



**AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
APRIL 20, 2023**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
6. MINUTES OF THE REGULAR MEETING OF FEBRUARY 16, 2023
7. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS – ZARKO RAJACICH
 - (2) INDUSTRIAL WASTE – RON MARINO
 - (3) COMMUNITY RELATIONS- ANGELIA EDWARDS
 - (4) INSURANCE - KENNY SMITH-BEY, JR
 - (5) OPERATIONS – RICHARD DAWSON
 - (6) FACILITY EXPANSION – JOHN DADDARIO
 - (7) FINANCE AND BUDGET- WILLIAM WHELAN
 - (8) AD HOC – MIRELLA PICCIONI
8. **RESOLUTIONS**
 - #3322 RESOLUTION TO AUTHORIZE THE CONVENING OF A CLOSED EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP WITH ACTION PLANNED**
 - #3323 RESOLUTION AUTHORIZING THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO UTILIZE THE NJPA COOPERATIVE CONTRACT PURCHASING SYSTEM**
 - #3324 RESOLUTION AWARDDING CONTRACT TO SUBURBAN CONSULTING ENGINEERS, INC. FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE TREATMENT PLANT REHABILITATION PROJECT**
 - #3325 A RESOLUTION AUTHORIZING CUMBERLAND COUNTY UTILITIES AUTHORITY TO FILE AN ETHIC COMPLAINT AGAINST PAST SOLICITOR**
9. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3326 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
10. CHAIRPERSON'S REMARKS
11. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
12. PUBLIC PORTION
13. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED MAY 18, 2023

CUMBERLAND COUNTY UTILITIES AUTHORITY
April 20, 2023

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, April 20, 2023, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
William Whelan, Vice Chairman
John Daddario, Commissioner
Rick Dawson, Commissioner
Mirella Piccioni, Commissioner
Ron Marino, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Zarko Rajacich, Commissioner
Bob Carlson, Executive Director
Dan Jefferson, Deputy Director
Donald Olbrich, Treasurer
Carol Maier, Board Secretary
Kevin McCann, General Counsel
Steve Testa, Auditor
Michael Willis, Engineer
Minerva Scogna, Administrative Secretary

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Secretary Maier called the roll. A quorum was present.

Motion to Open the Floor for Public Comments on Items on the Agenda offered by Commissioner Whelan, seconded by Commissioner Smith-Bey and approved.

PUBLIC COMMENTS

Nancy Ridgway from Upper Deerfield commented on Resolution #3325, she said she wholeheartedly agreed with this resolution, she just doesn't understand why it took so long.

Motion to Close Public Comment portion on agenda items offered by Commissioner Daddario, seconded by Commissioner Whelan and approved.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of March 16, 2023. The motion was offered by Commissioner Rajacich and seconded by Commissioner Whelan and approved.

REPORTS

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority
Authority Board Meeting Thursday April 20th, 2023
Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for February 2023 for inclusion into the minutes of this report.

I would like to take this opportunity to thank everyone for taking the time to attend today's Board meeting. Additionally, I would congratulate Chairman Al Jones on being recognized with the Men of Distinction Great Fathers Award, and former Chairperson Nancy Sungenis on being recognized with the Cumberland County Legends Award.

Activities for the Month:

• Budget & Finance

- The Authority's 2021 Audit has been submitted to the DCA for review.
- The Authority continues to supply requested information to the Auditor for the 2022 Audit.

Executive Director's report continued:

• **Sludge Disposal** – The Authority is currently hauling two (2) loads per day to Delcora with C&H providing assistance as needed. The sludge storage tank is at an acceptable level at this time. The Authority has also disposed of sludge cake to ACUA from the Authority's first pilot test.

• **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

• **Operations and Maintenance** –

- The headworks upgrade project has continued this month with the south grit system being temporarily placed in service with minor alterations needed.
- Operations staff has placed the secondary clarifier polymer system in service to help with temperature related settling problems.
- Operations staff has placed the north primary clarifier in service with both primaries online at this time.
- The Authority has conducted sampling this month for both the bioassay and priority pollutants analysis and the results are pending.
- The Authority in conjunction with Suburban Engineering has begun an evaluation project to determine what equipment upgrades would be necessary to produce a sludge cake that would be acceptable for disposal via composting (Synagro) and/or incineration (ACUA). Dewatering centrifuge and rotary press technologies are currently under review. The study will be evaluating different feed blends to determine the optimal mixture to maximum cake solids with the lowest O & M costs.
- The Logan Township Wastewater Treatment Plant has permanently discontinued accepting septage loads this month, the CCUA is experiencing a significant increase in septage volumes as a result. Plant operations is being closely monitored for any adverse effects at this time.

Executive Director's Reported continued:

• **Collection System**

- The Authority continues to work with the County and Mount Construction on the bypass / relocation plan of the Upper Deerfield force main, for the Mayor Aitken Bridge project. The contractor has placed the Upper Deerfield force main on by-pass. The Authority routinely monitors the operation with no problems being reported.

• **Miscellaneous**

- The Authority switched to CASA Payroll on April 1st , 2023, with no issues being reported.
- A pair of Ospreys decided to make a nest on top of the plant's main electrical service pole. The appropriate agencies were contacted to relocate the nest to protect both the Ospreys and ensure that the plant didn't experience an electrical outage. Atlantic City Electric installed a 50' pole with a platform near the service pole and relocated the nest to the newly installed platform.
- The Authority has been in contact with CCTEC to discuss apprenticeship / internship opportunities with the Authority.

Commissioner Rajacich asked a question about the repairs on Mayor Aitken Drive. No work has been done on the site for over two months. Director Carlson advised that it has nothing to do with the CCUA it is a county project.

ENGINEER'S REPORT

Re: Cumberland County Utilities Authority, County of Cumberland, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – April 2023
File No.: SCE-R13167.Y23

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report for the month of April 2023 for the Cumberland County Utilities Authority (CCUA).