



**2022 (2022-2022) AUTHORITY BUDGET**

**Certification Section**

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
BUREAU OF AUTHORITY REGULATION  
TRENTON, N.J.

CONDITIONAL CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved budget of the Cumberland County Utilities Authority for the fiscal year ending December 31, 2022 made a part hereof complies with the requirements of law and regulation except for the conditions noted below, and approval is given pursuant to N.J.S.A. 40A:5A-11 subject to the correction of such conditions.

11/22/2021  
Date

By Paul D Ewert CPA, RMA  
Paul Ewert, Supervising Municipal Finance Auditor  
Division of Local Government Services

CONDITIONS

Pursuant to N.J.S.A. 40A:5A-10 and 11 of the Local Authorities Fiscal Control Law and N.J.A.C. 5:31-2.1 et seq., each Authority in the State of New Jersey is required to submit a budget for each fiscal year to the Director of the Division of Local Government Services for review and approval. In accordance with these statutory and regulatory requirements, the Cumberland County Utilities Authority submitted its introduced budget for the fiscal year ending December 31, 2022 to the Director for review and approval. During the review of the 2022 budget for the Authority, it was concluded that the Authority will need to adopt the 2022 Rate Structure Resolution.

The 2022 budget is approved pending the adoption of the 2022 Rate Structure Resolution on or before December 16, 2021.

When the 2022 Rate Structure Resolution has been adopted, the Authority should proceed as follows:

Upon the adoption of the 2022 Rate Structure Resolution for the Cumberland County Utilities Authority, the Authority may adopt the 2022 budget and submit the 2022 Rate Structure Resolution and the 2022 Adopted Budget, including pages C-6 and C-7 (which refer to the adoption), to the Division for the Director's approval.

**2022 (2022-2023)**

**Cumberland County Utilities Authority**  
(Name)

**AUTHORITY BUDGET**

FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Conditionally Pole Date: 11/22/2021

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

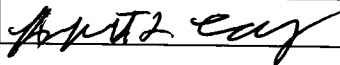
**2022 (2022-2023) PREPARER'S CERTIFICATION**  
**Cumberland County Utilities Authority**  
(Name)

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022**

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Robert Carlson		
Title:	Interim Executive Director		
Address:	333 Water Street Bridgeton, New Jersey 08302		
Phone Number:	856-455-7120	Fax Number:	856-459-0470
E-mail address	director@ccua.info		

# 2022 (2022-2023) APPROVAL CERTIFICATION

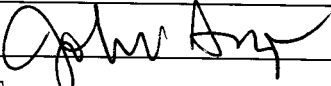
## Cumberland County Utilities Authority (Name)

### AUTHORITY BUDGET

**FISCAL YEAR: FROM:** January 1, 2022 **TO:** December 31, 2022

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Cumberland County Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 21st day of October, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	John Fuqua		
Title:	Secretary		
Address:	333 Water Street Bridgeton, New Jersey 08302		
Phone Number:	856-455-7120	Fax Number:	856-459-0470
E-mail address	john w fuqua@yahoo.com		

# INTERNET WEBSITE CERTIFICATION

<b>Authority's Web Address:</b>	www.ccu.info
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

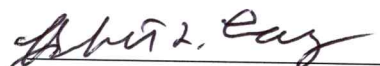
Name of Officer Certifying compliance

Robert Carlson

Title of Officer Certifying compliance

Interim Executive Director

Signature



**State of New Jersey**  
**Department of Community Affairs**  
**Division of Local Government Services**  
**ADOPTED AUTHORITY BUDGET**  
**ADOPTED BUDGET TRANSMITTAL PACKAGE (After Adoption of Budget)**

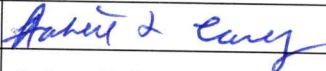
Submit all budget related materials in one package to: *Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803*. Check the box of each item to indicate that it is included in budget or has been completed.

**Adopted Authority Budget Document**

- 2 copies of the Adopted budget document submitted that includes all pages completed
  - All items on the **Introduced** Budget Transmittal Package completed and included
  - Page C-6 Signed with Manual Signature along with title, address, e-mail address, phone number and fax number.
  - Page C-7 Resolution of the Authority governing body approving the introduced budget is enclosed with recorded vote
- Note: Aye Votes must total a majority of the full membership of the governing body (Not including Alternates in total)**

**PDF of Adopted Budget (All pages)**

- Submit a pdf copy of the budget package (Adopted) to [authoritiesunit@dca.nj.gov](mailto:authoritiesunit@dca.nj.gov) with the name of the authority in the **subject line along with wording Adopted Budget**.

Official's Signature:			
Name:	Robert Carlson		
Title:	Executive Director		
Address:	333 Water Street, Bridgeton, NJ 08302		
Phone Number:	856-455-7120	Fax Number:	856-459-0470
E-mail address:	bcarlson@ccua.info		



# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT
ANGELIA EDWARDS				X
WILLIAM ANDRE	X			
ZARKO RAJACICH	X			
KENNY SMITH-BEY JR	X			
R. TODD EDWARDS	X			
RICHARD DAWSON	X			
ALBERT JONES	X			

RESOLUTION # 3197

Offered By Dawson

Seconded By Rajacich

Dated October 21, 2021

## A RESOLUTION AUTHORIZING THE INTRODUCTION OF THE 2022 BUDGET

**WHEREAS**, the Annual Budget and Capital Budget for the Cumberland County Utilities Authority for the fiscal year beginning January 1, 2022, and ending December 31, 2022, has been presented before the Commissioners of the Cumberland County Utilities Authority at its open public meeting of October 21, 2021, and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$7,408,750.00 and Total Appropriations of \$7,799,628.00, and Total Unrestricted Net Position utilized of \$390,878.00; and

**WHEREAS**, the Capital Budget as introduced reflects Total Appropriations of \$5,270,000.00 Total Unrestricted Net Position planned to be utilized as funding thereof of \$0.00 and Renewal & Replacement Reserve is planned to be utilized as funding thereof, of \$2,770,000.00 and;

**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds, rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere, by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Cumberland County Utilities Authority as follows:

1. At an open public meeting held on October 21, 2021, that the Annual Budget, including all related schedules, and the Capital Budget of the Cumberland County Utilities Authority for the fiscal year beginning January 1, 2022, and ending December 31, 2022, is hereby recommended for approval; and

Cumberland County Utilities Authority

RESOLUTION # 3197

OCTOBER 21, 2021

PAGE 2

2. That a Public Hearing on the 2022 Budget be scheduled at the November 18, 2021, open public meeting of the Authority, notice of which will be published in the South Jersey Times at least twenty (20) days prior to the date of the Public Hearing, after which it will be scheduled for adoption.

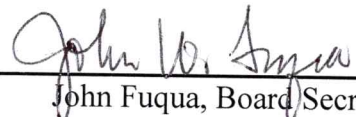
**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget and Capital Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the members of the Cumberland County Utilities Authority will consider the Annual Budget and Capital Budget for adoption on December 16, 2021.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, October 21, 2021, at 4:30 p.m. prevailing time.

DATED:                    **OCTOBER 21, 2021**

The foregoing is certified to be a true and complete copy of a resolution adopted by the Governing Body of the Cumberland County Utilities Authority at a meeting thereof duly called and held on October 21, 2021.

  
\_\_\_\_\_  
John Fuqua, Board Secretary



# CUMBERLAND COUNTY UTILITIES AUTHORITY

COMMISSIONER	AYE	NAY	ABSTAIN	ABSENT	
ANGELIA EDWARDS	X				
WILLIAM ANDRE	X				RESOLUTION # <u>3211</u>
ZARKO RAJACICH	X				Offered By <u>Dawson</u>
KENNY SMITH-BEY JR	X				Seconded By <u>Edwards</u>
DEAN DELLAQUILA	X				
WILLIAM WHELAN	X				Dated <u>December 16, 2021</u>
VACANT					
RICHARD DAWSON	X				
ALBERT JONES	X				

## A RESOLUTION AUTHORIZING AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS

**WHEREAS**, the Cumberland County Utilities Authority adopted Sewer Use Rules and Regulations on November 16, 1978; and

**WHEREAS**, by Resolution of the Authority, said Rules and Regulations have been revised periodically and were last amended on December 17, 2020; and

**WHEREAS**, a public hearing was held on December 16, 2021, to review proposed changes to the Sewer Use Rules and Regulations, Exhibit B; and

**WHEREAS**, Exhibit B, "User Charge Rate Structure" is amended to increase volume charge of \$5.71 per 1,000 gallons and to include Chloride Surcharges per pounds and Chloride Surcharges per concentration; and

**WHEREAS**, it is the determination of the Authority to amend the Sewer Use Rules and Regulations as outlined above and as attached.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Cumberland County Utilities Authority as follows:

1. That the CCUA Commissioners do approve the amended Sewer Use Rules and Regulations which are attached hereto and made a part hereof.
2. That the Sewer Use Rules and Regulations as amended shall become effective January 1, 2022.

Passed and adopted at the regular meeting of the Cumberland County Utilities Authority, held at the Authority's Administration Building, 333 Water Street, Bridgeton, New Jersey, on Thursday afternoon, December 16, 2021, at 4:30 p.m. prevailing time.

**DATED:                      DECEMBER 16, 2021**

## EXHIBIT A

### SCHEDULE OF CONNECTION PERMIT FEES EFFECTIVE JANUARY 1, 2022

\$ 3,450.00 per Domestic Consumer Unit or Equivalent Domestic Consumer Unit (DCU)

One (1) DCU = 270 gallons per day.

TYPE OF STRUCTURE	UNIT	FEE (\$)
1) Single Family, Twin, Townhouse Residential	1	\$3,450.00
2a) Rental or Condominium Apartment Unit, 2 bedrooms or fewer	0.7	\$2,415.00
2b) Rental or Condominium Apartment Unit, more than 2 bedrooms	1	\$3,450.00
3) Senior Citizen Unit	0.7	\$2,415.00
4) Hotel or Motel (Per living unit)	0.5	\$1,725.00
5) Service Station (W/O car washing facilities)	1	\$3,450.00
6) Service Station (With car washing facilities)	2	\$6,900.00
7) Supermarket	10	\$34,500.00
8) Clubs, Societies, Social Organizations	1	\$3,450.00
9) Clubs, Societies, Social Organizations (with bar and/or dining facilities)	3	\$10,350.00
10) Churches	1	\$3,450.00
11) Commercial Garage (With water fixtures)	1	\$3,450.00
12) Eating Establishments:		
a. Take-out Restaurant (Without seating facilities)	2	\$6,900.00
b. Fast Food, Soda Fountain, Luncheonette (1-25 seating capacity)	1	\$3,450.00
* (Each additional 15 seats or segment thereof)	1	\$3,450.00
c. Diner, Tavern, Restaurant (1-50 seating capacity)	3	\$10,350.00
* (Each additional 15 seats or segment thereof)	1	\$3,450.00
13) Nursing or Convalescent Home (Per each 2 inhabitants and staff)	1	\$3,450.00
14) Laundromat or Self-Service Laundry (Per each washer)	0.2	\$ 690.00
15) Swim Clubs (Wastewater from fixtures only) (NOTE: SWIM POOL DRAINS MAY NOT BE CONNECTED TO SEWER SYSTEM)	2	\$6,900.00

16) Theatre (1-70 seating capacity)	2	\$6,900.0 0
Each additional 35 seats or segment thereof)	1	\$3,450.00
17) Office Building (Per each 5,000 sq. feet of gross floor area). Additional sq. footage calculation is: <u>Base Rate + Additional Sq. Ft. x \$3,450</u> 5000	1	\$3,450.0 0
18) Retail and General Commercial Business (Per first 10,000 sq. feet of gross floor area). Additional sq. footage calculation is: <u>Base Rate + Additional Sq. Ft. x \$3,450</u> 10,000	1	\$3,450.0 0
19) Warehouse (Per each 10,000 sq. feet of gross Floor Area – base rate). Additional sq. footage calculation is: <u>Base Rate + Additional Sq. Ft. x \$3,450</u> 10,000	1	\$3,450.00
20) Industrial or Manufacturing Plant Without Significant Wastewater Generation (Per each 10,000 sq. feet of gross floor area – base rate). Additional sq. footage calculation is: <u>Base Rate + Additional Sq. Ft. x \$3,450</u> 10,000  Facilities with significant industrial process flows shall be based on the projected flow at 270 gallons per DCU	1	\$3,450.00

\* A FIFTY PERCENT (50%) DISCOUNT FOR CERTAIN AFFORDABLE HOUSING PROJECTS MAY APPLY WITH CREDITS FOR PREVIOUSLY PAID CONNECTIONS PURSUANT TO N.J.S.A. 40:14B-22.3.

THE C.C.U.A. RESERVES THE RIGHT TO USE A DIFFERENT UNIT BASIS SHOULD THE USER DISCHARGE A VOLUME OF WASTEWATER GREATER THAN 20,000 GALLONS PER DAY OR HIGHER THAN THE NORMAL LOADINGS OF 50 LBS. BIOCHEMICAL OXYGEN DEMAND PER DAY, 50 LBS. TOTAL SUSPENDED SOLIDS PER DAY, 15 LBS. CHLORINE DEMAND PER DAY EITHER IN THEIR PRODUCT, MANUFACTURING, OR CLEAN-UP.

THE AUTHORITY RESERVES THE RIGHT TO ADJUST ANY OF THE ABOVE SET FORTH CONNECTION PERMIT FEES BASED UPON DCU VALUES.

IN THE EVENT A USER IS NOT DESCRIBED IN THIS SCHEDULE, THE C.C.U.A. SHALL DETERMINE THE MINIMUM EQUIVALENT DOMESTIC CONSUMER UNITS. ONE DOMESTIC CONSUMER UNIT IS 270 GALLONS PER DAY.

ANY PARTY REQUIRED BY THE AUTHORITY'S SEWER USE RULES AND REGULATIONS TO ADMINISTER THE CONNECTION FEE PERMIT POLICY SHALL BE ENTITLED TO RETAIN AN ADMINISTRATIVE FEE AS REIMBURSEMENT FOR SERVICES. ADMINISTRATIVE FEE: 2.5% OF APPLICABLE CONNECTION FEE

**EXHIBIT B**

**USER CHARGE RATE STRUCTURE - 2022**

<b>VOLUME CHARGE, \$ PER 1,000 GAL</b>	<b><u>\$ 5.71</u> (2% increase)</b>
COD SURCHARGE, \$ PER 1,000 LBS COD*	<u>\$ 171.67</u>
TSS SURCHARGE, \$ PER 1,000 LBS TSS**	<u>\$ 171.67</u>
<b>CHLORIDE SURCHARGE, \$ PER LBS CLB***</b>	<b><u>\$ 0.25</u></b>
<b>CHLORIDE SURCHARGE, \$ PER CONCENTRATION CCON****</b>	<b>see chart</b>

- \* COD Surcharge applies to concentrations in excess of 825 mg/l
- \*\* TSS Surcharge applies to concentrations in excess of 275 mg/l
- \*\*\* CLB Surcharge applies to pounds in excess of 191 lbs/day (Limit Chart below)
- \*\*\*\* CCON Surcharge applies to the Chlorine Loading Concentration Chart (below)

**\*\*\* Brine Disposal Chloride Loading Pounds**

Permit Limit Monthly Average	450	Lbs / day
Permit Limit Daily Max	500	Lbs / day
Base	191	Lbs / day
Surcharge	\$0.25	Per lb

**\*\*\*\* Chloride Loading Concentration**

Permit Limit	N/A		
Base	<=5,000 mg/l	\$ 0.04	per gal
Surcharge	5,001 - <=7,500mg/l	\$ 0.06	per gal
	7,501 - <=10,000 mg/l	\$ 0.08	per gal
	10,001 - <=12,500 mg/l	\$ 0.10	per gal
	12,501 - >=15,000 mg/l	\$ 0.12	per gal
	15,001 - <=20,000 mg/l	\$ 0.14	per gal
	20,001 - <=25,000 mg/l	\$ 0.16	per gal
	25,001 - <=30,000 mg/l	\$ 0.18	per gal
	>30,001 mg/l	\$ 0.20	per gal





**CUMBERLAND COUNTY UTILITIES AUTHORITY  
BUDGET COMPARISON**

	<b>Adopted <u>2021</u></b>	<b>Amended <u>2021</u></b>	<b>Proposed <u>2022</u></b>
<b>SALARIES AND WAGES</b>			
Administrative Employees	627,268	627,268	575,568
Operating and Maintenance	1,491,068	1,217,081	1,560,109
Admin Benefits and Pensions	327,000	333,000	345,900
O&M Benefits and Pensions	881,000	912,500	926,000
	<u>3,326,336</u>	<u>3,089,849</u>	<u>3,407,577</u>
<b>ADMINISTRATIVE EXPENSES</b>			
Office Supplies and Expense	57,200	60,900	70,950
Professional Fees	357,000	580,000	665,000
Insurance	82,000	79,000	81,549
Bad Debts	2,000	2,000	2,000
Conferences and Education	18,000	16,500	21,500
Dues and Subscriptions	11,300	11,300	11,300
Maintenance-Gen. Property	49,700	59,700	65,000
Utilities	68,000	69,000	69,000
Permits and Fees	51,100	65,800	66,000
Administrative Fees and Expenses	6,500	5,250	6,500
	<u>702,800</u>	<u>949,450</u>	<u>1,058,799</u>
<b>OPERATING/MAINTENANCE EXPENSES</b>			
Automotive Expenses	42,000	42,000	42,000
Chemicals Used in Treatment	111,000	114,500	137,500
Materials and Supplies	57,000	57,000	67,000
Utilities	522,000	486,000	522,000
Fuels and Lubricants	101,000	96,000	114,000
Laboratory Expenses	51,000	61,000	91,000
Repairs and Replacement	116,000	156,400	156,500
Sludge/Waste/Recycling Disposal	443,000	498,000	598,000
Other	3,500	2,500	3,500
IPP	15,500	8,500	15,500
	<u>1,462,000</u>	<u>1,521,900</u>	<u>1,747,000</u>
<b>DEBT SERVICE</b>			
Principal & Interest on Bonds	784,875	784,875	316,252
<b>CAPITAL OUTLAY</b>			
Plant Reconstr. or Replacement	50,000	50,000	50,000
Capital Improvements	3,745,239	3,893,926	1,170,000
Cost of Issuance	0	0	0
User Revenue Reserve Fund	50,000	50,000	50,000
	<u>3,845,239</u>	<u>3,993,926</u>	<u>1,270,000</u>
<b>TOTALS</b>	<b>10,121,250</b>	<b>10,340,000</b>	<b>7,799,628</b>





**CUMBERLAND COUNTY UTILITIES AUTHORITY**  
**2022 PROPOSED CAPITAL BUDGET (ATTACHMENT)**

For the Period

to

December 31, 2022

*Funding Sources*

Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
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**2022 PROPOSED CAPITAL BUDGET:**

Motor/Pump Replacements	30,000		30,000		
Glass Street Pump Station Upgrade	2,500,000			2,500,000	
Tile & Repaint Foyer	15,000		15,000		
Locker Room/Bathroom	50,000		50,000		
Headworks Project/Grit Chamber & Bar Screen	1,600,000		1,600,000		
Roof - Electric Shop	15,000		15,000		
SCADA System - Upgrades	140,000		140,000		
Landscaping - Admin Bldg	5,000		5,000		
Boiler	25,000		25,000		
Aeration Upgrades	150,000		150,000		
Microscope	15,000		15,000		
Board Room Ceiling -Moisture Problem	50,000		50,000		
Washdown Strainer	200,000		200,000		
Pump Station Concrete work	10,000		10,000		
Glass Street Pump Install	75,000		75,000		
Force Main Air Release - UDT	150,000		150,000		
Audio System - Board Room	5,000		5,000		
HVAC - Garage	25,000		25,000		
Ferric System	50,000		50,000		
Shop Equipment	10,000		10,000		
Painting & General Repairs	150,000		150,000		
<b>Total 2022 Proposed Capital Budget</b>	<b>5,270,000</b>	<b>-</b>	<b>2,770,000</b>	<b>2,500,000</b>	

**2023 PROPOSED CAPITAL BUDGET:**

Various Building/Site Repairs	125,000		125,000		
Side Arm Mower	200,000		200,000		
Digester Analyzer	50,000		50,000		
SCADA System - Upgrades	200,000		200,000		
Dewatering Upgrades	2,000,000			2,000,000	
Trunk Sewer Improvements	250,000		250,000		
<b>Total 2023 Proposed Capital Budget</b>	<b>2,825,000</b>	<b>-</b>	<b>825,000</b>	<b>2,000,000</b>	

**2024 PROPOSED CAPITAL BUDGET:**

Replacement of fleet vehicle	30,000		30,000		
Structural & Concrete Repairs - WTP	2,000,000			2,000,000	
Articulating Mower	125,000		125,000		
<b>Total 2024 Proposed Capital Budget</b>	<b>2,155,000</b>	<b>-</b>	<b>155,000</b>	<b>2,000,000</b>	

**2025 PROPOSED CAPITAL BUDGET:**

L/T Capital Projects - Cumberland Drive PS	2,000,000			2,000,000	
<b>Total 2025 Proposed Capital Budget</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>	

**2026 PROPOSED CAPITAL BUDGET:**

L/T Capital Projects - Cubby Hollow PS	2,000,000			2,000,000	
<b>Total 2026 Proposed Capital Budget</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>	

**2027 PROPOSED CAPITAL BUDGET:**

Long Term Capital Projects - Treatment Plant	2,000,000			2,000,000	
<b>Total 2027 Proposed Capital Budget</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>	

<b>TOTALS</b>	<b>\$ 16,250,000</b>	<b>\$ -</b>	<b>\$ 3,750,000</b>	<b>\$ 12,500,000</b>	
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# **2022 (2022-2023) AUTHORITY BUDGET**

## **Narrative and Information Section**

# 2022 (2022-2023) AUTHORITY BUDGET MESSAGE & ANALYSIS

## Cumberland County Utilities Authority (Name)

### AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The proposed 2022 budget reflects a 24.6% reduction from the 2021 amended budget. The reduction is contributed mostly from the reduction of Debt service bonds with two (2) being paid off during the 2021 budget year and a smaller capital budget proposed.

There is a proposed increase to Industrial Pretreatment Fees Revenue due to an additional Industrial User is expected in year 2022.

In Administrative other there is a proposed increase of 11.5% primarily resulting to professional fees with a proposed increase of 14.7%

We are proposing a 28.2% increase to salaries and wages due to union negotiated salary increases and for new employee candidates to be hired in the year 2022.

Cost of providing services - other expenses increased 14.8% due to increase in chemicals, utilities, and sludge disposal.

Principal payments and interest payments on Debt Service decreased 62.6% and 29.6% respectively, as a result of two bond issues having been paid off in 2021.

Non-operating appropriations decreased primarily as a result of a reduction in the provision for Renewal and Replacement Reserve of \$2,723,926 or 70%. The reason for other decrease is a delay in completing projects funded in the prior year, therefore not requiring additional funding in 2022. This also resulted in a reduction in the Net Position Utilized.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

The local economy is still rebounding slowly from the pandemic the past 18 months and the 2022 budget was prepared with consideration of the local and state economy. The Authority is not anticipating growth that would affect the proposed Annual Budget.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e., rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Position will be used to balance the 2022 budget.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payment, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

The Authority plans to continue with yearly 2% increase on all users to help offset this deficit. The Authority will also continue to pay the annual required pension and OPEB contributions.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (**Answer as "Rates Are Staying the Same"**))

There are added surcharges are for a new Industrial User that will be sending waste that is treated with chloride. The user rates have a proposed increase of 2% and all other fees are proposed to stay the same as in 2021. See Attached Rate schedules.

## EXHIBIT A

### SCHEDULE OF CONNECTION PERMIT FEES

EFFECTIVE JANUARY 1, 2022

\$ 3,450.00 per Domestic Consumer Unit or Equivalent Domestic Consumer Unit (DCU)

One (1) DCU = 270 gallons per day.

TYPE OF STRUCTURE	UNIT	FEE (\$)
1) Single Family, Twin, Townhouse Residential	1	\$3,450.00
2a) Rental or Condominium Apartment Unit, 2 bedrooms or fewer	0.7	\$2,415.00
2b) Rental or Condominium Apartment Unit, more than 2 bedrooms	1	\$3,450.00
3) Senior Citizen Unit	0.7	\$2,415.00
4) Hotel or Motel (Per living unit)	0.5	\$1,725.00
5) Service Station (W/O car washing facilities)	1	\$3,450.00
6) Service Station (With car washing facilities)	2	\$6,900.00
7) Supermarket	10	\$34,500.00
8) Clubs, Societies, Social Organizations	1	\$3,450.00
9) Clubs, Societies, Social Organizations (with bar and/or dining facilities)	3	\$10,350.00
10) Churches	1	\$3,450.00
11) Commercial Garage (With water fixtures)	1	\$3,450.00
12) Eating Establishments:		
a. Take-out Restaurant (Without seating facilities)	2	\$6,900.00
b. Fast Food, Soda Fountain, Luncheonette (1-25 seating capacity)	1	\$3,450.00
* (Each additional 15 seats or segment thereof)	1	\$3,450.00
c. Diner, Tavern, Restaurant (1-50 seating capacity)	3	\$10,350.00
* (Each additional 15 seats or segment thereof)	1	\$3,450.00
13) Nursing or Convalescent Home (Per each 2 inhabitants and staff)	1	\$3,450.00
14) Laundromat or Self-Service Laundry (Per each washer)	0.2	\$ 690.00
15) Swim Clubs (Wastewater from fixtures only) (NOTE: SWIM POOL DRAINS MAY NOT BE CONNECTED TO SEWER SYSTEM)	2	\$6,900.00



16) Theatre (1-70 seating capacity)	2	\$6,900.00
Each additional 35 seats or segment thereof)	1	\$3,450.00
17) Office Building (Per each 5,000 sq. feet of gross floor area). Additional sq. footage calculation is: <u>Base Rate + Additional Sq. Ft. x \$3,450</u> 5000	1	\$3,450.00
18) Retail and General Commercial Business (Per first 10,000 sq. feet of gross floor area). Additional sq. footage calculation is: <u>Base Rate + Additional Sq. Ft. x \$3,450</u> 10,000	1	\$3,450.00
19) Warehouse (Per each 10,000 sq. feet of gross Floor Area – base rate). Additional sq. footage calculation is: <u>Base Rate + Additional Sq. Ft. x \$3,450</u> 10,000	1	\$3,450.00
20) Industrial or Manufacturing Plant Without Significant Wastewater Generation (Per each 10,000 sq. feet of gross floor area – base rate). Additional sq. footage calculation is: <u>Base Rate + Additional Sq. Ft. x \$3,450</u> 10,000  Facilities with significant industrial process flows shall be based on the projected flow at 270 gallons per DCU	1	\$3,450.00

\* A FIFTY PERCENT (50%) DISCOUNT FOR CERTAIN AFFORDABLE HOUSING PROJECTS MAY APPLY WITH CREDITS FOR PREVIOUSLY PAID CONNECTIONS PURSUANT TO N.J.S.A. 40:14B-22.3.

THE C.C.U.A. RESERVES THE RIGHT TO USE A DIFFERENT UNIT BASIS SHOULD THE USER DISCHARGE A VOLUME OF WASTEWATER GREATER THAN 20,000 GALLONS PER DAY OR HIGHER THAN THE NORMAL LOADINGS OF 50 LBS. BIOCHEMICAL OXYGEN DEMAND PER DAY, 50 LBS. TOTAL SUSPENDED SOLIDS PER DAY, 15 LBS. CHLORINE DEMAND PER DAY EITHER IN THEIR PRODUCT, MANUFACTURING, OR CLEAN-UP.

THE AUTHORITY RESERVES THE RIGHT TO ADJUST ANY OF THE ABOVE SET FORTH CONNECTION PERMIT FEES BASED UPON DCU VALUES.

IN THE EVENT A USER IS NOT DESCRIBED IN THIS SCHEDULE, THE C.C.U.A. SHALL DETERMINE THE MINIMUM EQUIVALENT DOMESTIC CONSUMER UNITS. ONE DOMESTIC CONSUMER UNIT IS 270 GALLONS PER DAY.

ANY PARTY REQUIRED BY THE AUTHORITY'S SEWER USE RULES AND REGULATIONS TO ADMINISTER THE CONNECTION FEE PERMIT POLICY SHALL BE ENTITLED TO RETAIN AN ADMINISTRATIVE FEE AS REIMBURSEMENT FOR SERVICES. ADMINISTRATIVE FEE: 2.5% OF APPLICABLE CONNECTION FEE

**EXHIBIT B**

**USER CHARGE RATE STRUCTURE - 2022**

VOLUME CHARGE, \$ PER 1,000 GAL	<u>\$ 5.60</u>
COD SURCHARGE, \$ PER 1,000 LBS COD*	<u>\$ 171.67</u>
TSS SURCHARGE, \$ PER 1,000 LBS TSS**	<u>\$ 171.67</u>
CHLORIDE SURCHARGE, \$ PER LBS CLB***	<u>\$ 0.25</u>
CHLORIDE SURCHARGE, \$ PER CONCENTRATION CCON****	<i>see chart</i>

- \* COD Surcharge applies to concentrations in excess of 825 mg/l
- \*\* TSS Surcharge applies to concentrations in excess of 275 mg/l
- \*\*\* CLB Surcharge applies to pounds in excess of 191 lbs/day (Limit Chart below)
- \*\*\*\* CCON Surcharge applies to the Chlorine Loading Concentration Chart (below)

**\*\*\*Brine Disposal Chloride Loading Pounds**

Permit Limit Monthly Average	450	Lbs / day
Permit Limit Daily Max	500	Lbs / day
Base	191	Lbs / day
Surcharge	\$0.25	Per lb

**\*\*\*\*Chloride Loading Concentration**

Permit Limit	N/A		
Base	<=5,000 mg/l	\$ 0.04	per gal
Surcharge	5,001 - <=7,500mg/l	\$ 0.06	per gal
	7,501 - <=10,000 mg/l	\$ 0.08	per gal
	10,001 - <=12,500 mg/l	\$ 0.10	per gal
	12,501 - >=15,000 mg/l	\$ 0.12	per gal
	15,001 - <=20,000 mg/l	\$ 0.14	per gal
	20,001 - <=25,000 mg/l	\$ 0.16	per gal
	25,001 - <=30,000 mg/l	\$ 0.18	per gal
	>30,001 mg/l	\$ 0.20	per gal

## EXHIBIT C

### HAULED WASTEWATER CLASSIFICATION AND CHARGES – 2022

Type 1	DOMESTIC WASTE	5 cents/gallon
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Wastes generated by single or multifamily residential dwelling units. This category shall include wastewater generated by church and school facilities.

Type 2	COMMERCIAL WASTE	5 cents/gallon
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Waste generated by restaurants, fast food establishments, office buildings, motels, or similar facilities of a commercial nature.

Type 3	LANDFILL LEACHATE	1.5 to 10 cents/gallon
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Wastewater collected from leachate collection systems at a sanitary landfill. Charge to be determined by Director based on waste characteristics.

Type 4	SPECIAL WASTES	Minimum \$100 or as determined by Director
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Special wastes are those that by nature of their characteristics may not be disposed of at the septage receiving station. All special wastes must be scheduled in advance and require attendance of a plant employee at time of disposal. Special wastes classification typically will include vacuum truck cleanouts of manholes and similar wastes that contain large amounts of solids.

Type 5	GREASE TRAPS	5 to 10 cents/gallon
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Waste from any device used to collect fats and greases that may be present in the sanitary sewage from a domestic or commercial food preparation discharge. **Accepted by scheduled delivery only.**

EXHIBIT A

SCHEDULE OF CONNECTION PERMIT FEES

EFFECTIVE JANUARY 1, 2021

\$ 3,450.00 per Domestic Consumer Unit or Equivalent Domestic Consumer Unit (DCU)

One (1) DCU = 270 gallons per day.

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<a href="#">REF BDS 2006 A</a>	04/26/2006	2007 to 2021
<a href="#">REV BDS 2001</a>	11/15/2001	12/01/2021
<a href="#">REFDG</a>	04/01/1999	2000 to 2012
<a href="#">REFDG</a>	09/01/1997	1998 to 2017
<a href="#">&lt;Issue description not available&gt;</a>	02/01/1992	1995 to 2012

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## AUTHORITY CONTACT INFORMATION 2022 (2022-2023)

Please complete the following information regarding this Authority. **All** information requested below must be completed.

<b>Name of Authority:</b>	Cumberland County Utilities Authority		
<b>Federal ID Number:</b>	20-2023582		
Address:	333 Water Street		
City, State, Zip:	Bridgeton	NJ	08302
Phone: (ext.)	856-455-7120	Fax:	856-459-0470

<b>Preparer's Name:</b>	Robert Carlson		
Preparer's Address:	333 Water Street		
City, State, Zip:	Bridgeton	NJ	08302
Phone: (ext.)	856-455-7120 (ext. 129)	Fax:	856-459-0470
E-mail:	director@ccua.info		

<b>Chief Executive Officer:(1)</b>	Robert Carlson		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	856-455-7120 (ext. 129)	Fax:	856-459-0470
E-mail:	director@ccua.info		

<b>Chief Financial Officer(1)</b>	Stephanie Mick		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	856-455-7120 (ext. 106)	Fax:	856-459-0470
E-mail:			

<b>Name of Auditor:</b>	Stephen P. Testa		
Name of Firm:	Romano, Hearing, Testa & Knorr		
Address:	1830 Gallagher Drive Suite 104		
City, State, Zip:	Vineland	NJ	08360
Phone: (ext.)	856-692-9100 Ext 103	Fax:	856-794-8862
E-mail:	stesta@rhtservices.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Cumberland County Utilities Authority

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 34
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: \$188,139.38
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).**

10 (Continued)

A committee of the Board of Commissioners reviews a survey of compensation for comparable positions in similarly sized entities. There are periodic performance evaluations and a written employment contract for key employees. The full Board of Commissioners approves all employment agreements.

- 11) Did the Authority pay for meals or catering during the current fiscal year? NO If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? NO If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel NO
  - b. Travel for companions NO
  - c. Tax indemnification and gross-up payments NO
  - d. Discretionary spending account NO
  - e. Housing allowance or residence for personal use NO
  - f. Payments for business use of personal residence NO
  - g. Vehicle/auto allowance or vehicle for personal use NO
  - h. Health or social club dues or initiation fees NO
  - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? YES If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

*(This page is directions for filling in page (N-4 (2-of 2) (No answers should be entered on this page)*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

\_\_\_\_\_  
(Name)

**FISCAL YEAR: FROM: TO:**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2020 or 2021). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2022, the most recent W-2 and 1099 should be used 2021 or 2020 (60 days prior to start of budget year is November 1, 2021, with 2020 being the most recent calendar year ended), and for fiscal years ending June 30, 2022, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2022, with 2021 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

For the Period January 1, 2022 to December 31, 2022  
 Cumberland County Utilities Authority  
 Position (Can Check more than 1 Column for each person) Reportable Compensation from Authority (W-2/1099)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Office	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Compensation from Authority	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body. (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1 Albert Jones	Chairperson	4 X						4,000				4,346	4,346	NONE					4,346
2 Richard Dawson	Vice-Chairperson	2 X					3,500					3,500	3,500	3,500 Bridgeton Planning & Zoning	Board Member	2	0	0	3,500
3 William Andre	Commissioner	2 X					3,500					3,500	3,500	NONE					3,500
4 Angelia Edwards**	Commissioner	2 X					3,500					3,500	3,500	South Woods State Prison	Corrections Officer	40	92,000	0	95,802
5 R. Todd Edwards	Commissioner	2 X					3,500					3,500	3,500	Information not provided					3,500
6 Zarko Rajacich	Commissioner	2 X					3,500					3,500	3,500	Information not provided					3,500
7 Kenneth Smith-Bey	Commissioner	2 X					3,500					3,500	3,500	Information not provided					3,500
8 Donald Olbrich	Treasurer	4					5,000					5,000	5,000	CC Board of Elections	Master Poll Worker	2	3,000	0	8,000
9 John Fuqua	Secretary	4					8,000					8,000	8,000	NONE					8,000
10 Robert Carlson	Interim Exec. Dir.	40					131,082				24,674	155,756	155,756	NONE					155,756
11 Daniel Jefferson	Deputy Director	40					100,027				34,379	134,406	134,406	NONE	Board Member	3	0	0	134,406
12 Angelia Edwards**	Commissioner	2										0	0	Bridgeton Board of Ed					0
13												0	0						0
14												0	0						0
15												0	0						0
<b>Total:</b>								\$ 269,109	\$ -	\$ -	\$ 59,701	\$ 328,810	\$ 95,000				\$ -	\$ -	\$ 423,810

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

If Not Applicable X this box Below

Cumberland County Utilities Authority  
For the Period January 1, 2022 to December 31, 2022

	Annual Cost		Total Cost Estimate Proposed Budget	# of Covered Members		Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Estimate per Employee Proposed Budget	Budget		(Medical & Rx) Proposed Budget	(Medical & Rx) Current Year				
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage	8	\$ 11,993	\$ 95,943	8	8	\$ 11,461	\$ 91,690	\$ 4,254	4.6%
Parent & Child	2	22,507	45,014	2	2	20,168	40,335	4,679	11.6%
Employee & Spouse (or Partner)	3	23,511	70,532	3	3	22,541	67,624	2,908	4.3%
Family	10	31,528	315,283	8	8	31,123	248,988	66,296	26.6%
Employee Cost Sharing Contribution (enter as negative - )			(102,327)				(104,561)	2,234	-2.1%
Subtotal	23		424,446	21	21		344,075	80,371	23.4%
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage			-				-	-	#DIV/0!
Parent & Child			-				-	-	#DIV/0!
Employee & Spouse (or Partner)			-				-	-	#DIV/0!
Family			-				-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )			-				-	-	#DIV/0!
Subtotal	0		-	0			-	-	#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage	12	6,077	72,922	12	12	5,787	69,450	3,472	5.0%
Parent & Child	1	15,594	15,594	1	1	14,851	14,851	743	5.0%
Employee & Spouse (or Partner)	10	13,432	134,322	10	10	12,793	127,926	6,396	5.0%
Family	2	21,332	42,664	2	2	20,316	40,633	2,032	5.0%
Employee Cost Sharing Contribution (enter as negative - )			-				-	-	#DIV/0!
Subtotal	25		265,503	25	25		252,860	12,643	5.0%
<b>GRAND TOTAL</b>	48		\$ 689,949	46			\$ 596,935	\$ 93,014	15.6%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  Yes  No  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  Yes  No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**



**CUMBERLAND COUNTY UTILITIES AUTHORITY  
AUTHORITY BUDGET**

**ACCUMULATED ABSENCES ATTACHMENT AS OF 12/31/2020  
FISCAL YEAR: JANUARY 1, 2022 - DECEMBER 31, 2022**

Individuals Eligible for Benefit	SICK HRS	VAC HRS	PER HRS	Gross Days of Accumulated Compensated Absences		Dollar Value of Accrued Compensated Absence Liability	
Mick	160	164	8	41.50	\$	9,644.60	
Buirch	160	72	24	32.00	\$	10,163.20	
Carlson	48	72	0	15.00	\$	7,413.60	
Jefferson	160	56	8	28.00	\$	10,561.60	
Errickson	160	128	0	36.00	\$	20,877.12	
Brown, R	160	144	2.5	38.31	\$	13,158.05	
Stowman	39	38	1	9.75	\$	2,985.06	
Jacobs	4.21	0	0	0.53	\$	145.71	
Newsome	160	0	0	20.00	\$	5,419.20	
Buirch	41.25	0	0	5.16	\$	1,517.18	
Rauner	25	0	2.75	3.47	\$	815.75	
Newkirk, R **	160	0	0	20.00	\$	5,220.80	
Scioli III	105.23	8	8	15.15	\$	3,506.26	
Smith	160	0	0	20.00	\$	5,819.20	
Horner	160	0	0	20.00	\$	5,646.40	
Pacheco	12.5	0	0	1.56	\$	379.38	
Jacobs, A	0	0	0	0.00	\$	-	
Smith	97.23	8	0	13.15	\$	2,687.44	
Levick	22	0	0	2.75	\$	734.80	
Harris	160	8	8	22.00	\$	5,395.20	
Pierce	160	0	0	20.00	\$	4,708.80	
Wolfe	160	0	0	20.00	\$	5,360.00	
Ayala	15.5	0	0	1.94	\$	248.00	
<b>TOTAL</b>				<b>384.33</b>	<b>\$</b>	<b>122,407.35</b>	





# **2022 (2022-2023) AUTHORITY BUDGET**

## **Financial Schedules Section**

# SUMMARY

Cumberland County Utilities Authority  
 For the Period January 1, 2022 to December 31, 2022

	<b>FY 2022 Proposed Budget</b>						<b>FY 2021 Adopted Budget</b>		<b>All Operations All Operations</b>	
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>REVENUES</b>										
Total Operating Revenues	\$ 7,388,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,470,000	\$ (81,250)	-1.1%	
Total Non-Operating Revenues	20,000	-	-	-	-	-	20,000	-	0.0%	
Total Anticipated Revenues	<u>7,408,750</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,490,000</u>	<u>(81,250)</u>	<u>-1.1%</u>	
<b>APPROPRIATIONS</b>										
Total Administration	1,980,267	-	-	-	-	-	1,909,718	70,549	3.7%	
Total Cost of Providing Services	4,233,109	-	-	-	-	-	4,233,109	3,651,481	581,628	15.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	268,416	-	-	-	-	-	268,416	717,456	(449,040)	-62.6%
Total Operating Appropriations	<u>6,481,792</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,481,792</u>	<u>6,278,655</u>	<u>203,137</u>	<u>3.2%</u>
Total Interest Payments on Debt	47,836	-	-	-	-	-	47,836	67,419	(19,583)	-29.0%
Total Other Non-Operating Appropriations	1,270,000	-	-	-	-	-	1,270,000	3,993,926	(2,723,926)	-68.2%
Total Non-Operating Appropriations	<u>1,317,836</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,317,836</u>	<u>4,061,345</u>	<u>(2,743,509)</u>	<u>-67.6%</u>
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	<u>7,799,628</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,799,628</u>	<u>10,340,000</u>	<u>(2,540,372)</u>	<u>-24.6%</u>
Less: Total Unrestricted Net Position Utilized	390,878	-	-	-	-	-	390,878	2,850,000	(2,459,122)	-86.3%
Net Total Appropriations	<u>7,408,750</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,408,750</u>	<u>7,490,000</u>	<u>(81,250)</u>	<u>-1.1%</u>
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.0%</u>

## Revenue Schedule

### Cumberland County Utilities Authority

For the Period January 1, 2022 to December 31, 2022

	<b>FY 2022 Proposed Budget</b>						<b>FY 2021 Adopted Budget</b>			<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations	
										Total All Operations	All Operations
<b>OPERATING REVENUES</b>											
<i>Service Charges</i>											
Residential	225,000						\$ 225,000	\$ 450,000	\$ (225,000)	-50.0%	
Business/Commercial							-	-	-	#DIV/0!	
Industrial							-	-	-	#DIV/0!	
Intergovernmental	7,130,000						7,130,000	6,990,000	140,000	2.0%	
Other							-	-	-	#DIV/0!	
<b>Total Service Charges</b>	<b>7,355,000</b>						<b>7,355,000</b>	<b>7,440,000</b>	<b>(85,000)</b>	<b>-1.1%</b>	
<i>Connection Fees</i>											
Residential							-	-	-	#DIV/0!	
Business/Commercial							-	-	-	#DIV/0!	
Industrial							-	-	-	#DIV/0!	
Intergovernmental							-	-	-	#DIV/0!	
Other							-	-	-	#DIV/0!	
<b>Total Connection Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Parking Fees</i>											
Meters							-	-	-	#DIV/0!	
Permits							-	-	-	#DIV/0!	
Fines/Penalties							-	-	-	#DIV/0!	
Other							-	-	-	#DIV/0!	
<b>Total Parking Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Other Operating Revenues (List)</i>											
Industrial Pretreatment Fees	33,750						33,750	30,000	3,750	12.5%	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
Type in (Grant, Other Rev)							-	-	-	#DIV/0!	
<b>Total Other Revenue</b>	<b>33,750</b>						<b>33,750</b>	<b>30,000</b>	<b>3,750</b>	<b>12.5%</b>	
<b>Total Operating Revenues</b>	<b>7,388,750</b>						<b>7,388,750</b>	<b>7,470,000</b>	<b>(81,250)</b>	<b>-1.1%</b>	
<b>NON-OPERATING REVENUES</b>											
<i>Other Non-Operating Revenues (List)</i>											
Type in							-	-	-	#DIV/0!	
Type in							-	-	-	#DIV/0!	
Type in							-	-	-	#DIV/0!	
Type in							-	-	-	#DIV/0!	
Type in							-	-	-	#DIV/0!	
Type in							-	-	-	#DIV/0!	
<b>Total Other Non-Operating Revenue</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Interest on Investments &amp; Deposits (List)</i>											
Interest Earned	20,000						20,000	20,000	-	0.0%	
Penalties							-	-	-	#DIV/0!	
Other							-	-	-	#DIV/0!	
<b>Total Interest</b>	<b>20,000</b>						<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>0.0%</b>	
<b>Total Non-Operating Revenues</b>	<b>20,000</b>						<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>0.0%</b>	
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 7,408,750</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,408,750</b>	<b>\$ 7,490,000</b>	<b>\$ (81,250)</b>	<b>-1.1%</b>	

# Prior Year Adopted Revenue Schedule

## Cumberland County Utilities Authority

### FY 2021 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	450,000						\$ 450,000
Business/Commercial							-
Industrial							-
Intergovernmental	6,990,000						6,990,000
Other							-
<b>Total Service Charges</b>	<b>7,440,000</b>	-	-	-	-	-	<b>7,440,000</b>
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
<b>Total Connection Fees</b>	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
<b>Total Parking Fees</b>	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Industrial Pretreatment Fees	30,000						30,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
<b>Total Other Revenue</b>	<b>30,000</b>	-	-	-	-	-	<b>30,000</b>
<b>Total Operating Revenues</b>	<b>7,470,000</b>	-	-	-	-	-	<b>7,470,000</b>
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
<b>Total Other Non-Operating Revenues</b>	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	20,000						20,000
Penalties							-
Other							-
<b>Total Interest</b>	<b>20,000</b>	-	-	-	-	-	<b>20,000</b>
<b>Total Non-Operating Revenues</b>	<b>20,000</b>	-	-	-	-	-	<b>20,000</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 7,490,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,490,000</b>

# Appropriations Schedule

## Cumberland County Utilities Authority

For the Period January 1, 2022 to December 31, 2022

	<b>FY 2022 Proposed Budget</b>						<b>FY 2021 Adopted Budget</b>			<b>\$ Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations	
<b>OPERATING APPROPRIATIONS</b>											
<i>Administration - Personnel</i>											
Administration - Personnel							\$ 575,568	\$ 627,268	\$ (51,700)		-8.2%
Salary & Wages							345,900	333,000	12,900		3.9%
Fringe Benefits							921,468	960,268	(38,800)		-4.0%
Total Administration - Personnel											
<i>Administration - Other (List)</i>											
SEE ATTACHED WORKSHEET	1,058,799						1,058,799	949,450	109,349		11.5%
Type in Description											#DIV/0!
Type in Description											#DIV/0!
Type in Description											#DIV/0!
Miscellaneous Administration*							1,058,799	949,450	109,349		11.5%
Total Administration - Other							1,980,267	1,909,718	70,549		3.7%
Total Administration											
<i>Cost of Providing Services - Personnel</i>											
Cost of Providing Services - Personnel							1,560,109	1,217,081	343,028		28.2%
Salary & Wages							926,000	912,500	13,500		1.5%
Fringe Benefits							2,486,109	2,129,581	356,528		16.7%
Total COPS - Personnel											
<i>Cost of Providing Services - Other (List)</i>											
SEE ATTACHED WORKSHEET	1,747,000						1,747,000	1,521,900	225,100		14.8%
Type in Description											#DIV/0!
Type in Description											#DIV/0!
Type in Description											#DIV/0!
Miscellaneous COPS*							1,747,000	1,521,900	225,100		14.8%
Total COPS - Other							4,233,109	3,651,481	581,628		15.9%
Total Cost of Providing Services											
Total Principal Payments on Debt Service in Lieu of Depreciation							268,416	717,456	(449,040)		-62.6%
Total Operating Appropriations							6,481,792	6,278,655	203,137		3.2%
<b>NON-OPERATING APPROPRIATIONS</b>											
Total Interest Payments on Debt							47,836	67,419	(19,583)		-29.0%
Operations & Maintenance Reserve											#DIV/0!
Renewal & Replacement Reserve	1,170,000						1,170,000	3,893,926	(2,723,926)		-70.0%
Municipality/County Appropriation											#DIV/0!
Other Reserves	100,000						100,000	100,000			0.0%
Total Non-Operating Appropriations							1,317,836	4,061,345	(2,743,509)		-67.6%
<b>TOTAL APPROPRIATIONS</b>							7,799,628	7,799,628	10,340,000	(2,540,372)	-24.6%
<b>ACCUMULATED DEFICIT</b>											
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>							7,799,628	7,799,628	10,340,000	(2,540,372)	-24.6%
<b>UNRESTRICTED NET POSITION UTILIZED</b>											
Municipality/County Appropriation											#DIV/0!
Other	390,878						390,878	2,850,000	(2,459,122)		-86.3%
Total Unrestricted Net Position Utilized							390,878	390,878	(2,459,122)		-86.3%
<b>TOTAL NET APPROPRIATIONS</b>	\$ 7,408,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,408,750	\$ 7,490,000	\$ (81,250)		-1.1%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 324,089.60 \$ - \$ - \$ - \$ - \$ - \$ 324,089.60

**CUMBERLAND COUNTY UTILITIES AUTHORITY  
AUTHORITY BUDGET**

**PROPOSED APPROPRIATIONS ATTACHMENT  
FISCAL YEAR: JANUARY 1, 2022 - DECEMBER 31, 2022**

*Administration - Other*

Office Supplies and Expense	70,950
Professional Fees	665,000
Insurance	81,549
Bad Debts	2,000
Conferences and Education	21,500
Dues and Subscriptions	11,300
Maintenance-Gen. Property	65,000
Utilities	69,000
Permits and Fees	66,000
Administrative Fees and Expenses	6,500
	<hr/>
	<u>\$ 1,058,799</u>

*Cost of Providing Services - Other*

Automotive Expenses	42,000
Chemicals Used in Treatment	137,500
Materials and Supplies	67,000
Utilities	522,000
Fuels and Lubricants	114,000
Laboratory Expenses	91,000
Repairs and Replacement	156,500
Sludge/Waste/Recycling Disposal	598,000
Other	3,500
IPP	15,500
	<hr/>
	<u>\$ 1,747,000</u>

# Prior Year Adopted Appropriations Schedule

## Cumberland County Utilities Authority

### FY 2021 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 627,268						\$ 627,268
Fringe Benefits	333,000						333,000
Total Administration - Personnel	960,268	-	-	-	-	-	960,268
<i>Administration - Other (List)</i>							
SEE ATTACHED WORKSHEET	949,450						949,450
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	949,450	-	-	-	-	-	949,450
Total Administration	1,909,718	-	-	-	-	-	1,909,718
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,217,081						1,217,081
Fringe Benefits	912,500						912,500
Total COPS - Personnel	2,129,581	-	-	-	-	-	2,129,581
<i>Cost of Providing Services - Other (List)</i>							
SEE ATTACHED WORKSHEET	1,521,900						1,521,900
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	1,521,900	-	-	-	-	-	1,521,900
Total Cost of Providing Services	3,651,481	-	-	-	-	-	3,651,481
Total Principal Payments on Debt Service in Lieu of Depreciation	717,456	-	-	-	-	-	717,456
Total Operating Appropriations	6,278,655	-	-	-	-	-	6,278,655
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	67,419	-	-	-	-	-	67,419
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	3,893,926						3,893,926
Municipality/County Appropriation	100,000						100,000
Other Reserves							-
Total Non-Operating Appropriations	4,061,345	-	-	-	-	-	4,061,345
<b>TOTAL APPROPRIATIONS</b>	10,340,000	-	-	-	-	-	10,340,000
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	10,340,000	-	-	-	-	-	10,340,000
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other	2,850,000						2,850,000
Total Unrestricted Net Position Utilized	2,850,000	-	-	-	-	-	2,850,000
<b>TOTAL NET APPROPRIATIONS</b>	\$ 7,490,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,490,000

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ 313,932.75      \$ -      \$ -      \$ -      \$ -      \$ -      \$ -      \$ 313,932.75



**CUMBERLAND COUNTY UTILITIES AUTHORITY  
AUTHORITY BUDGET**

**PROPOSED APPROPRIATIONS ATTACHMENT  
FISCAL YEAR: JANUARY 1, 2021 - DECEMBER 31, 2021**

*Administration - Other*

Office Supplies and Expense	60,900
Professional Fees	580,000
Insurance	79,000
Bad Debts	2,000
Conferences and Education	16,500
Dues and Subscriptions	11,300
Maintenance-Gen. Property	59,700
Utilities	69,000
Permits and Fees	65,800
Administrative Fees and Expenses	<u>5,250</u>
	<u>\$ 949,450</u>

*Cost of Providing Services - Other*

Automotive Expenses	42,000
Chemicals Used in Treatment	114,500
Materials and Supplies	57,000
Utilities	486,000
Fuels and Lubricants	96,000
Laboratory Expenses	61,000
Repairs and Replacement	156,400
Sludge/Waste/Recycling Disposal	498,000
Other	2,500
IPP	<u>8,500</u>
	<u>\$ 1,521,900</u>



**CUMBERLAND COUNTY UTILITIES AUTHORITY  
AUTHORITY BUDGET**

**DEBT SERVICE - PRINCIPAL ATTACHMENT  
FISCAL YEAR: JANUARY 1, 2022 - DECEMBER 31, 2022**

	2021	2022	2023	2024	2025	2026	2027	Thereafter
SERIES 2001-NJEIT TRUST	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SERIES 2001-NJEIT FUND	51,026	-	-	-	-	-	-	-
SERIES 2006A	85,000	-	-	-	-	-	-	-
SERIES 2006B	210,000	-	-	-	-	-	-	-
SERIES 2010B NJEIT TRUST	45,000	21,430	19,430	17,230	14,980	12,530	10,080	15,750
SERIES 2010 NJEIT FUND	47,735	47,735	47,735	47,735	47,735	6,530	-	-
SERIES 2013 NJEIT TRUST	25,000	25,000	25,000	25,000	25,000	30,000	30,000	13,950
SERIES 2013 NJEIT FUND	76,843	76,843	76,843	76,843	76,843	76,843	76,843	384,216
SERIES 2017 NJEIT TRUST	20,000	15,556	14,556	13,306	12,056	10,806	9,556	52,569
SERIES 2017 NJEIT FUND	81,852	81,852	81,852	81,852	81,852	81,852	81,852	510,808
<b>TOTAL PRINCIPAL PAYMENTS</b>	<b>\$ 717,456</b>	<b>\$ 268,416</b>	<b>\$ 265,416</b>	<b>\$ 261,966</b>	<b>\$ 258,466</b>	<b>\$ 218,561</b>	<b>\$ 208,331</b>	<b>\$ 977,293</b>

## Debt Service Schedule - Interest

### Cumberland County Utilities Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Proposed							Total Interest Payments Outstanding	
	Adopted Budget Year 2021	Budget Year 2022	2023	2024	2025	2026	2027		Thereafter
Sewer									
SEE ATTACHED WORKSHEET									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	67,419	47,836	43,836	39,136	34,386	29,936	26,236	82,269	303,635
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>67,419</b>	<b>47,836</b>	<b>43,836</b>	<b>39,136</b>	<b>34,386</b>	<b>29,936</b>	<b>26,236</b>	<b>82,269</b>	<b>303,635</b>

**CUMBERLAND COUNTY UTILITIES AUTHORITY  
AUTHORITY BUDGET**

**DEBT SERVICE - INTEREST ATTACHMENT  
FISCAL YEAR: JANUARY 1, 2022 - DECEMBER 31, 2022**

	2021	2022	2023	2024	2025	2026	2027	Thereafter
SERIES 2001-NJEIT TRUST	\$ 3,563	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SERIES 2001-NJEIT FUND	-	-	-	-	-	-	-	-
SERIES 2006A	1,700	-	-	-	-	-	-	-
SERIES 2006B	4,410	-	-	-	-	-	-	-
SERIES 2010 NJEIT TRUST	27,750	21,430	19,430	17,230	14,980	12,530	10,080	15,750
SERIES 2010 NJEIT FUND	-	-	-	-	-	-	-	-
SERIES 2013 NJEIT TRUST	11,850	10,850	9,850	8,600	7,350	6,600	6,600	13,950
SERIES 2013 NJEIT FUND	-	-	-	-	-	-	-	-
SERIES 2017 NJEIT TRUST	18,146	15,556	14,556	13,306	12,056	10,806	9,556	52,569
SERIES 2017 NJEIT FUND	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST PAYMENTS</b>	<b>\$ 67,419</b>	<b>\$ 47,836</b>	<b>\$ 43,836</b>	<b>\$ 39,136</b>	<b>\$ 34,386</b>	<b>\$ 29,936</b>	<b>\$ 26,236</b>	<b>\$ 82,269</b>

# Net Position Reconciliation

Cumberland County Utilities Authority  
 For the Period January 1, 2022 to December 31, 2022

## FY 2022 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Total All
	\$ 10,556,060						\$ 10,556,060	
Less: Invested in Capital Assets, Net of Related Debt (1)	12,148,632						12,148,632	
Less: Restricted for Debt Service Reserve (1)	1,066,323						1,066,323	
Less: Other Restricted Net Position (1)	600,000						600,000	
Total Unrestricted Net Position (1)	(3,258,895)						(3,258,895)	
Less: Designated for Non-Operating Improvements & Repairs	3,279,979						3,279,979	
Less: Designated for Rate Stabilization								
Less: Other Designated by Resolution								
Plus: Accrued Unfunded Pension Liability (1)	5,197,574						5,197,574	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	10,881,760						10,881,760	
Plus: Estimated Income (Loss) on Current Year Operations (2)								
Plus: Other Adjustments (attach schedule)								

### UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget	9,540,460	-	-	-	-	-	-	9,540,460
Unrestricted Net Position Utilized in Proposed Capital Budget	390,878	-	-	-	-	-	-	390,878
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	390,878	-	-	-	-	-	-	390,878
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>	<b>\$ 9,149,582</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,149,582</b>
<b>Last issued Audit Report (4)</b>								

- (1) Total of all operations for this line item must agree to audited financial statements.
- (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
- (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  
 Maximum Allowable Appropriation to Municipality/County \$ 324,090
- (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**Note that due to GASB 75 not yet being completed, the Authority used amounts from the pre-GASB 75 draft financial statements at 12/31/2020 in preparing this schedule. Used the balances from the 12/31/2019 audit for the GASB 68 and 75 balances as they get added back to net position anyway.**

2022 (2022-2023)  
Cumberland County  
Utilities Authority

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM



# 2022 (2022-2022) CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Cumberland County Utilities Authority

(Name)

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

**enter X to the left if this paragraph is applicable**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Cumberland County Utilities Authority, on the 12/16/21 day of \_\_\_\_\_, \_\_\_\_\_.

**OR**

**enter X to the left if this paragraph is applicable**

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:	<i>Robert Carlson</i>		
Name:	Robert Carlson		
Title:	Interim Executive Director		
Address:	333 Water Street Bridgeton, NJ 08302		
Phone Number:	856-455-7120	Fax Number:	856-459-0470
E-mail address	director@ccua.info		

# 2022 (2022-2023) CAPITAL BUDGET/PROGRAM MESSAGE

## Cumberland County Utilities Authority (Name)

FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

**Yes. Projects in the 2022 Capital Budget and 5 Year Capital Budget were developed with the cooperation of the municipalities through monthly minutes and annual Public Hearings.**

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

**Yes. CCUA Engineers prepare an Annual Report based n their inspection and discussions with management. Each project was prepared with a cost projection.**

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

**A Wastewater Management Plan addressing plans for present and future Users has been submitted to NJDEP.**

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

*Add additional sheets if necessary.*

# Proposed Capital Budget

Cumberland County Utilities Authority  
For the Period January 1, 2022 to

December 31, 2022

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>					
SEE ATTACHED FOR DETAIL	\$ 5,270,000		\$ 2,770,000	\$ 2,500,000	
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	5,270,000	-	2,770,000	2,500,000	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 5,270,000</b>	<b>\$ -</b>	<b>\$ 2,770,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

**Cumberland County Utilities Authority**

For the Period

January 1, 2022

to

December 31, 2022

*Fiscal Year Beginning in*

	<u>Estimated Total Cost</u>	<u>Current Budget Year 2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
<i>Sewer</i>							
SEE ATTACHED FOR DETAIL	\$ 16,250,000	\$ 5,270,000	\$ 2,825,000	\$ 2,155,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>16,250,000</u>	<u>5,270,000</u>	<u>2,825,000</u>	<u>2,155,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u>\$ 16,250,000</u>	<u>\$ 5,270,000</u>	<u>\$ 2,825,000</u>	<u>\$ 2,155,000</u>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# 5 Year Capital Improvement Plan Funding Sources

## Cumberland County Utilities Authority

For the Period January 1, 2022 to December 31, 2022

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Sewer	SEE ATTACHED FOR DETAIL	\$ 16,250,000	\$ -	\$ 3,750,000	\$ 12,500,000	
	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Total	16,250,000	-	3,750,000	12,500,000	-
N/A	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Total	-	-	-	-	-
N/A	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Total	-	-	-	-	-
N/A	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Total	-	-	-	-	-
N/A	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Total	-	-	-	-	-
N/A	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Type in Description	-				
	Total	-	-	-	-	-
<b>TOTAL</b>		\$ 16,250,000	\$ -	\$ 3,750,000	\$ 12,500,000	\$ -
Total 5 Year Plan per CB-4		\$ 16,250,000				
Balance check			- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.