

AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
AUGUST 20, 2020

1. CALL TO ORDER
 2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
 3. FLAG SALUTE
 4. ROLL CALL
 5. MINUTES OF THE REGULAR MEETING OF JULY 16, 2020
 6. **REPORTS**
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - (1) COMMUNITY/INDUSTRIAL RELATIONS – Commissioner Andre
 - (2) EMPLOYEE RELATIONS – Commissioner Rajacich
 - (3) FACILITIES EXPANSION/CONSTRUCTION - Commissioner VanSant
 - (4) FINANCE AND BUDGET – Vice-Chairman Wasserman
 - (5) OPERATIONS/INSURANCE - Commissioner Young
 - (6) AD HOC – Commissioner Edwards
 7. **RESOLUTIONS**
 - # 3091 - RESOLUTION OF THE CCUA AUTHORIZING PAYMENT OF CERTAIN COSTS & EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND
 - #3092 – RESOLUTION AUTHORIZING THE CCUA TO UTILIZE OMNIA PARTNERS PURCHASING COOPERATIVE FOR THE REBUILD, DISASSEMBLE & REASSEMBLE OF THE MIXER
 - #3093 – RESOLUTION AUTHORIZING THE TRANSFER OF LINE ITEMS AND APPROVING ADJUSTMENTS IN THE 2020 BUDGET
 - #3094 - RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE SOLUTION
 - #3095 – RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT WITH JAMES K. GRACE ESQ. AS GENERAL COUNSEL TO INCLUDE A CHANGE ORDER
 - #3096 – RESOLUTION AWARDING CONTRACT TO PENNONI ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE WASTEWATER TREATMENT PLANT HEADWORKS PROJECT
 - #3097 – RESOLUTION APPROVING AN EMERGENCY CONTRACT FOR REPAIR ON GLASS STREET PUMP STATION TO REPLACE THE VALVES (110,000)
 - #3098 – RESOLUTION OF THE CCUA TO ADOPT TRAVEL/VACATION SELF QUARANTINE POLICY
 - #3099 – RESOLUTION OF THE CCUA TO ESTABLISH THE POSITION OF STAFF SECRETARY
- TREASURER'S REPORT**
- A. CASH POSITION OF THE AUTHORITY
 - B. #3100 - RESOLUTION APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
8. CHAIRMAN'S REMARKS
 9. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
 10. PUBLIC PORTION
 11. MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS WITH POSSIBLE ACTION
 12. ADJOURNMENT

CUMBERLAND COUNTY UTILITIES AUTHORITY

August 20, 2020

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday August 20, 2020 in the Meeting Room of the Operations Building and remotely via Zoom, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Keith Wasserman, Vice-Chairman
William Andre, Commissioner
Angelia Edwards, Commissioner
Zarko Rajacich, Commissioner
Jerry Young, Commissioner
C. Kenneth Hill, Secretary
G. Steven Errickson, Director
Edward Bethea, Treasurer
James Grace, General Counsel
Steve Testa, Auditor
Hugh Dougherty, Engineer

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led in the flag salute.

Secretary Hill called the roll and a quorum was present. Commissioner VanSant was recorded as an excused absence.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of July 16, 2020. Motion was made by Commissioner Edwards and seconded by Commissioner Andre and carried unanimously at roll call. Vice-Chairman Wasserman's vote was recorded as abstained.

Chairman Jones called for reports.

REPORTS

Director

Director Errickson submitted the July 2020 Discharge Monitoring Report (DMR) for inclusion into the minutes of this meeting. The Director noted the plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

The Director reported that work on the solar project has been slowed somewhat due to the rainy bad weather for the past two or three weeks. They have completed clearing all the debris from the site, separating the broken concrete from the topsoil. Dump trucks have hauled off the broken concrete and then spread and graded the topsoil to allow for proper drainage. Even with all the rain lately the site has not been flooded and is draining well. Surveyors are on site doing layout for panels and trench locations to run electric lines. Trenching should start soon, and panel frames should arrive within the next three weeks.

Director Errickson reported that the Authority is currently hauling four loads a day to DELCORA with Franc Environmental Services providing assistance when needed. In addition to DELCORA the Authority has been sending sludge to Ash Lane when possible.

The Director noted the following as to Operations and Maintenance:

Maintenance is planning on beginning the process of replacing the diffuser membranes in the south aeration tank.

GMH Associates has begun the scheduled north thickener tank maintenance project and is proceeding without any complications.

Operations has found an abnormality in the south aeration tank wall. Pennoni Engineering has accessed the situation and devised a plan to correct the issue. Work will begin this month to fix the wall and caulk an expansion joint within the tank.

Quad Construction has completed the coatings and foam applications this month and has begun the planning for placing the lid back on the digester.

Both the primary digester and the south secondary digester mixer tubes are being prepared for shipment to Oregon for preventative maintenance and bearing replacement.

Emergency repairs at the Glass Street Pump Station will begin next week. Work will include the replacement of the pump isolation valves which will allow for maintenance personnel to remove the individual pumps for routine maintenance purposes.

Lastly the Director noted that the Authority met with Pennoni Engineering this week to discuss some of the details of the upcoming headworks project.

He noted that there were two Committee meetings this past month. Budget and Finance Committee met this month to review the Amended Budget Line item changes.

Employee Relations Committee also met this past month. Minutes from both meetings are included in today's packet.

He also noted that we have nine resolutions on tonight's agenda

In conclusion, the Director offered his thanks to Deputy Director Daniel Jefferson, Administrative Assistant Stephanie Mick, Business Administrator Dominic Birch and Pennoni Engineering for their help with preparing his report.

Engineer

We are completing the final plans and specifications for the Headworks Grit System and screen replacement.

Schedule:

Pennoni provided 75 % progress drawings to Authority for review and comment.

Pennoni to have Authority comments addressed and final design plans prepared for TWA application, anticipated 2021 construction.

Other Sewer Plant Items:

Digesters and Storage Tanks Cleanout: Pennoni prepared and submitted a tank inspection report to the Authority on September 2019.

EQ Tank Structure: Pennoni prepared and submitted a Condition Assessment Report to the Authority in July 2019.

CCUAX 1604: Parking Lot Reconstruction: Paving is completed. Project closeout June 2020. 2-yr Maintenance Bond thru June 2022.

Compliance Issues: Pennoni assisting the Authority on NJDEP compliance issue at the plant. Pennoni submitted a letter to NJDEP on December 12, 2019, awaiting their response.

Pole Barn Construction project through Co-op by CCUA.

Pennoni assisting with headworks and biogas piping operations (leaks and blockages).

Pennoni is working with the Authority with lid and coating selections to the Primary Digester. Pennoni to perform requested structural and welding inspections as needed and assist with coating material selections

Pennoni researching options for the direct replacement of the existing laboratory hood.

Other Projects or Issues:

The Upper Deerfield Pumping Station was completed and closed out with NJDEP in May 2019.

Pennoni to review proposals submitted to the Authority to receive backwash water from Upper Deerfield Township (UDT). Pennoni provided correspondence on May 13, 2020 to UDT's representative in response to the proposals, including conference call on May 18, 2020.

Solar project: Pennoni to assist the Authority as needed.

Pennoni discussing capital projects with Authority under consideration and investigating possible infrastructure stimulus funding sources.

Auditor

Mr. Testa reported that he provided staff assistance as requested.

He further stated with respect to the 2019 Audit, with several factors extending the Audit season into late summer, not the least of which is the ongoing COVID situation, there has been little change in status from the prior month. We anticipate being able to resume work on the financial statements and auditing subsequent events in September and will keep management informed as to the status of the Audit.

General Counsel

Mr. Grace reported that we have reached an agreement with the owner of the laundromat and have received the first payment which was a lump sum as well as an upfront payment of the interest for accepting the payments over a twelve month period. We expect that we will receive payment in full within that time frame and this matter will be fully resolved. In the event that failure in payment occurs, a judgment will be issued. He will update this board as more information becomes available.

As to the solar project, this matter is moving forward in due course. Significant site improvement work is underway and is moving along in a proper fashion. He will update this board as new information becomes available.

Mr. Grace stated he was available for any questions or concerns by the Director, staff, and Commissioners.

Committees

There were two Committee meetings this past month. Minutes are attached in the Commissioners packets today.

RESOLUTIONS

RESOLUTION (3091) AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND offered by Commissioner Young, seconded by Commissioner Edwards and carried unanimously at roll call.

RESOLUTION (3092) AUTHORIZING THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO UTILIZE OMNIA PARTNERS PURCHASING COOPERATIVE FOR THE REBUILD, DISASSEMBLE & REASSEMBLE OF THE MIXER offered by Commissioner Young, seconded by Commissioner Andre, and carried unanimously at roll call.

RESOLUTION (3093) AUTHORIZING THE TRANSFER OF LINE ITEMS AND APPROVING ADJUSTMENTS IN THE 2020 BUDGET offered by Vice-Chairman Wasserman, seconded by Commissioner Andre, and carried unanimously at roll call.

RESOLUTION (3094) APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE SOLUTION offered by Commissioner Young, seconded by Commissioner Andre and carried unanimously at roll call.

RESOLUTION (3095) AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT WITH JAMES K. GRACE, ESQUIRE, AS GENERAL COUNSEL TO INCLUDE A CHANGE ORDER offered by Commissioner Young, seconded by Vice-Chairman Wasserman, and carried unanimously at roll call.

RESOLUTION (3096) AWARDING CONTRACTS TO PENNONI ASSOCIATES, INC FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE WASTEWATER TREATMENT PLANT HEADWORKS PROJECT offered by Commissioner Andre, seconded by Commissioner Young and carried unanimously at roll call.

RESOLUTION (3097) APPROVING AN EMERGENCY CONTRACT FOR REPAIR ON GLASS STREET PUMP STATION TO REPLACE THE VALVES offered by Commissioner Andre, seconded by Vice-Chairman Wasserman, and carried unanimously at roll call.

RESOLUTION (3098) TO ADOPT TRAVEL/ VACATION SELF-QUARANTINE POLICY offered by Commissioner Young, seconded by Commissioner Andre, and carried unanimously at roll call.

RESOLUTION (3099) TO ESTABLISH THE POSITION OF STAFF SECRETARY offered by Commissioner Young, seconded by Commissioner Rajacich, and carried unanimously at roll call.

Treasurers Report

Revenue Account	\$164,869.12
Operating Account	1971472.35
Petty Cash	500.00
Sensor Account	8432.41
General Account	6202451.52
Plant Reconstruction/Replacement	3246496.34
User Revenue Reserve	680900.2
Trust Account	2249932.26
Total Cash Position	\$14,525,054.20

The Treasurer reported that the bills submitted for payment today for the Operating Account total \$478,592.19. The Authority Chairman and Secretary have checked the vouchers. The Operating Account has sufficient funds to cover these checks and approval of Resolution B is recommended. The monthly bank statements are available for review if anyone is interested.

RESOLUTION (3100) APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS, offered by Commissioner Andre, seconded by Vice-Chairman Wasserman, and carried unanimously at roll call.

Chairperson's Remarks

Chairman Jones thanked all of our staff and employees for their hard work. He also wished everyone a happy and safe Labor Day.

Commissioners-Public Remarks

Commissioner Young thanked all the Commissioners and staff for their thoughts and prayers extended to him during the recent loss of loved ones.

There were no comments from the public.

The meeting was adjourned on a motion from Commissioner Edwards.

The next regular Monthly Meeting of the Cumberland Counties Utilities Authority will be held Thursday September 17, 2020 in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

Respectfully submitted,



C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION # 3098

Offered By Young

Seconded By Andre'

Dated August 20, 2020

A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO ADOPT TRAVEL/VACATION SELF- QUARANTINE POLICY

WHEREAS, effective June 25, 2020 Governor Phil Murphy issued a joint incoming travel advisory that all individuals traveling from states with significant community spread of Covid-19 would be subject to a quarantine for a fourteen (14) day period from the time of last contact with the identified state; and

WHEREAS, the Cumberland County Utilities Authority understands that certain employees may fall under a specific exception to the Governor's joint incoming travel advisory and recognizes that specific travel pursuant to said exceptions may arise from time to time; and

WHEREAS, the Cumberland County Utilities Authority also understands that other employees may not fall under a specific exception to the joint incoming travel advisory but may have pre-planned and pre-paid trips and may have unforeseen emergencies arise that require an employee to travel to an identified state and will accommodate these requests as much as is practicable; and

WHEREAS, the Cumberland County Utilities Authority has prepared an Out of State Travel Information Form to be submitted by any employee traveling to an identified state.

NOW, THEREFORE, BE IT RESOLVED by the Cumberland County Utilities Authority that:

1. Any employee that is traveling to/from an identified state as reported by the Office of Governor shall complete and submit an Out of State Travel Information Form to their Department Head and/or Executive Director, including those subject to a specific exception.
2. Applicable leave and benefits shall be applied to each employee leave on a case by case basis as stated in the Form.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on this 20th day of August 2020.

DATED: AUGUST 20, 2020

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION # 3093

Offered By Wasserman

Seconded By Andre'

Dated August 20, 2020

A RESOLUTION AUTHORIZING THE TRANSFER OF LINE ITEMS AND APPROVING ADJUSTMENTS IN THE 2020 BUDGET

WHEREAS, the Cumberland County Utilities Authority has approved the 2020 Authority Budget on December 19, 2019 and

WHEREAS, the Cumberland County Utilities Authority finds it necessary to amend the 2020 approved Authority Budget, as follows:

	<u>From</u>	<u>To</u>
<u>Anticipated Revenue:</u>		
<u>Operating Revenues:</u>		
Sewerage Treatment Fees	\$6,850,000	\$6,850,000
Septage Fees	225,000	375,000
Investment Income	20,000	20,000
Industrial Pretreatment Fees	<u>26,250</u>	<u>26,250</u>
Total Anticipated Revenues	<u>\$7,121,250</u>	<u>\$7,271,250</u>
<u>Budgeted Appropriations:</u>		
<u>Operating Appropriations:</u>		
<u>Administration:</u>		
Salaries and Wages	553,379	564,353
Fringe Benefits	310,200	317,600
Other Administration Costs	<u>704,100</u>	<u>782,900</u>
Total Administration	<u>\$1,567,679</u>	<u>\$1,664,853</u>
<u>Cost of Providing Services:</u>		
Salaries and Wages	1,476,944	1,257,960
Fringe Benefits	863,700	864,900
Other Cost of Providing Services	<u>1,440,500</u>	<u>1,432,500</u>
Total Cost of Providing Services	<u>3,781,144</u>	<u>3,555,360</u>
Principal Payments on Debt	<u>696,369</u>	<u>696,369</u>
Total Operating Appropriations	<u>6,045,192</u>	<u>5,916,582</u>
<u>Non-Operating Appropriations</u>		
Total Non-Operating Appropriations	<u>1,551,058</u>	<u>1,829,668</u>
Total Operating & Non-Operating Appropriations & Accumulated Deficit	<u>\$7,596,250</u>	<u>7,746,250</u>
Less: Total Unrestricted Net Position		
Utilized	<u>475,000</u>	<u>475,000</u>
Net Total Appropriations	<u>\$7,121,250</u>	<u>7,271,250</u>

Cumberland County Utilities Authority

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Cumberland County Utilities Authority, the 2020 Authority's Budget is hereby amended as detailed above, and

BE IT FURTHER RESOLVED that the Board's Secretary is hereby directed to submit a copy of this resolution to the Director of the Division of Local Government Services for approval as part of the Authority's 2020 budget.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 20, 2020 at 4:30 p.m. prevailing time.

DATED: **AUGUST 20, 2020**

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on August 20, 2020.

C. Kenneth Hill

C. Kenneth Hill, Board Secretary

Adopted this August 20, 2020

**SCHEDULE OF BUDGET ADJUSTMENTS
2020**

EXPENSES

	Original Appropriation	Amount of Request To From		Adjusted Appropriation	% Diff.
Salaries and Wages:					
3 Administrative Employees	553,379	26,974		580,353	4.874%
15 Operating and Maintenance	1,476,944		218,984	1,257,960	-14.827%
4 Employee Benefits and Pensions	1,173,900	8,600		1,182,500	0.733%
	3,204,223	35,574	218,984	3,020,813	-5.724%
Administrative Expenses:					
5 Office Supplies and Expense	53,850	5,350		59,200	9.935%
6 Professional Fees	362,000	23,000		385,000	6.354%
7 Insurance	84,000		8,000	76,000	-9.524%
8 Bad Debts	2,000	2,500		4,500	125.000%
9 Conferences & Education	18,000	1,000		19,000	5.556%
10 Dues and Subscriptions	11,300			11,300	0.000%
11 Maintenance-Gen Property	45,700	4,000		49,700	8.753%
12 Utilities	63,000	2,000		65,000	7.000%
13 Permits and Fees	57,750		1,050	56,700	-1.818%
14 Administrative Fees and Expenses	6,500			6,500	0.000%
	704,100	37,850	9,050	732,900	4.090%
O & M Expenses:					
16 Automotive Expenses	42,000			42,000	0.000%
17 Chemicals Used in Treatment	111,000			111,000	0.000%
18 Materials and Supplies	47,000	15,000		62,000	31.915%
12 Utilities	510,500		29,000	481,500	-5.681%
19 Fuels and Lubricants	101,000		12,000	89,000	-11.881%
20 Laboratory Expenses	51,000	4,000		55,000	7.843%
21 Repairs and Replacement	116,000	20,000		136,000	17.241%
22 Sludge/Waste/Recycling Disposal	443,000		41,000	402,000	-9.255%
14 Other	3,500	1,000		4,500	28.571%
23 IPP	15,500		7,000	8,500	-45.161%
	1,440,500	40,000	89,000	1,391,500	-3.402%
Debt Service					
Principal & Interest on Bonds	783,177			783,177	0.000%
Capital Outlay					
24 Capital Improvements	1,364,250	428,610		1,792,860	31.417%
Reserves					
24 Plant Reconstr or Replacement	50,000			50,000	0.000%
24 User Revenue Reserve Fund	50,000			50,000	0.000%
TOTALS	<u>7,596,250</u>	<u>542,034</u>	<u>317,034</u>	<u>7,821,250</u>	<u>2.962%</u>
REVENUES					
Treatment Fees	6,850,000			6,850,000	0.000%
Septage Fees	225,000	225,000		450,000	100.000%
Investment Income	20,000			20,000	0.000%
Industrial Pretreatment Fees	26,250			26,250	0.000%
Net Position Utilized	475,000			475,000	0.000%
	7,596,250	225,000	0	7,821,250	2.962%

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION # 3091

Offered By Young

Seconded By Andre'

Dated August 20, 2020

A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY AUTHORIZING PAYMENT OF CERTAIN COSTS AND EXPENSES FROM THE CCUA SERIES 2010-2016 NJEIT CONSTRUCTION FUND

**BE IT RESOLVED BY THE CUMBERLAND COUNTY UTILITIES
AUTHORITY** (the "Authority"), as follows:

Section 1. The costs and expenses which are set forth in the certificate entitled "Requisition and Certification as to Payment of Costs and Expenses From the CCUA Series 2016 NJEIT Construction Fund" which is attached hereto as Exhibit A and which, by this reference, is made a part hereof as if set forth in full herein, are hereby authorized to be paid on May 21, 2020, 2020 from monies which are on deposit in the CCUA Series 2010-2016 NJEIT Construction Fund, which has been established and created in accordance with the provisions of a Resolution of the Authority, duly adopted May 21, 2020, entitled "Resolution Approving an Emergency Contract for Repair of the Primary Digester"

Section 2. TD BANK, NA, Cherry Hill, New Jersey, in its capacity as Trustee for the holders of the CCUA Series 2010-2016 NJEIT Construction Fund, is hereby authorized to withdraw such monies from the Fund, and to make payment of same, in accordance with the terms hereof and the terms of the attached requisition.

Section 3. This Resolution shall take effect immediately.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Monday afternoon, August 20, 2020 at 4:30 p.m. prevailing time.

DATED: AUGUST 20, 2020

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on August 20, 2020.



C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION # 3092

Offered By Young

Seconded By Andre'

Dated August 20, 2020

RESOLUTION AUTHORIZING THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO UTILIZE OMNIA PARTNERS PURCHASING COOPERATIVE FOR THE REBUILD, DISASSEMBLE & REASSEMBLE OF THE MIXER

WHEREAS, N.J.S.A. 40A:11-11(6) authorizes contracting units to participate in OMNIA Partners Purchasing Cooperative; and

WHEREAS, Maricopa County, hereinafter referred to as the "Lead Agency" has offered voluntary participation in the OMNIA Purchasing Cooperative for Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services; and

WHEREAS, there was a Request for Bids, by the Lead Agency for the Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services for the OMNIA Partners Purchasing Cooperative; and

WHEREAS, the OMNIA Partners awarded the contract for the Industrial Supplies for Electrical, Lighting, Data Communications and Security Products and Related Products, Services and Solutions to Applied Industrial Technologies, Inc., on February 1, 2017, by RFP# 16154-RFP; and

WHEREAS, it is the desire of the Cumberland County Utilities Authority to participate in this arrangement.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

That the Cumberland County Utilities Authority utilize the OMNIA Partners Purchasing Cooperative contract awarded to Applied Industrial Technologies, Inc., 1 Applied Plaza, Cleveland, Ohio 44115 contract # 16154; for the Rebuild, Disassemble and Reassemble of the Mixer; not to exceed the budgeted amount of \$50,000.00.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 20, 2020 at 4:30 p.m. prevailing time.

DATED: AUGUST 20, 2020

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION # 3094

Offered By Young

Seconded By Andre

Dated August 20, 2020

A RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE SOLUTION

WHEREAS, the Authority's Director has prepared and submitted, at this meeting, certain Specifications for Supply and Delivery of Sodium Hypochlorite Solution, as more fully appears in said Specifications; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority approve said Specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the aforesaid Specifications referred to in the preamble of this Resolution, prepared and submitted by the Director, be and the same are hereby approved.
2. That this Authority advertise for and accept bids for the Supply and Delivery of Sodium Hypochlorite Solution, a commonly used chemical product in the treatment of wastewater at the Authority's facility which requires Bidding due to the volume usage exceeding Bid limits, as set forth in said Specifications, at the earliest possible date.
3. That the Secretary of this Authority prepare all necessary advertising for bids in a form satisfactory to the approval by the General Counsel of this Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 20, 2020 at 4:30 p.m. prevailing time.

DATED: AUGUST 20, 2020

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION # 3095

Offered By Young

Seconded By Wasserman

Dated August 20, 2020

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT WITH JAMES K. GRACE, ESQUIRE AS GENERAL COUNSEL TO INCLUDE A CHANGE ORDER

WHEREAS, pursuant to Resolution 3049, the Cumberland County Utilities Authority entered into a Professional Service Contract for General Counsel services with James K. Grace, Esquire in the amount of \$40,000 for 2020; and

WHEREAS, per Exhibit A of the aforementioned contract, the Authority has requested additional services to be provided that were not included in the original cost, and as a result, it has been determined that services rendered by the General Counsel will exceed the original contract amount; and

WHEREAS, the Executive Director and Business Administrator have determined that the incurred additional costs are within the scope of the contract and recommend approval of an increase to the contract, in the amount of \$38,000.00; and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that the Chairperson and Secretary of the Authority are hereby authorized and directed to execute the attached change order #1 to the contract of James K. Grace, Esquire for General Counsel services to the Cumberland County Utilities Authority increasing the amount to "not to exceed" \$78,000.00.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 20, 2020 at 4:30 p.m. prevailing time.

DATED: AUGUST 20, 2020

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION # 3096

Offered By Andre'

Seconded By Young

Dated August 20, 2020

A RESOLUTION AWARDING CONTRACT TO PENNONI ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE WASTEWATER TREATMENT PLANT HEADWORKS PROJECT

WHEREAS, the Cumberland County Utilities Authority (CCUA or Authority) utilizing the “fair and open” process that is described in N.J.S.A. 19:44A-20.5 *et. Seq.* publicized a Request for Qualifications (RFQ) for Consulting Engineers and on November 26, 2019, the Authority’s Executive Director received the qualifications for the 2020 CCUA’s Consulting Engineer Contract; and

WHEREAS, after reviewing the qualifications that were received, the Authority decided to award its 2020 Consulting Engineer’s Contract to Pennoni Associates, Inc. as more fully set forth in Resolution 3048, adopted on December 19, 2019, the substance of which is repeated and incorporated herein by this reference thereto as if more fully set forth; and

WHEREAS, the CCUA has a need for professional engineering and contract phase services in connection with the Wastewater Treatment Plant Headworks Project; and

WHEREAS, Pennoni Associates, Inc. has submitted a proposal, dated August 18, 2020 (annexed as Exhibit “A”) indicating that it would perform the required services for \$150,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
2. A Contract for professional engineering and construction phase services in connection with the Wastewater Treatment Plant Headworks Project is awarded to Pennoni Associates, Inc. in an amount not to exceed \$150,000.00 without further authorization of the Authority.
3. The Authority Executive Director is authorized to execute a professional engineering contract that incorporates the aforementioned August 18, 2020 proposal from Pennoni Associates, Inc., along with such other terms and conditions as shall be deemed necessary and appropriate by the Authority Solicitor.
4. The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 hereby is incorporated into the subject contract by this reference and the contractor is bound by said language together with the other provision of the anti-discrimination laws of the State of New Jersey, Chapter 127 of the Laws of 1975.

Cumberland County Utilities Authority

5. This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the certifying Qualified Purchasing Agent (QPA) of the Authority is attached hereto.
6. A notice of the letting of this contract shall be published in the Authority's official newspaper and on the Authority's website at www.ccua.info within ten (10) days of the date of this resolution, which notice shall state that this Resolution and the contract are on file and available for public inspection in the office of the Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 20, 2020 at 4:30 p.m. prevailing time.

DATED: AUGUST 20, 2020

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on August 20, 2020.

C. Kenneth Hill

C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION #3097

Offered By Andre'

Seconded By Wasserman

Dated August 20, 2020

A RESOLUTION APPROVING AN EMERGENCY CONTRACT FOR REPAIR ON GLASS STREET PUMP STATION TO REPLACE THE VALVES

WHEREAS, section N.J.S.A. 40A:11-6 & section N.J.A.C. 5:34.6.1 of the Local Public Contracts Law permits local contracting units to use emergency purchasing procedures, and

WHEREAS, on July 18, 2002 the Cumberland County Utilities Authority adopted by Resolution #1820 an Emergency Purchasing Procedures Policy with written procedures for determining and confirming the existence of an emergency; and

WHEREAS, the Executive Director of the Cumberland County Utilities Authority has determined that an imminent emergency exists for repair of the Glass Street Pump Station.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority, the attached emergency repair of the Glass Street Pump Station is hereby approved.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Monday afternoon, August 20, 2020 at 4:30 p.m. prevailing time.

DATED: AUGUST 20, 2020

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on August 20, 2020.



C. Kenneth Hill, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION # 3099

Offered By Young

Seconded By Rajacich

Dated August 20, 2020

A RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO ESTABLISH THE POSITION OF STAFF SECRETARY

WHEREAS, the CCUA has determined that it is necessary to establish the position of Staff Secretary; and

WHEREAS, the Staff Secretary shall be responsible for providing administrative support to office personnel at the direction of the Executive Director and such duties and compensation shall be established by the CCUA Personnel Committee.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the title of Staff Secretary is hereby established.
2. That the duties and compensation for the position of Staff Secretary shall be established by the CCUA Personnel Committee.
3. That the Staff Secretary shall report to the Executive Director.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 20, 2020 at 4:30 p.m. prevailing time.

DATED: **AUGUST 20, 2020**

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
DOUG VANSANT				X
JERRY YOUNG	X			
KEITH WASSERMAN	X			
ALBERT JONES	X			

RESOLUTION # 3100

Offered By Andre'

Seconded By Wasserman

Dated August 20, 2020

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$478,592.19 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, August 20, 2020 at 4:30 p.m. prevailing time.

DATED: **AUGUST 20, 2020**