

AGENDA  
CUMBERLAND COUNTY UTILITIES AUTHORITY  
SPECIAL MEETING OF  
AUGUST 30, 2018  
2:00 P.M.

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. REPORTS
  - A. DIRECTOR
  - B. AUDITOR – STEVE TESTA
  - C. COMMITTEES –
    - a. FINANCE AND BUDGET – KEITH WASSERMAN
6. RESOLUTIONS
  - A. RESOLUTION AUTHORIZING THE AWARD FOR THE DEVELOPER OF A PHOTOVOLTAIC SYSTEM
  - B. RESOLUTION AUTHORIZING THE TRANSFER OF LINE ITEMS AND APPROVING ADJUSTMENTS IN THE 2018 BUDGET
7. CHAIRMAN'S REMARKS
8. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
9. PUBLIC PORTION
10. ADJOURNMENT

SPECIAL MEETING  
CUMBERLAND COUNTY UTILITIES AUTHORITY  
August 30, 2018

The Cumberland County Utilities Authority (CCUA) held a Special Meeting on Thursday, June 7, 2018 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:  
Albert Jones, Chairperson (on phone)  
Keith Wasserman, Vice Chairman  
William Andre', Commissioner  
Zarko Rajacich, Commissioner  
Jerry Young, Commissioner  
Doug VanSant, Commissioner  
Steve Testa, Auditor  
Edward Bethea, Treasurer  
Stephanie Mick, Assistant Secretary/Treasurer  
G. Steven Errickson, Director  
Dominic Buirch, Business Administrator

Vice Chairman Wasserman called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Assistant Secretary Mick called the roll and a quorum was present. Albert Jones joined the meeting by phone and Angelia Edwards was recorded as Absent.

Vice Chairman Wasserman called for reports.

## **REPORTS**

### **Director**

Director Errickson reported that the reason for this special meeting was to award two resolutions one is for the Solar Project (Developer of a Photovoltaic system) and to authorize the transfer of line items on the 2018 Budget. He thanked everyone for coming out for this special meeting.

### **Auditor**

Mr. Testa stated that he did not have a formal report but that he has reviewed with management the Schedule of 2018 Budget Adjustments as well as the related information to be provided to the Division of Local Government Services pertaining to the budget Adjustments. He also reported attending a Finance and Budget Committee meeting regarding the same.

### **Committees**

The Finance & Budget Committee met today August 30, 2018 at 1:30. Committee Chairman Wasserman stated that they had met with Mr. Testa and reviewed the 2018 Budget adjustments presented, and the Committee recommends approval of Resolution B.

## **RESOLUTIONS**

RESOLUTION (2943) AUTHORIZING THE AWARD FOR THE DEVELOPER OF A PHOTOVOLTAIC SYSTEM, offered by Commissioner Andre', seconded by Chairman Jones with Commissioners VanSant and Rajacich Abstaining and carried unanimously at roll call.

RESOLUTION (2944) AUTHORIZING THE TRANSFER OF LINE ITEMS AND APPROVING ADJUSTMENTS IN THE 2018 BUDGET, offered by Commissioner Young, seconded by Commissioner VanSant and carried unanimously at roll call.

### **Vice Chairman's Remarks**

Vice Chairman Wasserman thanked everyone for attending this meeting.

### **Commissioners**

There were no comments by the Commissioners.

### **Public**

There were no public comments.

The meeting was adjourned on a motion from Commissioner Douglas VanSant.

Respectfully submitted



Stephanie J. Mick, Assistant Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION #2943
ANGELIA EDWARDS				X	Offered By Andre'
WILLIAM ANDRE	X				Seconded By Jones
ZARKO RAJACICH			X		Dated August 30, 2018
DOUG VANSANT			X		
JERRY YOUNG	X				
KEITH WASSERMAN	X				
ALBERT JONES	X				

RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY  
AUTHORIZING THE AWARD FOR  
THE DEVELOPER OF A PHOTOVOLTAIC SYSTEM

WHEREAS, The Cumberland County Utilities Authority (the “Authority”) has been duly created by resolution of the Board of Chosen Freeholders of the County of Cumberland, New Jersey (the “County”), as a public body corporate and politic of the State of New Jersey (the “State”) pursuant to and in accordance with *N.J.S.A. 40:14B-1 et seq.*, as amended (the “Act”); and

WHEREAS, the Authority determined to issue a Request for Proposals entitled “Request for Proposals for a Developer of Photovoltaic System” (the “RFP”); and

WHEREAS, on July 6, 2018 the Authority received proposals in response to the RFP from the respondents listed on Exhibit “A” attached hereto; and

WHEREAS, after reviewing the responses to the RFP and acting within the framework set forth in the RFP the Authority has determined based upon the criteria set forth in the RFP to award the RFP to Advanced Solar Products, Inc. (the “Successful Respondent”), based upon their response to the RFP.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY AND ITS MEMBERS THEREOF, AS FOLLOWS:

**Section 1.** The Authority hereby approves the award of the RFP to the Successful Respondent and hereby authorizes the Executive Director, or any other member of the Authority with the prior written approval of the Chairman of the Authority, in consultation with the legal counsel to the Authority to enter into and negotiate the Lease Agreement, the PPA and such other documents related thereto and contemplated in the RFP (the “Project Documents”). The Executive Director, or any other member of the Authority with the prior written approval of the Chairman of the Authority, is hereby authorized and directed on behalf of the Authority to execute and deliver the Project Documents, such execution shall evidence the Authority’s approval thereof, and no further action shall be required.

**Section 2.** The Executive Director, or any other member of the Authority so authorized by the Chairman of the Authority, are hereby authorized, empowered and directed to do all such acts and things, as may be necessary and proper to carry out and comply with the provisions of this Resolution, the Act or the Project Documents.

**Section 3.** This Resolution shall take effect immediately upon adoption this 30<sup>TH</sup> day of August 2018.

Dated: AUGUST 30, 2018

*Cumberland County Utilities Authority*

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**Exhibit “A”**

Advanced Solar Products, Inc.
Ameresco, Inc.
Citrine Power LLC
Eznergy NJ LLC
HESP Solar LLC
National Energy Partners, LLC
Sunlight General Capital LLC

The foregoing is a true copy of a resolution adopted by the Authority on August 30, 2018.

Cumberland County  
Utilities Authority

  
Stephanie J. Mick, *Assistant Secretary*

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CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION #2944
ANGELIA EDWARDS				X	Offered By Young
WILLIAM ANDRE	X				Seconded By VanSant
ZARKO RAJACICH	X				Dated August 30, 2018
DOUG VANSANT	X				
JERRY YOUNG	X				
KEITH WASSERMAN	X				
ALBERT JONES	X				

A RESOLUTION AUTHORIZING THE TRANSFER OF LINE ITEMS  
AND APPROVING ADJUSTMENTS IN THE 2018 BUDGET

WHEREAS, the Cumberland County Utilities Authority has approved the 2018 Authority Budget on December 21, 2017 and

WHEREAS, the Cumberland County Utilities Authority finds it necessary to amend the 2018 approved Authority Budget, as follows:

	From	To
<b><u>Anticipated Revenue:</u></b>		
<b><u>Operating Revenues:</u></b>		
Sewerage Treatment Fees	\$6,579,000	\$6,579,000
Septage Fees	225,000	350,000
Investment Income	20,000	20,000
Industrial Pretreatment Fees	21,000	17,500
Total Anticipated Revenues	<u>6,845,000</u>	<u>6,966,500</u>
<b><u>Budgeted Appropriations:</u></b>		
<b><u>Operating Appropriations:</u></b>		
<b><u>Administration:</u></b>		
Salaries and Wages	395,677	470,983
Fringe Benefits	368,100	383,800
Other Administration Costs	<u>664,760</u>	<u>723,850</u>
Total Administration	<u>1,428,537</u>	<u>1,578,633</u>
<b><u>Cost of Providing Services:</u></b>		
Salaries and Wages	1,432,926	1,355,329
Fringe Benefits	1,010,700	1,007,700
Other Cost of Providing Services	<u>1,491,000</u>	<u>1,459,000</u>
Total Cost of Providing Services	<u>3,934,626</u>	<u>3,822,029</u>
Principal Payments on Debt	<u>610,222</u>	<u>610,222</u>
<b>Total Operating Appropriations</b>	<u>5,973,385</u>	<u>6,010,884</u>
<b><u>Non-Operating Appropriations</u></b>		
Total Non-Operating Appropriations	<u>962,841</u>	<u>1,080,616</u>
<b>Total Operating &amp; Non-Operating Appropriations &amp; Accumulated Deficit</b>	<u>\$6,970,000</u>	<u>\$7,091,500</u>
<b>Less: Total Unrestricted Net Position Utilized</b>	<u>125,000</u>	<u>125,000</u>
<b>Net Total Appropriations</b>	<u>\$6,845,000</u>	<u>\$6,966,500</u>



*Cumberland County Utilities Authority*

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**NOW, THEREFORE BE IT RESOLVED**, by the Commissioners of the Cumberland County Utilities Authority, the 2018 Authority's Budget is hereby amended as detailed above, and

**BE IT FURTHER RESOLVED**, that the Board's Secretary is hereby directed to submit a copy of this resolution to the Director of Local Government Services for approval as part of the Authority's 2018 budget.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 30, 2018 at 2:00 p.m. prevailing time.

DATED: August 30, 2018

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on August 30, 2018.



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Stephanie J. Mick, Board Assistant Secretary

Adopted this August 30, 2018

