



**AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
JUNE 16, 2022**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING & EXECUTIVE SESSION OF MAY 19, 2022
6. OPEN FLOOR FOR PUBLIC COMMENTS ON ITEMS ON AGENDA
7. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER - CES
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS - ZARKO RAJACICH
 - (2) INDUSTRIAL WASTE –
 - (3) COMMUNITY RELATIONS- ANGELIA EDWARDS
 - (4) INSURANCE - KENNEY SMITH-BEY, JR
 - (5) OPERATIONS – RICHARD DAWSON
 - (6) FACILITY EXPANSION – WILLIAM ANDRE
 - (7) FINANCE AND BUDGET- WILLIAM WHELAN
8. **RESOLUTIONS**
 - #3246 RESOLUTION REJECTING BIDS FOR SLUDGE AND SOLID WASTE HAULING SERVICES
 - #3247 RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR MISCELLANEOUS CONSTRUCTION SERVICES
 - #3248 RESOLUTION FOR APPROVAL OF MINUTES
 - #3249 RESOLUTION APPROVING AN EMERGENCY CONTRACT FOR SEPTAGE FORCE MAIN REPLACEMENT/REPAIR FOR SEPTAGE PUMP STATION
9. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3250 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS CHAIRMAN'S REMARKS
10. CHAIRPERSON'S REMARKS
11. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
12. PUBLIC PORTION
13. MOTION TO ENTER INTO EXECUTIVE SESSION FOR LEGAL AND PERSONNEL MATTERS WITH NO ACTION PLANNED
14. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED JULY 21, 2022

CUMBERLAND COUNTY UTILITIES AUTHORITY
June 16, 2022

The Cumberland County Utilities Authority (CCUA) held it's Regular Monthly Meeting on Thursday, June 16, 2022, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
Richard Dawson, Vice-Chairman
Angelia Edwards, Commissioner
William Andre, Commissioner
Kenney Smith-Bey, Commissioner
Zarko Rajacich, Commissioner
William Whelan, Commissioner
Viola Thomas-Hughes, Commissioner
Bob Carlson, Executive Director
Dan Jefferson, Deputy Director
Donald Olbrich, Treasurer
Carol Maier, Interim Secretary
Kevin McCann, General Counsel
Steve Testa, Auditor
Norman Rodgers, Engineer
Stephanie Mick, Business Administrator
Minerva Scogna, Administrative Secretary
Deputy Director, Donna Pearson, CCUA Liaison

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and Chairman Jones led the flag salute.

The oath of office was issued to incoming Commissioner Viola Thomas-Hughes by CCUA Solicitor, Kevin McCann. Chairman Jones welcomed Commissioner Thomas-Hughes to the Cumberland County Utilities Authority Board.

Interim Secretary Maier called the roll, and a quorum was present.

Vice Chairman Dawson called for a motion to approve the minutes of the Regular Monthly Meeting and Executive Session of the May 19, 2022 meeting, which was seconded by Commissioner Smith-Bey. Commissioner Angelia Edwards and Commissioner Viola Thomas-Hughes abstained from the vote.

Motion to Open the Floor for Public Comments on Items on the Agenda offered by Chairman Jones.

There were no public comments on agenda items.

REPORTS

Cumberland County Utilities Authority Authority Board Meeting Thursday June 16th , 2022 Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for April 2022 for inclusion into the minutes of this report.

Activities for the Month:

- I would like to start off by welcoming our new Commissioner Viola Thomas-Hughes and I look forward to working with you. Additionally, I would like to thank everyone for taking the time to attend today's Board Meeting.

• Budget & Finance

- The Authority has submitted all audit documents for the 2021 audit to the Authority's auditor.

• Industrial Pretreatment Program

- The City of Bridgeton is reporting that their pump station #3, pump hours per day have continued to be normal the accumulation of grit and glass has been reduced, but not eliminated. We will continue to monitor the situation and provide assistance as requested.

- **Sludge Disposal** – The Authority is currently hauling two (2) loads per day to Delcora with C&H providing assistance as needed. The sludge storage tank is at an acceptable level at this time.

- **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

- **Operations and Maintenance** –
 - The head structure upgrade project has continued this month. Pennoni Engineering hosted a start-up meeting on June 2nd, 2022. During the start-up it was discovered that the discharge from the new grit cleanse system will have to be relocated to the diversion box. The contractor will be onsite the week of June 20th , 2022, to relocate the discharge piping. Start-up of one of the grit system is currently scheduled for the week of June 27th, 2022.

 - Operations has taken the equalizations tanks out of service at this time. This has been done to accommodate the relocation of the new grit cleanse discharge work.

 - After placing the south secondary digester back in-service, it was discovered that there is an issue with the floating lid on the digester. Operation of the digester has been modified until a capital project to remove/cleaning of the lid can be scheduled.

 - Resolution #3249 on tonight’s agenda is for the emergency replacement/repair to the septage pump station discharge force main. The force main has developed a leak and the septage receiving station had to be bypassed. This has resulted in the incoming septage not being screened for rocks and debris which has the potential of damaging/blockage of downstream equipment.

- **Collection System** – The Authority is waiting for preliminary designs for Glass Street Pump Station upgrades / rehabilitation.

- **Miscellaneous** –
 - As previously been reported the Authority’s independent 3rd party auditor Ford Scott is currently in the process of conducting the

payroll audit and we are hopeful that it will be completed by the end of the month.

- The Authority has submitted a written respond to address some inconsistencies in the NJDEP's "Draft" copy of the Authority's new Discharge Permit.
- Management staff met with Ed Zalewski of Sherwood Logan and Norman Rodgers of (CES) to discuss future dewatering and sludge thickening options for the Authority.
- The Authority met with NJDEP via Microsoft Teams to discuss the Department's roll out of a database for storing PFAS data collected by the Authority.
- On June 13th, 2022, the Authority hosted a ZOOM meeting with the City of Bridgeton and two vendors on the prospect of providing the City of Bridgeton some infrastructure funding options.
- The Authority is currently advertising for a Licensed Electrician and a Resident Engineer. The Authority has received two (2) resumes and interviewed 2 candidates for both the Resident Engineer's and Licensed Electrician's positions.
- An Executive Session is on tonight's agenda for personnel matters with no action anticipated.
- I would like to take this opportunity to congratulate Commissioner Angie Edwards on her recent retirement from the Southwood's Prison, and we wish you well in your retirement.

Engineer

CCUA's JUNE 2022 ENGINEERING REPORT

PREPARED BY:

CONSULTING ENGINEER SERVICES

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