



**AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
MARCH 16, 2023**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
6. MINUTES OF THE REGULAR MEETING OF FEBRUARY 16, 2023
7. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS – ZARKO RAJACICH
 - (2) INDUSTRIAL WASTE – RON MARINO
 - (3) COMMUNITY RELATIONS- ANGELIA EDWARDS
 - (4) INSURANCE - KENNY SMITH-BEY, JR
 - (5) OPERATIONS – RICHARD DAWSON
 - (6) FACILITY EXPANSION – JOHN DADDARIO
 - (7) FINANCE AND BUDGET- WILLIAM WHELAN
 - (8) AD HOC – MIRELLA PICCIONI
8. **RESOLUTIONS**
 - #3315 **RESOLUTION TO ESTABLISH AND MAINTAIN ACCOUNTS WITH TRUIST AND TD WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTIONS OF BUSINESS FOR THESE ACCOUNTS**
 - #3316 **RESOLUTION ACKNOWLEDGING THE RECEIPT AND CERTIFYING THE REVIEW OF THE 2021 AUDIT REPORT**
 - #3317 **RESOLUTION AWARDING A CONTRACT TO KUEHNE CHEMICAL COMPANY FOR THE SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE SOLUTION**
 - #3318 **RESOLUTION AUTHORIZING TRUSTEE TO TRANSFER MONEY FROM ONE EXPENSE ACCOUNT TO ANOTHER EXPENSE ACCOUNT TO COVER THE BUDGET**
 - #3319 **RESOLUTION TO PURCHASE DEWATERING BUILDING BOILER OFF THE OMNIA COOPERATIVE PURCHASING CONTRACT**
9. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3320 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
10. CHAIRPERSON'S REMARKS
11. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
12. PUBLIC PORTION
13. #3321 RESOLUTION TO AUTHORIZE THE CONVENING OF A CLOSED EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP
14. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED APRIL 20, 2023

CUMBERLAND COUNTY UTILITIES AUTHORITY
March 16, 2023

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, March 16, 2023, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
William Whelan, Vice Chairman
John Daddario, Commissioner
Rick Dawson, Commissioner
Mirella Piccioni, Commissioner
Ron Marino, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Zarko Rajacich, Commissioner
Bob Carlson, Executive Director
Dan Jefferson, Deputy Director
Donald Olbrich, Treasurer
Carol Maier, Board Secretary
Kevin McCann, General Counsel
Steve Testa, Auditor
Michael Willis, Engineer
Minerva Scogna, Administrative Secretary

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Secretary Maier called the roll. A quorum was present.

Motion to Open the Floor for Public Comments on Items on the Agenda offered by Commissioner Smith-Bey, seconded by Commissioner Edwards and approved.

PUBLIC COMMENTS

No public comments on agenda items.

Motion to Close Public Comment portion on agenda items offered by Commissioner Edwards, seconded by Commissioner Smith-Bey and approved.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of February 16, 2023. The motion was offered by Commissioner Whelan and seconded by Commissioner Marino and approved.

REPORTS

Cumberland County Utilities Authority Board Meeting - Thursday, March 16, 2023

Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for January 2023 for inclusion into the minutes of this report.

I would like to this opportunity to thank everyone for taking the time to attend today's Board meeting.

Activities for the Month:

• Budget & Finance

- The Authority's Budget & Finance Committee meet with the Auditor to review the 2021 Audit on February 27th, 2023. The Committee will be presenting a more detailed report on the meeting and the audit.
- The Authority continues to supply requested information to the Auditor for the 2022 Audit.

• Sludge Disposal – The Authority is currently hauling two (2) loads per day to Delcora with C&H providing assistance as needed. The sludge storage tank is at an acceptable level at this time.

(Executive Director's Report continued)

• **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

• **Operations and Maintenance** –

- Maintenance staff has cleaned the east equalization tank and relocated the newer aerators assemblies to the east tank.
- MBE Mark III the Authority's contractor for the Headworks upgrade project has started removing and replacing all the piping in the Headworks Drain Pit Chamber. The project has continued with no issues being reported.
- The Authority has begun its required quarterly digester gas sampling. Atlantic Analytical Laboratories is being utilized for all the digester gas analysis and sampling. The results of this quarters sampling are currently under review.
- The Logan Township Wastewater Treatment Plant has permanently discontinued accepting septage loads this month, the CCUA is experiencing a significant increase in septage volumes as a result. Plant operations is being closely monitored for any adverse effects at this time.
- Aeration blower #3 has been repaired and is currently being reinstalled at the blower building.
- As previously reported the heating boiler for the Dewatering Building has been out of service for some time. The building is currently being heated by temporary portable salamander heaters. It has been determined that the current boiler is beyond it's useful life and a Resolution for its replacement is on tonight's agenda.

(Executive Director's Report continued)

• **Collection System**

- The Authority continues to work with the County and Mount Construction on the bypass / relocation plan of the Upper Deerfield force main, for the Mayor Aitken Bridge project. The contractor has placed the Upper Deerfield force main on by-pass. The Authority is routinely monitoring the operation with no problems being reported.
- The Authority's Collection System and Maintenance staff inspected the grinder at Glass Street Pump Station and cleaned the grinder chamber vault.

• **Industrial Pretreatment Program**

- The Authority has submitted all requested information to the NJDEP as it relates to the audit of Authority's Industrial Pretreatment Program, and we are awaiting final audit report.

• **Miscellaneous**

- The Authority has agreed to participate in two COVID-19 sampling programs. The sampling began this month with the aim of helping predict COVID-19 and other outbreaks such as Influenza, Monkey Pox, and Norovirus within the county and to better inform the local health agencies for improved public health.
- The Authority will be switching to CASA Payroll on April 1st, 2023. ○ The Authority meet with Suburban Engineering on March 9th, 2023, to discuss capital projects, funding and review proposed dewatering pilot projects. The Authority will be conducting dewatering pilot projects on two different types of dewatering equipment in the upcoming months. The Authority has scheduled a two-week pilot study of a dewatering centrifuge starting April 10th, 2023, and different variations of feed stock will be tested.