



AGENDA

CUMBERLAND COUNTY UTILITIES AUTHORITY

NOVEMBER 18, 2021

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. OATH OF OFFICE TO WILLIAM WHELAN AND DEAN DELLAQUILA AS COMMISSIONERS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
5. ROLL CALL
6. AMENDMENTS TO BY-LAWS
 RESOLUTION # 3201 – RESOLUTION AMENDING AND UPDATING THE BY-LAWS OF THE CCUA
7. APPOINTMENT OF EXECUTIVE DIRECTOR
 RESOLUTION #3202 - RESOLUTION APPOINTING AN EXECUTIVE DIRECTOR OF THE CCUA
8. MINUTES OF THE REGULAR MEETING OCTOBER 21, 2021
9. OPEN FLOOR FOR PUBLIC COMMENTS ON ITEMS ON AGENDA
10. **REPORTS**
 - A. DIRECTOR
 - B. ENGINEER
 - C. AUDITOR
 - D. GENERAL COUNSEL
 - E. COMMITTEES
 - 1) COMMUNITY RELATIONS
 - 2) INDUSTRIAL RELATIONS
 - 3) EMPLOYEE RELATIONS
 - 4) FACILITIES EXPANSION/CONSTRUCTION
 - 5) FINANCE & BUDGET
 - 6) OPERATIONS
 - 7) INSURANCE
 - 8) AD HOC
11. **RESOLUTIONS**
 - #3192** RESOLUTION APPOINTING STEPHANIE MICK AS THE AUTHORITY OFFICER OF THE CCUA
(TABLED FROM 9/16/2021 & 10/21/2021)
 - #3198** RESOLUTION AUTHORIZING A PUBLIC HEARING ON AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS & ON THE PROPOSED 2022 BUDGET AS INTRODUCED *(TABLED FROM 10/21/2021)*
 - #3203** RESOLUTION REJECTING ALL REQUESTS FOR QUALIFICATIONS FOR PROFESSIONAL GENERAL COUNSEL SERVICES AND PROFESSIONAL LABOR COUNSEL SERVICES
 - #3204** RESOLUTION APPOINTING ROMANO, HEARING, TESTA & KNORR AS ACCOUNTANTS AND AUDITORS TO THE CCUA
 - #3205** RESOLUTION APPOINTING CONSULTING ENGINEER SERVICES AS CONSULTING ENGINEERS OF THE CCUA
 - #3206** RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR INFORMATION TECHNOLOGY CONSULTANT SERVICES
12. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION **#3207** - APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
13. CHAIRMAN'S REMARKS
14. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
15. *POSSIBLE* MOTION FOR EXECUTIVE SESSION WITH NO ACTION PLANNED
16. PUBLIC PORTION
17. ADJOURNMENT

NEXT REGULAR BOARD MEETING SCHEDULED DECEMBER 16, 2021

CUMBERLAND COUNTY UTILITIES AUTHORITY

November 18, 2021

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday November 18, 2021 in the Meeting Room of the Operations Building 333 Water Street, Bridgeton, New Jersey. The meeting was also attended by several persons via Zoom.

Representing the CCUA:

Albert Jones, Chairperson

Rick Dawson, Vice Chairperson

William Andre, Commissioner

Zarko Rajacich, Commissioner

Kenny Smith-Bey, Commissioner

William Whelan, Commissioner

Dean Dellaquila, Commissioner

John Fuqua, Secretary

Bob Carlson, Executive Director

Donald Olbrich, Treasurer

Gregg L. Zeff, General Counsel

Steve Testa, Auditor

Thomas Leisse, Engineer

Stephanie Mick, Business Administrator

Daniel Jefferson, Executive Deputy Director

Chairperson Jones called the meeting to order, announced that the adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) the flag salute was performed.

Oath of office to William Whelan and Dean Dellaquila as Commissioners of the CCUA.

Secretary Fuqua called the roll, and quorum was present. Commissioner T. Edwards resigned from board.

Chairperson Jones called for a motion to approve the minutes of the Regular Monthly Meeting of October 21, 2021. Motion was made by Commissioner R. Dawson and seconded by Commissioner Andre, Commissioner A. Edwards abstained, and measure was carried at roll call.

Chairperson Jones opened the floor for public comments

Chairperson Jones called for Directors' report.

REPORTS

Auditor

We provided staff assistance as requested, including assistance with the completion of the 2022 State Budget Documents for submission to the New Jersey Division of local Government Services.

The Budget as introduced was submitted to the Division who has 45 days in which to complete their review and approve the budget for Adoption. The Authority will hold a public hearing on the Budget and should adopt the budget at the December meeting. Note the Division will generally not approve the budget or final adoption until the 2020 Audit Report has been submitted (or, if the GASB 75 information is not available and the audit cannot be completed, a draft of the financial statements before the effects of GASB 75)

The GASB 75 Other Post-Employment reports has not yet been made available by the State of New Jersey. As a result, the Audit has not yet been finalized.

Director

Director Carlson submitted Discharge Monitoring Report (DMR) for September 2021 for inclusions into the minutes of this report.

Activities

I would like to start off by thanking the ratepayers for taking the time to attend today's Board Meeting. It is always good to have public participation and interest in the activities of the Authority.

Labor Negotiation – Held Labor Negotiations on November 12 and 18, a “Tentative Agreement” was reached today. This will be presented for Board approval at the December's meeting once the full union votes to ratify it.

Budget and Finance- The Authority prepared 2022 Budge, and it was introduced to the Board at the October's Board meeting, tonight there will be a Resolution to hold open public comments and approve the Budget at the December's meeting.

Sludge Disposal – The Authority is currently hauling two loads a day to DECORA with C&H providing assistance when needed.

Plant discharge. The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

Operations and Maintenance:

Operations has begun the process of cleaning the south Aeration Tank and will be placing the tank in service when completed. The North Aeration Tank will be taken out of service at that time.

Operations has placed the south Contact Tank in service to increase the chlorine contact time for disinfection in the colder temperatures. The Structure Upgrade project has continued this month with no problems being reported. Major pieces of equipment are scheduled to start arriving at the beginning of December. The new sludge tanker has been placed in-service with no issues being reported. Operations started filling the Primary Digester last month, when it was discovered that some of the gas valves were inoperable. The valves are scheduled to be replaced and then we will resume filling the digester.

Collection System

Pennoni Engineering surveyed the Glass Street Pump station and manholes.

Miscellaneous

The Authority has approved the new laboratory fume hood chosen by Pennoni Engineering and will begin the installation planning phase of the project.

The Authority meet with a representative from GovDeals to learn how to optimize the process of listing surplus items for sale.

The Authority meet with representatives from The City of Bridgeton to investigate the discharge coming from an Industrial User in Bridgeton. A second meeting will be scheduled for the week of November 29th for further discussions.

Engineer

Headworks Grit and Screen Replacement:

The Hydro-Dyne Engineering Inc's grit and screening equipment was placed on order by the Authority in March 2021. The latest shipping date is early 2022.

MBE Mark III Electric Inc. of Madison, NJ was awarded the project April 15th in the contract amount of \$1,771,000 to install equipment.

Contracts Documents were forwarded to the Authority May 7th for review and signature.

Pennoni received, and returned, equipment submittals.

The latest anticipated start of construction is November 2021.

A Test Boring sieve analysis was conducted on September 28th.

Replacement of Laboratory Fume Hood: Pennoni is preparing the technical specifications for equipment procurement.

Glass Street Pump Station and Force Main Upgrade: Pennoni is working on Pump Station Upgrade preliminary design. The total estimate project cost is \$3.3million dollars. The construction anticipated in 2023. Permitting and I-Bank funding are currently being investigated. The anticipated permitting duration is 1 year.

Pennoni completing the bidding documents to install owner-supplied dry-pit submersible pumps. A status update meeting with the Authority is planned for October 20th.

Biosolids Handling System Evaluation: Pennoni is working on the evaluation reviewing the Authority's current processes and identifying viable treatment technologies.

Other Sewer Plant Items:

EQ Tank Structure Rehabilitation and Coating :Pennoni assisting the Authority in identifying structures for repair and rehabilitation.

Other Projects or Issues

- a. Broadband :Pennoni provided a "Broadband" presentation to the CCUA Board at the July meeting. Pennoni awaiting board review.
- b. Request to receive backwash water from Upper Deerfield Township (UDT). Pennoni assisting the Authority, as needed.
- c. Upper Deerfield Sewer Pipe Rehab :Pennoni assisting the Authority with review of the plans and d specifications to replace the CCUA's force main on Mayor Aitken Bridge over Sunset Lake Raceway.
- d. Solar System: Pennoni assisted Authority, as needed, with the mandatory Annual Electrical Generator Report.

Maps/Plans

On request by the Authority, Pennoni performs site surveys at the Plant. The last Plant Survey was performed at the Primary and Secondary cl

General Council

No Report

Committee Reports

None

Resolutions

Resolution (#3192) Appointing Stephanie Mick as, the Authority Officer of CCUA. Commissioner R. Dawson called for motion, and it was seconded by Commissioner Whalen and carried unanimously.

Resolution (#3198) authorizing the introduction of 2022 Budget. Motion made by Vice-Chairperson Dawson and Seconded by Commissioner Rajacich and carried unanimously.

Resolution (#3201) amending and updating the by-laws of the CCUA Motion made by Vice Chairperson Dawson, seconded by Commissioner Andre, and carried unanimously.

Resolution (#3202) appointing and Executive Director motion was made by Vice-Chairperson Dawson and seconded by Commissioner A. Edwards resolution was carried unanimously.

Resolution (#3203) Rejecting all requests for qualifications for professional general counsel services and professional Labor Counsel Services Motion made by Vice-Chairperson Dawson and Seconded by Commissioner Rajacich resolution was carried unanimously.

Resolution (#3204) appointing Romano, Hearing, Testa and Knorr, as accountants and Auditors to the CCUA. Motion made by Vice Chairperson Dawson and seconded by Commissioner A. Edwards and resolution was carried unanimously.

Resolution (#3205) Appointing Consulting Engineer Services as consulting engineers of the CCUA. Motion made by Vice-Chairperson Dawson and seconded by commissioner Rajacich; Commissioner Andre voted nay resolution was carried.

Resolution (#3206) approving specifications and authorizing Advertisement for bids for Information Technology Consultant Services Motion made by Vice Chairperson Dawson and seconded by commissioner Edwards.

Resolution (#3207) A resolution approving and authorizing the payment of certain operating account vouchers. Motion made by Commissioner Andre and seconded by Commissioner Smith-Bey, Commissioner Whalen abstain, and resolution was carried.

Treasures Report

Revenue Account	\$232,755.80
Operating Account	\$2,258,070.17
Petty Cash	\$500.00
Sensor Cash	\$8,733.44
General Account	\$4,324,061.42
Plant Reconstruction/Replacement	\$6,205,771.59
User Revenue Reserve	\$838,620.39
Trust Account	\$1,713,6677.01
Total Cash Position	\$15,582,179.82

Chairperson Remarks

Thanks for coming out. Have a Happy Thanksgiving

Commissioners-Public Remarks

Public remarks

Mr. Lee Buirch stated “Where any of the commissioner present during negotiations meeting today?”

Executive Director Carlson stated “ We were in contact by phone”.

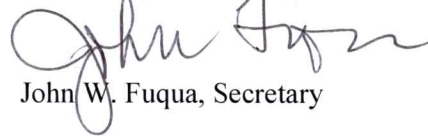
Carol Maier stated, “ Monetization six months ago I hope this pursuit is put to rest. Welcome new commissioners. Thanking the County Commissioners. Let us move forward in a great way. Thank you.

Nancy Ridgeway stated, “Welcome new commissioners. Thank you for conducting a good meeting this evening. Hopefully, we can stay on this track. Tonight, was nice. Happy Thanksgiving. Hopefully, next month we will go over the budget.

The next regular Monthly Meeting of the Cumberland County Utilities Authority will be held Thursday December 16, 2021, in the Public Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey at 4:30 pm.

The meeting was adjourned on a motion from Vice- Chairperson Dawson

Gratefully submitted,

A handwritten signature in black ink, appearing to read "John W. Fuqua", is written over the printed name below.

John W. Fuqua, Secretary

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
KENNY SMITH-BEY JR	X			
VACANT				
DEAN DELLAQUILA	X			
WILLIAM WHELAN	X			
RICHARD DAWSON	X			
ALBERT JONES	X			

RESOLUTION # 3192

Offered By Dawson

Seconded By Whalen

Dated November 18, 2021

RESOLUTION APPOINTING STEPHANIE MICK, AS THE AUTHORITY OFFICER OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the General Bond Resolution No. 183 was adopted February 7, 1977, by the Cumberland County Utilities Authority (formerly the Cumberland County Sewerage Authority); and

WHEREAS, the said Bond Resolution provides for the appointment of an Authority Officer who shall have certain authority to perform such acts and sign such documents in association with the Trustee of the Bond holders.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That Stephanie Mick be and she is hereby appointed Authority Officer, in accordance with the Authority's General Bond Resolution No. 183.
2. That said Authority Officer shall perform the duties and exercise the powers as provided in the Authority General Bond Resolution No. 183.
3. Said Authority Officer shall serve until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, November 18, 2021, at 4:30 p.m. prevailing time.

DATED: NOVEMBER 18, 2021

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				
WILLIAM ANDRE	X				RESOLUTION # <u>3198</u>
ZARKO RAJACICH	X				Offered By <u>Dawson</u>
KENNY SMITH-BEY JR	X				Seconded By <u>Rajacich</u>
VACANT					Dated <u>November 18, 2021</u>
DEAN DELLAQUILA	X				
WILLIAM WHELAN	X				
RICHARD DAWSON	X				
ALBERT JONES	X				

RESOLUTION AUTHORIZING A PUBLIC HEARING ON AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS AND ON THE PROPOSED 2022 BUDGET AS INTRODUCED

WHEREAS, P. L. 1977, Chapter 384 (N.J.S.A. 40:14B-1 et seq.) and Article V, Section 502 of its Service Agreements permit the Cumberland County Utilities Authority to periodically amend its Sewer Use Rules and Regulations; and

WHEREAS, N.J.S.A. 40:14B-22 permits the Cumberland County Utilities Authority to charge its customers periodic service charges; and

WHEREAS, the Cumberland County Utilities Authority has established rules and regulations including establishing Classifications; and

WHEREAS, N.J.S.A. 40:14B-23 requires that a public hearing be held to impose, or revise said levels of treatment, fees, and charges; and

WHEREAS, Section 712 (B) of the Authority's Bond Resolution requires that a public hearing be held no later than December 16 next preceding the beginning of each Fiscal Year with respect to the proposed Budget as introduced.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Cumberland County Utilities Authority Commissioners do authorize that a Public Hearing regarding establishing the appropriate fees and classifications and on the proposed 2022 budget as introduced be held on Thursday afternoon December 16, 2021, at 4:30 p.m. at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey.
2. That a copy of a Public Hearing notice shall be published in the two newspapers of general circulation in the area and mail notice of said public hearing to the clerk of each municipality serviced by the Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, November 18, 2021, at 4:30 p.m. prevailing time.

DATED: **NOVEMBER 18, 2021**

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				
WILLIAM ANDRE	X				RESOLUTION # <u>3201</u>
ZARKO RAJACICH	X				
KENNY SMITH-BEY JR	X				Offered By <u>Dawson</u>
VACANT					
DEAN DELLAQUILA	X				Seconded By <u>Andre'</u>
WILLIAM WHELAN	X				
RICHARD DAWSON	X				Dated <u>November 18, 2021</u>
ALBERT JONES	X				

RESOLUTION AMENDING AND UPDATING THE BY-LAWS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the Cumberland County Utilities Authority adopted By-Laws for the Authority by Resolution #53, dated November 16, 1978; and

WHEREAS, the By-Laws were last amended by Resolution #2548 on February 21, 2013; and

WHEREAS, it has been determined that amendments are necessary to the By-Laws; and

WHEREAS, the Chairperson, Vice Chairperson and Executive Director of the Authority have reviewed said amendments and recommend the Commissioners adopt the revisions.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the present By-Laws be amended, with the following additions as attached.

Article 2: Meetings:

Section 6 Quorum

Section 7 Voting and

Article 8: Committees

2. That the By-Laws, as amended, be adopted as the official By-Laws of the Cumberland County Utilities Authority for the conduct of its business and meetings.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, November 18, 2021, at 4:30 p.m. prevailing time.

DATED: NOVEMBER 18, 2021

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE		X		
ZARKO RAJACICH	X			
KENNY SMITH-BEY JR	X			
VACANT				
DEAN DELLAQUILA	X			
WILLIAM WHELAN	X			
RICHARD DAWSON	X			
ALBERT JONES	X			

RESOLUTION # 3202

Offered By Dawson

Seconded By Edwards

Dated November 18, 2021

RESOLUTION APPOINTING AN EXECUTIVE DIRECTOR OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, the Cumberland County Utilities Authority Executive Director, G Steven Errickson retired as Executive Director on June 30, 2021; and

WHEREAS, the members of the Authority's Search Committee have interviewed and negotiated conditions of employment with **Robert Carlson**; and

WHEREAS, the Commissioners of the Authority are desirous of establishing an employment agreement with **Robert Carlson** as Executive Director of the Cumberland County Utilities Authority effective November 19, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority, as follows:

1. That **Robert Carlson** be employed by the Authority in the classification title of Executive Director, effective November 19, 2021.
2. That the Chairperson and Secretary of the Cumberland County Utilities are hereby authorized and directed to execute an Agreement setting forth conditions of employment, salary, and benefits for **Robert Carlson**.
3. The Agreement shall remain in force until the expiration date or as terminated by procedures established in said agreement.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, November 18, 2021, at 4:30 p.m. prevailing time.

DATED: NOVEMBER 18, 2021

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
KENNY SMITH-BEY JR	X			
VACANT				
DEAN DELLAQUILA	X			
WILLIAM WHELAN	X			
RICHARD DAWSON	X			
ALBERT JONES	X			

RESOLUTION # 3203

Offered By Dawson

Seconded By Rajacich

Dated November 18, 2021

RESOLUTION REJECTING ALL REQUESTS FOR QUALIFICATIONS FOR PROFESSIONAL GENERAL COUNSEL SERVICES AND PROFESSIONAL LABOR COUNSEL SERVICES

WHEREAS, the Cumberland County Utilities Authority advertised for requests for qualifications (RFQ) for Professional General Counsel Services and Professional Labor Counsel Services for year 2022, in accordance with the specifications on file at its Wastewater Treatment Facility; and

WHEREAS, on October 14, 2021, the submittals were received and duly opened in accordance with the specifications approved by this Authority, pursuant to a Resolution adopted on September 16, 2021; and

WHEREAS, subsequent to October 14, 2021, it was determined that certain deficiencies existed in the technical specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That all submissions received for the Professional General Counsel Services and Professional Labor Counsel Services for 2022, be and are hereby rejected.
2. That the Executive Director and Business Administrator are hereby authorized to readvertise for and accept requests for qualifications for Professional General Counsel Services, as set forth in the revised specifications, at the earliest possible date.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, November 18, 2021, at 4:30 p.m. prevailing time.

DATED: NOVEMBER 18, 2021

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
KENNY SMITH-BEY JR	X			
VACANT				
DEAN DELLAQUILA	X			
WILLIAM WHELAN	X			
RICHARD DAWSON	X			
ALBERT JONES	X			

RESOLUTION # 3204

Offered By Dawson

Seconded By Edwards

Dated November 18, 2021

RESOLUTION APPOINTING ROMANO, HEARING, TESTA & KNORR, AS ACCOUNTANTS AND AUDITORS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, pursuant to N.J.S.A. 40:14B-66, this Authority shall employ a registered municipal accountant or a certified public accountant of New Jersey; and

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to determine the duties, compensation and term of office of such accountant; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq., which the Executive Director, Deputy Director and Purchasing Agent reviewed and made their recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to enter into an Agreement with Romano, Hearing, Testa & Knorr for specialized accounting and auditing services to the Cumberland County Utilities Authority for the term of one year, commencing the first day of January 2022 and expiring on the thirty-first day of December 2022, or until a successor is appointed.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, November 18, 2021, at 4:30 p.m. prevailing time.

DATED: NOVEMBER 18, 2021

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

I, Stephanie J. Mick, Business Administrator and Certifying Finance Officer of the Cumberland County Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed agreement between the Cumberland County Utilities Authority and **Romano, Hearing, Testa & Knorr for Professional Auditing Services 2022**. Money necessary to fund said contract has been projected in the amount of **\$100,000.00**. Money necessary to fund said contract has been provided for and shall be charged to the following Line-Item Appropriation or Account No. **01-510-6103**. These funds will not be certified as being for more than one (1) pending contract.

Stephanie J. Mick, Purchasing Agent

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE		X		
ZARKO RAJACICH	X			
KENNY SMITH-BEY JR	X			
VACANT				
DEAN DELLAQUILA	X			
WILLIAM WHELAN	X			
RICHARD DAWSON	X			
ALBERT JONES	X			

RESOLUTION # 3205

Offered By Dawson

Seconded By Rajacich

Dated November 18, 2021

A RESOLUTION APPOINTING CONSULTING ENGINEER SERVICES AS CONSULTING ENGINEERS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40:14B-18 authorizes the Authority to appoint and employ such agents and employees as it may require; and

WHEREAS, there exists a need for engineering services, and funds are available for this purpose; and

WHEREAS, the Authority solicited sealed Requests for Qualifications (RFQ) through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq. which the Executive Director, Deputy Director and Purchasing Agent reviewed and made their recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the Chairperson and Secretary of the Cumberland County Utilities Authority are hereby authorized and directed to execute an agreement with Consulting Engineer Services for engineering services to act as the Consulting Engineer for the term of one year, commencing the first day of January 2022 and expiring on the thirty-first day of December 2022.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, November 18, 2021, at 4:30 p.m. prevailing time.

DATED: NOVEMBER 18, 2021

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

I, Stephanie J. Mick, Business Administrator and Certifying Finance Officer of the Cumberland County Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the proposed agreement between the Cumberland County Utilities Authority and **Consulting Engineer Services** for **Professional Consulting Engineering Services 2022**. Money necessary to fund said contract has been projected in the amount of \$100,000.00. Money necessary to fund said contract has been provided for and shall be charged to the following Line-Item Appropriation or Account No. 01-510-6102. These funds will not be certified as being for more than one (1) pending contract.

Stephanie J. Mick, Purchasing Agent

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
KENNY SMITH-BEY JR	X			
VACANT				
DEAN DELLAQUILA	X			
WILLIAM WHELAN	X			
RICHARD DAWSON	X			
ALBERT JONES	X			

RESOLUTION # 3206

Offered By Dawson

Seconded By Edwards

Dated November 18, 2021

A RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR INFORMATION TECHNOLOGY CONSULTANT SERVICES

WHEREAS, the Authority's Executive Director has prepared and submitted, at this meeting, certain Specifications for Information Technology (IT) Consultant Services, as more fully appears in said Specifications; and

WHEREAS, the Commissioners of the Cumberland County Utilities Authority approve said Specifications and authorize the advertisement for bids.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the aforesaid Specifications referred to in the preamble of this Resolution, prepared and submitted by the Executive Director, be and the same are hereby approved.
2. That this Authority advertise for and accept bids for IT Consultant Services for the fiscal year 2022, as set forth in said Specifications, at the earliest possible date.
3. That the Secretary of this Authority prepares all necessary advertising for bids in a form satisfactory to the approval by the General Counsel of this Authority.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, November 18, 2021, at 4:30 p.m. prevailing time.

DATED: **NOVEMBER 18, 2021**

CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS	X			
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
KENNY SMITH-BEY JR	X			
VACANT				
DEAN DELLAQUILA	X			
WILLIAM WHELAN			X	
RICHARD DAWSON	X			
ALBERT JONES	X			

RESOLUTION # 3207

Offered By Andre'

Seconded By Smith-Bey

Dated November 18, 2021

A RESOLUTION APPROVING AND AUTHORIZING THE PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS

WHEREAS, certain operating account vouchers have been received, reviewed, approved and recommended for payment by the Cumberland County Utilities Authority's Finance Committee,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Cumberland County Utilities Authority that, subject to the availability of funds, the vouchers listed herein in the total sum of \$388,355.32 be and the same are hereby approved for payment and that the Chairman and Treasurer are authorized and directed to issue checks against the Operating Account in payment of the same.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, November 18, 2021, at 4:30 p.m. prevailing time.

DATED: **NOVEMBER 18, 2021**