

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
AUGUST 15, 2019

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING OF JULY 18, 2019
6. REPORTS
 - A. EXECUTIVE DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - 1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Andre
 - 2) EMPLOYEE RELATIONS – Commissioner Rajacich
 - 3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
 - 4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - 5) OPERATIONS/INSURANCE - Commissioner Young
 - 6) AD HOC – Commissioner Edwards
7. RESOLUTIONS –
 - A. RESOLUTION AUTHORIZING THE CCUA TO RENEW ITS MEMBERSHIP IN THE CUMBERLAND COUNTY INSURANCE COMMISSION
 - B. RESOLUTION AUTHORIZING THE TRANSFER OF LINE ITEMS & APPROVING ADJUSTMENTS IN THE 2019 BUDGET
 - C. RESOLUTION APPROVING SPECIFICATIONS & AUTHORIZING ADVERTISEMENT FOR BIDS TO MILL & RESURFACE ALL ASPHALT AT WATER STREET TREATMENT PLANT
 - D. RESOLUTION APPROVING AN EMERGENCY CONTRACT TO REPLACE FIVE (5) AIR RELIEF MANHOLE PIPING
 - E. RESOLUTION AUTHORIZING THE CCUA TO UTILIZE THE US COMMUNITIES GOVERNMENT PURCHASING ALLIANCE CONTRACT TO PURCHASE THREE (3) FLYGHT SUBMERSIBLE PUMPS
 - F. RESOLUTION APPOINTING IT/COMPUTER CONSULTANT FOR THE CCUA
8. TREASURER'S REPORT
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
9. CHAIRMAN'S REMARKS
10. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
11. PUBLIC PORTION
12. EXECUTIVE SESSION FOR PERSONNEL & LEGAL REASONS WITH NO ACTION PLANNED
13. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

August 15, 2019

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday August 15, 2019 in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Keith Wasserman, Vice-chairman
William Andre, Commissioner
Angelia Edwards, Commissioner
Doug VanSant, Commissioner
Jerry Young, Commissioner
James Grace, General Counsel
Glen Miller, Engineer
Steve Testa, Auditor
C. Kenneth Hill, Secretary
Edward Bethea, Treasurer
G. Steven Errickson, Director
Daniel Jefferson, Deputy Director
Stephanie Mick, Assistant Secretary/Treasurer
Dominic Buirch, Business Administrator
Robert Carlson

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioner Zarko Rajacich was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of July 18, 2019. Motion was made by Commissioner VanSant, seconded by Commissioner Andre and carried unanimously at roll call. Vice-Chairman Wasserman's vote was recorded as abstained.

Chairman Jones called for reports.

REPORTS

Director

Director Errickson submitted the July 2019 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted that the plant is operating well, and we are meeting our effluent discharge limits, in some cases, we are meeting those limits in the single digits.

Director Errickson noted that he met with Matt from Fralinger Engineering and several Engineers from DCO Engineering to discuss the proposed new County Jail. Fralinger Engineering is in charge of all the infrastructure design work, electric, water, sewer etc. The engineering firm D.O.C. Energy will be in charge of the combined Heat and Power at the new site. We are all working together in order to make sure the design criteria meet the needs of the new facility and that the CCUA can handle what they are proposing. Our biggest concern will be the content and strength of the back wash they will be sending to the CCUA. We have also met with several Freeholders regarding the issues and our concerns.

Director Errickson reported he had several staff meetings and communication meetings this month and is staying on top of projects and plant issues.

Director Errickson reported that he met with one of the areas banks to compare products and services in order to make sure CCUA is getting the best possible package available.

The Director also reported attending a meeting in North Jersey with elected officials to voice our opinion regarding the end of SREC program as we know it, and lack of replacement program as promised by the Board of Public Utilities. He believes the meeting was successful and there will be action on the part of BPU with a replacement program in late September or October.

The Director also reported meeting with Ted Danforth, a representative from Innovative Foods, to discuss design details as well as the new permit application for the site.

The Director also reported with our current sludge management operations, we have been able to maintain the appropriate sludge inventory levels. All sludge is currently being hauled to DELCORA for disposal. Six loads per day are being hauled with C&H providing assistance.

Director Errickson also noted the following with regards to Operations and Maintenance:

Spectraserve has completed the planned primary and secondary digester cleaning last week, operations is currently filling the primary digester so that it may be brought back online when tank levels permit.

Simpson and Brown have completed replacing the storage tank feed line from the dewatering building. The line was pressure tested with no problems reported.

Simpson and Brown have been contracted to install the new digester flare. The project is ongoing, and no problems have been reported.

The force main from Upper Deerfield, between Atlantic and Hampton Streets, needed emergency repairs. Garrison Contractors were brought in and the issue was quickly resolved.

The discussion regarding the nitrate issues within Upper Deerfield Township is ongoing with several solutions being explored.

The Director noted that we have six (6) resolutions on the agenda today.

Resolution "A" Authorizing membership renewal into the Cumberland County Insurance Commission.

Resolution "B" Authorizing approval of amended 2019 budget.

Resolution "C" Authorizing advertising for bid to mill and pave at the plant.

Resolution "D" approving Emergency Contract to replace Five (5) Air Relief Manhole Piping.

Resolution "E" Authorizing contract to purchase Three (3) Flyght Submersible pumps.

Resolution "F" Authorizing hiring of IT person or company to maintain Authority Computer systems until end of December 2019, not to exceed \$ 15,000.

The Director also noted we have a need for Executive Session today dealing with legal and personnel, with no action to be taken.

In conclusion, the Director offered his thanks to Deputy Director Daniel Jefferson, Administrative Assistant Stephanie Mick, Business Administrator Dominic Birch, Solicitor James Grace and Engineer Hugh Dougherty, Bob Carlson and the entire staff for their help in preparing this report.

Engineer

WWTP Headworks Grit System and Screening Replacement: Pennoni structurally inspected the Head Structure on May 24 that included feasibility for installing proposed grit removal equipment in and adjacent to the Head Structure. Pennoni prepared and submitted a Condition Assessment Report on the Head Structure for Authority's review on July 19. Pennoni is preparing preliminary design plans of proposed equipment layout for Authority's review in September/October.