

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
JULY 19, 2018

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING
6. REPORTS
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Andre
 - (2) EMPLOYEE RELATIONS – Commissioner Rajacich
 - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
 - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - (5) OPERATIONS/INSURANCE - Commissioner Young
 - (6) AD HOC – Commissioner Edwards
7. RESOLUTIONS
 - A. RESOLUTION OF THE CCUA AUTHORIZING PAYMENT OF CERTAIN COST AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND
8. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
9. CHAIRMAN'S REMARKS
10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
11. PUBLIC PORTION
12. POSSIBLE MOTION FOR EXECUTIVE SESSION FOR POSSIBLE LITIGATION MATTERS WITH NO ACTION PLANNED - TO BE DETERMINED
13. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

July 19, 2018

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday July 19, 2018 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Keith Wassermann, Vice-Chairman
Angelia Edwards, Commissioner
William Andre, Commissioner
Zurko Rajacich, Commissioner
Doug VanSant, Commissioner
James Grace, General Counsel
Jerome Harris, Engineer
Edward Bethea, Treasurer
C. Kenneth Hill, Secretary
G. Steven Errickson, Director
Daniel Jefferson, Deputy Director
Stephanie Mick, Assistant Secretary/Treasurer
Dominic Buirch, Business Administrator

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioner Young was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of June 21, 2018. Motion was made by Commissioner Rajacich, seconded by Commissioner VanSant and carried unanimously at roll call. Vice-Chairman Wasserman's vote was recorded as abstained.

Chairman Jones called for reports.

REPORTS

Director

Director Errickson submitted the June 2018 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted that the plant is operating well, and we are meeting effluent discharge limits in the single digits.

Director Errickson began his report by introducing our newest employee Bob Carlson.

Director Errickson reported that bids have been received and are now being reviewed by the selection committee for the Solar Project. Also, in keeping with (BPU) Board of Public Utilities rules and regulations and requirements we are having PHOENIX ADVISORS, LLC do Financial Analysis on the Solar project and serve as advisors to this committee and complete the necessary forms to send to the Board of Public Utilities. Phoenix Advisors will help insure that the business model is selected, and best means and methods are in place.

The Director informed this board that he attended the County Insurance meeting this month. He stated again the CCUA is doing very well compared to others in the County. The County is seeing an extra amount of slip and falls, and in some cases, it is happening to the same person over and over. Our Insurance Company feels that carelessness is to blame for some of the accidents. They are asking that we use progressive discipline with employees who are careless and experience high accident rates.

The Director reported that Downe Township is moving forward with plans to build Batch Plants in Fortescue. Please see a newspaper article in your packets.

Director Errickson also noted that the CCUA has taken over the Upper Deerfield Pump Station project due to the failure of Lance Electric to complete the project, and Bondex Bond Company's failure to take over the project according to agreed terms upon Bond and finish the project as required. Because of that the CCUA was compelled to take on the project for completion. The CCUA has hired George Helmer who is a retired experienced contractor and has completed many pump stations in his life time to work for the CCUA to help complete this Pump Station project. Mr. Helmer started work on Monday July 16, 2018 and has already gotten control of the situation and has made very good progress. We expect to have this project completed 8 weeks from today. NJDEP is on board and supports our efforts.

The Director reported that with our current sludge management operations we have been able to maintain the appropriate sludge inventory. We are currently disposing of two trailer loads per day at DELCORA with all hauling being done internally.

The Director noted that New Jersey Painting and Sandblasting has been contracted to perform the reconditioning of the South Secondary Clarifier. Work is proceeding ahead of schedule with no problems reported.

Director Errickson also noted that the Authorities laboratory received its onsite audit on June 28, 2018 from the NJDEP. The audit went well, and we have begun to address the observations that were noted.

Director Errickson reported that on July 17, 2018 the NJDEP performed the annual onsite plant and collection system inspection. The inspection went very well with no observations noted.

He also noted that we have one resolution on tonight's agenda

Resolution "A" Authorizing payment of certain costs for construction fund.

In conclusion, the Director offered his thanks to Deputy Director Daniel Jefferson, Administrative Assistant Stephanie Mick, Business Administrator Dominic Birch and Authority Engineer Jerry Harris and the entire staff for their help with preparing his report.

Engineer

Upper Deerfield Pump Station- Lance Electric, Inc. of Tabernacle NJ. The contractor was terminated from the contract. The CCUA is in discussions with George Helmer regarding the completion of the work. The project is at approximately 70% complete.

Wastewater Treatment Plant Improvements- Centerpoint Associates, Blackwood NJ, contract complete. Contractor was paid in full at May Commissioner's meeting. Maintenance bonds and closeout paperwork obtained from contractor and applicable paperwork has been sent to the NJDEP.

Mr. Harris reported a final inspection of the Wastewater Treatment Plant Improvements project by NJDEP was held on June 26, 2018. A site visit to the Upper Deerfield Pump Station was also conducted by the NJDEP representative on that date.

Mr. Harris also reported a Final Asset Management Plan has been completed and adopted by Resolution and has been submitted to NJDEP by notifying them of the adoption.

Mr. Harris lastly reported that he was available to provide assistance to the Director and Deputy Director on engineering matters.

Auditor

Mr. Testa was absent and did not submit a report.

General Counsel

Mr. Grace noted that following the breakdown of negotiations of the takeover agreement and the ultimate approval by this body to proceed to litigation, he has in his office, assigned the litigation file to which he will be providing support to Albert K Marmero, Esquire, who is a very experienced attorney in bond litigation. This addition will provide greater strength in litigation, along with my knowledge of the construction and transactional history of this matter to give the CCUA the greater likelihood of success. Claims have been asserted against both Bondex and Lance Electric for damages. I will keep this Board advised as we move forward in this matter.

Mr. Grace stated he was available for any questions or concerns by the Director, staff and Commissioners.

Committees

There were no Committee meetings this past month.

RESOLUTIONS

RESOLUTION (2937) AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND offered by Vice-Chairman Wasserman, seconded by Commissioner Rajacich and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$ 1,824,860.80
Operating Account	420,206.65
Petty Cash	500.00
Sensor Account	8,328.12
General Account	4,897,476.72
Plant Reconstruction/Replacement	2,370,092.71
User Revenue Reserve	545,975.99
Trust Account	4,450,083.74
Total Cash Position	\$ 14,517,524.73

Treasurer Edward Betha reported that the bills submitted for payment today for the Operating Account total \$249,682.64. The Authority Chairman and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (2938) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner VanSant, seconded by Vice-Chairman Wasserman and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked all our employees for their hard work. He also invited everyone to attend his upcoming Bar-B-Que on August 11, 2018 starting at 2 pm. He also extended a welcome to our newest employee Bob Carlson.

Commissioners-Public Remarks

There were no comments from the public. Commissioner VanSant also welcomed new employee Bob Carlson.

The meeting was adjourned on a motion from Vice-Chairman Wasserman.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday August 16, 2018. in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION #2937
ANGELIA EDWARDS	X				Offered By Wasserman
WILLIAM ANDRE	X				Seconded By Rajacich
ZARKO RAJACICH	X				Dated July 19, 2018
DOUG VANSANT	X				
JERRY YOUNG				X	
KEITH WASSERMAN	X				
ALBERT JONES	X				

A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES
FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND

BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES AUTHORITY
(the "Authority"), as follows:

Section 1. The costs and expenses which are set forth in the certificate entitled "Requisition and Certification as to Payment of Costs and Expenses From the CCUA Series 2016 NJEIT Construction Fund" which is attached hereto as Exhibit A and which, by this reference, is made a part hereof as if set forth in full herein, are hereby authorized to be paid on November 21, 2016 from monies which are on deposit in the CCUA Series 2010-2016 NJEIT Construction Fund , which has been established and created in accordance with the provisions of a Resolution of the Authority, duly adopted January 21, 2016, entitled "Supplemental Resolution Authorizing the Issuance of Not to Exceed \$2,200,000 Aggregate Principal Amount of Sewer System Revenue Bonds, Series 2016 of the CCUA".

Section 2. TD BANK, NA, Cherry Hill, New Jersey, in its capacity as Trustee for the holders of the CCUA Series 2010-2016 NJEIT Construction Fund, is hereby authorized to withdraw such monies from the Fund, and to make payment of same, in accordance with the terms hereof and the terms of the attached requisition.

Section 3. This Resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, July 19, 2018 at 4:30 p.m. prevailing time.

DATED: JULY 19, 2018

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on July 19, 2018.

C. Kenneth Hill
C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION #2938
ANGELIA EDWARDS	X				Offered By VanSant
WILLIAM ANDRE	X				Seconded By Wasserman
ZARKO RAJACICH	X				Dated July 19, 2018
DOUG VANSANT	X				
JERRY YOUNG				X	
KEITH WASSERMAN	X				
ALBERT JONES	X				

A RESOLUTION APPROVING AND AUTHORIZING
THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority’s Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$249,682.64 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

DATED: July 19, 2018

CUMBERLAND COUNTY UTILITIES AUTHORITY

July 2018 Bill List

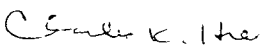
CHECK #	VENDOR #	VENDOR NAME	AMOUNT
030503	497	ACE PLUMBING &	913.78
030504	989	ALBRECHT INDUSTRIES INC	213.00
030505	1079	ALS GROUP USA CORP	1,866.00
030506	242	AMAZON	1,044.20
030507	648	APPLIED ANALYTICS INC.	6,905.62
030508	1084	ARCHER & GREINER P.C.	1,620.00
030509	813	ASH LANE FARM INC	6,077.50
030510	1	ATLANTIC CITY ELECTRIC	32,548.14
030511	30	ATLANTIC COUNTY UTILITIES	2,263.20
030512	188	BERGEYS TRUCK CENTER	111.77
030513	824	BOTTINO'S SUPERMARKETS	140.93
030514	46	BRIDGETON CITY OF	3,212.59
030515	50	BRIDGETON P & H SUPPLY	166.14
030516	1054	BW STETSON LLC	51.43
030517	79	C. KENNETH HILL	11.38
030518	1081	CALMAR ASSOCIATES LLC	1,500.00
030519	93	CHAS. F. CONNOLLY DIST. CO., INC.	655.38
030520	371	CME ASSOCIATES	2,667.75
030521	931	COLONIAL ELECTRIC SUPPLY CO. INC	1,894.28
030522	276	COMCAST CABLE	439.37
030523	258	COMPLETE SECURITY SYSTEMS INC	2,026.99
030524	579	CUMBERLAND ADVISORS INC	4,790.00
030525	103	CUMBERLAND COUNTY IMPROVEMENT AUTH	1,144.35
030526	550	CUMBERLAND COUNTY INSURANCE COMMISSION	25,364.27
030527	111	CUMBERLAND VALVE INC	196.36
030528	959	DELCORA	17,792.05
030529	115	DMC TEXTILES	909.60
030530	980	DOMINIC BUIRCH	600.00
030531	1021	E-Z PASS	2,000.00
030532	866	FASTENAL	240.61
030533	161	FISHER SCIENTIFIC	674.78
030534	636	FLEET PRIDE INC	1,955.53
030535	310	FRANCIS A BARTHOLOMEW	514.63
030536	855	GAGE IT INC	105.67
030537	1009	GRACE MARMERO & ASSOCIATES, LLP	96.00
030538	982	GREEN GUARD FIRST AID & SAFETY	115.16
030539	793	H & R HARDWARE & GARDEN CENTER	7.96
030540	187	H. H. BROTHERS HANKINS	416.58
030541	827	HARRIS COMPUTER SYSTEM	8,128.00
030542	644	HOME DEPOT CREDIT SERVICE	257.00
030543	662	INDUSTRIAL VALLEY GAS AND DIESEL	1,287.00
030544	345	INSPIRA HEALTH NETWORK URGENT CARE	130.00
030545	997	JAMES K. GRACE, ESQUIRE	1,833.00
030546	997	JAMES K. GRACE, ESQUIRE	1,232.10
030547	1087	JAN-PRO CLEANING SYSTEMS OF THE DELAWARE VALLEY	1,211.00
030548	213	JOHNSON & TOWERS INC.	955.27
030549	157	JOSEPH FAZZIO INC.	84.40
030550	975	LAWSON PRODUCTS INC	230.64
030551	1078	MAIN POOL & CHEMICAL COMPANY INC.	1,890.60
030552	233	MAINIERO'S INC.	179.95
030553	234	MAJOR PETROLEUM	3,439.50
030554	81	MAX COMMUNICATIONS INC	170.00
030555	1048	MIRACLE CHEMICAL CO.	4,725.00
030556	1088	NETWORKFLEET INC	1.14
030557	47	NJ ADVANCE MEDIA	234.07
030558	528	ONE CALL CONCEPTS	48.75
030559	705	PAUL LEVICK	400.00
030560	73	PETTY CASH	298.23
030561	340	PRINT SIGNS AND DESIGNS	42.00

030562	993	RICHARD HARRIS	598.99
030563	224	ROBERTS OXYGEN	178.97
030564	619	SHERWIN-WILLIAMS CO.	1,525.31
030565	572	SOUTH JERSEY EYE ASSOCIAT	114.00
030566	344	SOUTH JERSEY GAS COMPANY	134.16
030567	1006	SOUTH JERSEY MEDIA GROUP	299.00
030568	264	STATE OF NEW JERSEY	253.02
030569	268	STATE OF NEW JERSEY	77,604.80
030570	1011	STEPHANIE MICK	14.06
030571	656	STEWART BUSINESS SYSTEMS INDUSTRIES	92.52
030572	205	TRACTOR SUPPLY INC	84.25
030573	469	USABBLUEBOOK	3,548.60
030574	808	VANMETER'S LANDSCAPING	104.00
030575	255	VERIZON	169.02
030576	40	VERIZON WIRELESS	279.02
030577	182	W. W. GRAINGER INC.	71.05
030578	151	W.B. MASON	569.41
030579	1024	WILLIAMS AUTO PARTS - NAPA	125.05
030580	1005	XEROX CORP	387.86
030581	1055	XYLEM DEWATERING SOLUTIONS, INC	2,120.45
030582	406	XYLEM WATER SOLUTIONS USA INC	8,693.50
030583	139	ZANE WESTERN APPAREL & WORK GEAR	2,684.95
			<u>\$249,682.64</u>

ATTEST:

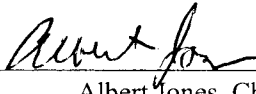
CUMBERLAND COUNTY UTILITIES AUTHORITY

By



Charles K. Hill, Secretary

By



Albert Jones, Chairperson