an example to others of how we can address a significant public concern, help preserve the environment and place less reliance on outside forces. While there is still much work to be done, congratulations should go out to Director Errickson and everyone who is a part of the CCUA for their dedication to a worthy cause.

Mr. Grace stated he was available for any questions or concerns by the Director, staff and Commissioners.

### **Committees**

There were no Committee Meetings this past month.

### **RESOLUTIONS**

RESOLUTION (2844) AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND offered by Commissioner Friedman, seconded by Commissioner VanSant and carried unanimously at roll call.

RESOLUTION (2845) ESTABLISHING REGULAR FULL-TIME EMPLOYMENT, TITLE AND RATE OF PAY OF FRED SCIOLI offered by Commissioner Friedman, seconded by Commissioner VanSant and carried unanimously at roll call.

**Treasurers Report**

Revenue Account	\$ 1,698,690.52
Operating Account	595,697.61
Petty Cash	500.00
Sensor Account	8,224.13
General Account	3,009,521.58
Plant Reconstruction/Replacement	2,250,652.29
User Revenue Reserve	273,158.55
Trust Account	3,140,970.98
Total Cash Position	\$ 10,977,415.66

Treasurer Bethea reported that the bills submitted for payment today for the Operating Account total \$280,719.95. The Authority Vice-Chairman and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2846) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner VanSant, seconded by Commissioner Friedman and carried unanimously at roll call.

**Chairperson's Remarks**

Vice-Chairman Wasserman thanked Mr. Errickson and staff for a very good Solar Project report.

**Commissioners-Public Remarks**

There were no comments from the Commissioners.

Nancy Ridgeway noted that it was nice of Fralinger Engineering to share with the CCUA their research papers.


A motion was made by Commissioner Friedman, seconded by Commissioner VanSant and carried unanimously to enter into Executive Session to discuss possible legal matters.

After the Executive Session ended, there was no action taken by the Board.

The meeting was adjourned on a motion from Commissioner Friedman.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday July 20, 2017 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary

# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS				X
HARVEY FRIEDMAN	X			
ZARKO RAJACICH	X			
DOUG VANSANT	X			
JERRY YOUNG				X
KEITH WASSERMAN	X			
ALBERT JONES				X

RESOLUTION #2844

Offered By Friedman

Seconded By VanSant

Dated June 15, 2017

## A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY  
(the "Authority"), as follows:

Section 1. The costs and expenses which are set forth in the certificate entitled "Requisition and Certification as to Payment of Costs and Expenses From the CCUA Series 2016 NJEIT Construction Fund" which is attached hereto as Exhibit A and which, by this reference, is made a part hereof as if set forth in full herein, are hereby authorized to be paid on November 21, 2016 from monies which are on deposit in the CCUA Series 2010-2016 NJEIT Construction Fund, which has been established and created in accordance with the provisions of a Resolution of the Authority, duly adopted January 21, 2016, entitled "Supplemental Resolution Authorizing the Issuance of Not to Exceed \$2,200,000 Aggregate Principal Amount of Sewer System Revenue Bonds, Series 2016 of the CCUA".

Section 2. TD BANK, NA, Cherry Hill, New Jersey, in its capacity as Trustee for the holders of the CCUA Series 2010-2016 NJEIT Construction Fund, is hereby authorized to withdraw such monies from the Fund, and to make payment of same, in accordance with the terms hereof and the terms of the attached requisition.

Section 3. This Resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, June 15, 2017 at 4:30 p.m. prevailing time.

DATED: June 15, 2017

# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER      AYE      NAY      ABSTAIN      ABSENT

ANGELIA EDWARDS				X
HARVEY FRIEDMAN	X			
ZARKO RAJACICH	X			
DOUG VANSANT	X			
JERRY YOUNG				X
KEITH WASSERMAN	X			
ALBERT JONES				X

RESOLUTION #2845

Offered By Friedman

Seconded By VanSant

Dated June 15, 2017

## RESOLUTION ESTABLISHING REGULAR FULL-TIME EMPLOYMENT, TITLE AND RATE OF PAY OF FRED SCIOLI

WHEREAS, the Cumberland County Utilities Authority owns and operates a Sewerage Treatment Plant located in the City of Bridgeton, and requires employees to operate, manage, and conduct its business; and

WHEREAS, among the powers granted to the Authority by N.J.S.A. 40:14B-18, are the powers to hire employees and determine their duties and compensation; and

WHEREAS, the Authority hired Fred Scioli to serve in the classification of Shift Operator in Training, and

WHEREAS, the said Fred Scioli has successfully completed the employment probationary period.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That Fred Scioli be permanently employed by the Authority in the classification title of Shift Operator in Training, at the hourly rate of pay of \$18.77 effective June 15, 2017.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, June 15, 2017 at 4:30 p.m. prevailing time.

DATED: June 15, 2017



# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS				X	RESOLUTION <u>#2846</u>
HARVEY FRIEDMAN	X				Offered By <u>VanSant</u>
ZARKO RAJACICH	X				Seconded By <u>Friedman</u>
DOUG VANSANT	X				Dated <u>June 15, 2017</u>
JERRY YOUNG				X	
KEITH WASSERMAN	X				
ALBERT JONES				X	

## A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$280,719.95 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

DATED: June 15, 2017



## CUMBERLAND COUNTY UTILITIES AUTHORITY


June 2017 Bill List

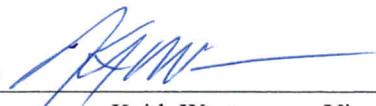
CHECK #	VENDOR #	VENDOR NAME	AMOUNT
029548	648	APPLIED ANALYTICS INC.	1,800.00
029549	1	ATLANTIC CITY ELECTRIC	43,833.81
029550	30	ATLANTIC COUNTY UTILITIES	9,329.80
029551	694	BARBARA WEBER	660.00
029552	235	BLAKE G. MALONEY	666.00
029553	824	BOTTINO'S SUPERMARKETS	120.24
029554	50	BRIDGETON P & H SUPPLY	1,914.80
029555	1054	BW STETSON LLC	28.98
029556	467	CALVIN FORD	660.00
029557	371	CME ASSOCIATES	633.75
029558	931	COLONIAL ELECTRIC SUPPLY CO. INC	215.31
029559	276	COMCAST CABLE	430.49
029560	1015	COMMONWEALTH OF PENNSYLVANIA	200.00
029561	97	COYNE CHEMICAL CO. INC.	1,083.60
029562	579	CUMBERLAND ADVISORS INC	3,711.00
029563	103	CUMBERLAND COUNTY IMPROVEMENT AUTH	1,320.60
029564	111	CUMBERLAND VALVE INC	498.13
029565	1060	DELAWARE RIVER BASIN COMMISSION	820.00
029566	115	DMC TEXTILES	628.60
029567	1003	DOBSON TURF MANAGEMENT	23.20
029568	980	DOMINIC BUIRCH	983.44
029569	17	DONALD L. OLBRICH SR.	804.00
029570	1021	E-Z PASS	2,500.00
029571	294	EUROFINS Q. C. INC.	1,554.00
029572	850	F & H SUPPLY INC	50.65
029573	310	FRANCIS A BARTHOLOMEW	600.00
029574	364	G. STEVEN ERRICKSON	98.40
029575	982	GREEN GUARD FIRST AID & SAFETY	136.45
029576	187	H. H. BROTHERS HANKINS	54.60
029577	317	INDUSTRIAL CHEM LABS & SERVICES INC	636.56
029578	345	INSPIRA HEALTH NETWORK URGENT CARE	500.00
029579	997	JAMES K. GRACE, ESQUIRE	1,833.00
029580	997	JAMES K. GRACE, ESQUIRE	2,412.00
029581	748	JEFFREY CARLL	648.00
029582	671	JOHN HEALY	1,320.00
029583	157	JOSEPH FAZZIO INC.	23.73
029584	975	LAWSON PRODUCTS INC	479.53
029585	747	LEE WAYNE BUIRCH JR.	126.58
029586	234	MAJOR PETROLEUM	3,958.45
029587	1048	MIRACLE CHEMICAL CO.	1,984.50
029588	631	NANCY PERRY	1,314.00
029589	353	NANCY SUNGENIS	660.00
029590	870	NJWEA	234.00
029591	674	PENDERGAST SAFETY EQUIPMENT COMPANY	484.25
029592	73	PETTY CASH	15.45
029593	514	POLYDYNE INC.	7,568.00
029594	510	PTP CONSULTING INC	5,150.00
029595	134	RICHARD STOWMAN	194.14
029596	678	ROBERT HOLLENWEGER	1,320.00

029607	344	SOUTH JERSEY GAS COMPANY	258.68
029608	1014	SOUTH JERSEY WELDING SUPPLY CO	116.64
029609	268	STATE OF NEW JERSEY	79,124.29
029610	755	THEODORE F. PROPERT	2,250.00
029611	439	THOMPSON G. MAIER	1,416.00
029612	33	TREASURER, STATE OF NEW JERSEY	58,429.09
029613	808	VANMETER'S LANDSCAPING	468.00
029614	255	VERIZON	187.88
029615	40	VERIZON WIRELESS	413.08
029616	151	W.B. MASON	255.45
029617	1024	WILLIAMS AUTO PARTS - NAPA	214.82
029618	996	DALE WOLFE	15.00
029619	959	DELCORA	10,887.80
029620	76	JOHNSTONE SUPPLY	561.18
029621	656	STEWART INDUSTRIES	87.20
029622	1005	XEROX CORP	388.96
			<u>\$280,719.95</u>

ATTEST:

CUMBERLAND COUNTY UTILITIES AUTHORITY

By   
Charles K. Hill, Secretary

By   
Keith Wasserman, Vice-Chairperson