



**AGENDA  
CUMBERLAND COUNTY UTILITIES AUTHORITY  
FEBRUARY 16, 2023**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. OATH OF OFFICE TO JOHN DADDARIO AND MIRELLA PICCIONI AS COMMISSIONERS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY
5. ROLL CALL
6. MINUTES OF THE REGULAR MEETING OF JANUARY 19, 2023
7. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
8. REORGANIZATION
  - A. VICE-CHAIRPERSON REQUESTS A MOTION THAT GENERAL COUNSEL BE APPOINTED TEMPORARY CHAIRMAN FOR THE PURPOSE OF ELECTING A CHAIRPERSON OF THE AUTHORITY FOR 2023
  - B. NOMINATIONS OF CHAIRPERSON
  - C. RESOLUTION #3309 APPOINTING CHAIRPERSON OF THE CCUA
  - D. NOMINATIONS OF VICE CHAIRPERSON
  - E. RESOLUTION #3310 APPOINTING VICE CHAIRPERSON OF THE CCUA
9. APPOINTMENTS OF COMMITTEES
10. **REPORTS**
  - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
  - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
  - C. GENERAL COUNSEL - KEVIN McCANN
  - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
  - E. COMMITTEES
    - (1) EMPLOYEE RELATIONS -
    - (2) INDUSTRIAL WASTE –
    - (3) COMMUNITY RELATIONS-
    - (4) INSURANCE -
    - (5) OPERATIONS –
    - (6) FACILITY EXPANSION –
    - (7) FINANCE AND BUDGET-
    - (8) AD HOC –
11. **RESOLUTIONS**
  - #3311 **RESOLUTION APPROVING ANNUAL SCHEDULE OF WORKSHOP AND REGULAR MONTHLY MEETINGS OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY**
  - #3312 **RESOLUTION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY CONCERNING HAZARDOUS WASTE DAYS**
12. **TREASURER'S REPORT**
  - A. CASH POSITION OF THE AUTHORITY
  - B. RESOLUTION #3313 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
13. CHAIRPERSON'S REMARKS
14. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
15. PUBLIC PORTION
16. #3314 RESOLUTION TO AUTHORIZE THE CONVENING OF A CLOSED EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP
17. ADJOURNMENT

***NEXT BOARD MEETING SCHEDULED MARCH 16, 2023***

**CUMBERLAND COUNTY UTILITIES AUTHORITY**  
**February 16, 2023**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, February 16, 2023, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

**Representing the CCUA:**

Albert Jones, Chairman  
Richard Dawson, Vice Chairman  
Angelia Edwards, Commissioner  
John Daddario, Commissioner  
Zarko Rajacich, Commissioner  
Kenny Smith-Bey, Commissioner  
William Whelan, Commissioner  
Mirella Piccioni, Commissioner  
Ron Marino, Commissioner  
Bob Carlson, Executive Director  
Dan Jefferson, Deputy Director  
Donald Olbrich, Treasurer  
Carol Maier, Board Secretary  
Kevin McCann, General Counsel  
Steve Testa, Auditor  
Michael Willis, Engineer  
Minerva Scogna, Administrative Secretary

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Secretary Maier called the roll. A quorum was present.

Swearing in of new Commissioners. Cumberland County Commission Director Douglas Albrecht did the swearing in of the two new Cumberland County Utilities Authority Commissioners, John Daddario of Upper Deerfield and Mirella Piccioni of Hopewell Township.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of January 19, 2023. The motion was offered by Commissioner Whelan and seconded by Commissioner Smith-Bey and approved.

Motion to Open the Floor for Public Comments on Items on the Agenda offered by Vice Chair Dawson, seconded by Commissioner Whelan and approved.

There were no public comments.

A Motion was offered by Commissioner Whelan and seconded by Commissioner Edwards to appoint General Counsel temporary Chairman for the purpose of electing Chairman and Vice Chairman of the Authority for 2023 and was approved unanimously .

A Motion to nominate Al Jones as Chairman of the Cumberland County Utilities Authority was offered by Commissioner Edwards, seconded by Commissioner Piccioni and passed unanimously.

A Motion to nominate William Whelan as Vice Chair of the Cumberland County Utilities Authority was offered by Commissioner Smith-Bey and seconded by Commissioner Daddario.

A Motion to nominate Richard Dawson as Vice Chair of the Cumberland County Utilities Authority was offered by Commissioner Rajacich and seconded by Commissioner Edwards.

William Whelan was appointed Vice Chairman of the Cumberland County Utilities Authority for 2023 by a five to four vote as follows:

Commissioner Edwards – Rick Dawson  
Commissioner Daddario – William Whelan  
Commissioner Rajacich – Rich Dawson  
Commissioner Smith-Bey – William Whelan  
Commissioner Whelan – William Whelan  
Commissioner Piccioni – William Whelan  
Commissioner Marino – William Whelan  
Commissioner Rick Dawson - Rick Dawson  
Chairman Jones – Rick Dawson

## **PUBLIC COMMENTS**

No public comments on agenda items.

Motion to Close Public Comment portion on agenda items offered by Commissioner Dawson, seconded by Vice Chair Whelan and approved.

## **REPORTS**

### **Cumberland County Utilities Authority Board Meeting - Thursday, February 16, 2023**

#### **Report of Executive Director**

**Mr. Chairman, Commissioners, Staff, and members of the Public:** I would like to begin by submitting the Discharge Monitoring Report (DMR) for December 2022 for inclusion into the minutes of this report.

I would like to this opportunity to welcome our new Commissioners John & Mindy to the Board and I look forward to working with you both. Additionally, I would like to thank everyone for taking the time to attend today's Board meeting.

Activities for the Month:

- **Budget & Finance**
  - The Authority continues to work with the Auditor on the 2021 audit.
  - The Authority continues to supply requested information to the Auditor for the 2022 Audit.
- **Sludge Disposal** – The Authority is currently hauling two (2) loads per day to Delcora with C&H providing assistance as needed. The sludge storage tank is at an acceptable level at this time.
- **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.
- **Operations and Maintenance** –

- The SCADA system upgrade project has continued this month with a site visit from Avanceon on January 25th, 2023, to discuss the preliminary Piping & Instrumentation Diagrams (PID) of the collection system. The treatment plant's PIDs should be completed in the next few weeks.
- The Authority has received, from NJDEP, the final air permit pertaining to the Primary and Secondary Digesters, Dual Fuel Boilers, and the Flare. The remaining air permit pertaining to the Sludge Storage Tank, Gravity Belt Thickeners, Screw Presses, Thickener Tanks and Biofilter, is in the public comments phase and is expected to be finalized in the coming months.
- The headworks project is moving forward with the south grit removal system installation completed. A start-up date will be scheduled for early next month.
- Operations has taken the liquid polymer system out of service at the secondary building. Settling within the secondary clarifiers has improved and polymer addition is no longer required.

- **Collection System**

- The Authority continues to work with the County and Mount Construction on the bypass / relocation plan of the Upper Deerfield force main, for the Mayor Aitken Bridge project. The contractor has placed the Upper Deerfield force main on by-pass. The Authority is routinely monitoring the operation with no problems being reported. The Authority and CES has replied to the contractor's RFI for clarification on what type of pipe and specifications for Upper Deerfield's Force Main Replacement, copy attached.

- **Industrial Pretreatment Program**

- The Authority has submitted all requested information to the NJDEP as it relates to the audit of Authority's Industrial Pretreatment Program.

- **Miscellaneous**

- The Authority continued working with ADP our payroll company last month to get corrected 2022 W-2s'. The original and revised W-2's did not accurately reflect Pension, 457, and Health Insurance contributions. Today, the Authority has received corrected 2022 W-2s' and are available