



**AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
JUNE 15, 2023**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
6. MINUTES OF THE REGULAR MEETING OF MAY 18, 2023
7. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS – ZARKO RAJACICH
 - (2) INDUSTRIAL WASTE – RON MARINO
 - (3) COMMUNITY RELATIONS- ANGELIA EDWARDS
 - (4) INSURANCE - KENNY SMITH-BEY, JR
 - (5) OPERATIONS – RICHARD DAWSON
 - (6) FACILITY EXPANSION – JOHN DADDARIO
 - (7) FINANCE AND BUDGET- WILLIAM WHELAN
 - (8) AD HOC – MIRELLA PICCIONI
8. **RESOLUTIONS**
 - #3329 RESOLUTION AUTHORIZING THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO UTILIZE OMNIA PARTNERS PURCHASING COOPERATIVE FOR REPLACEMENT OF GEIGER HOPPER**
 - #3330 RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY SUPPORTING THE WATER SYSTEMS PFAS LIABILITY PROTECTION ACT**
9. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3331 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
10. CHAIRPERSON'S REMARKS
11. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
12. PUBLIC PORTION
13. **#3332 RESOLUTION TO AUTHORIZE THE CONVENING OF A CLOSED EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP**
14. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED JULY 20, 2023

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
June 15, 2023**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, June 15, 2023, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
William Whelan, Vice Chairman
John Daddario, Commissioner
Mirella Piccioni, Commissioner
Ron Marino, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Zarko Rajacich, Commissioner
Bob Carlson, Executive Director
Dan Jefferson, Deputy Director
Donald Olbrich, Treasurer
Carol Maier, Board Secretary
Kevin McCann, General Counsel
Steve Testa, Auditor
Eleni Giannikopoulos, Client Development Manager
Andrew S. Holt, PE, PP, CME
Minerva Scogna, Administrative Secretary

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Secretary Maier called the roll. A quorum was present.

Motion to Open the Floor for Public Comments for Items on the Agenda offered by Commissioner Piccioni, seconded by Commissioner Smith Bey and approved.

PUBLIC COMMENTS

No public comments.

Motion to Close Public Comment portion on agenda items offered by Commissioner Daddario, seconded by Commissioner Whelan and approved.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of May 18, 2023. The motion was offered by Commissioner Daddario and seconded by Commissioner Smith Bey and approved.

REPORTS

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority
Authority Board Meeting Thursday June 15, 2023
Report of Executive Director

Mr. Chairman, Commissioners, Staff and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for April 2023 for inclusion into the minutes of this report.

Activities for the Month:

- **Budget & Finance**
 - The Authority continues to supply requested information to the Auditor for the 2022 Audit.
- **Sludge Disposal** – The Authority is currently hauling two (2) loads per day to Delcora with C&H providing assistance as needed, the sludge storage tank is at an acceptable level at this time.
- **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.
- **Operations and Maintenance** –

Executive Director's report continued:

- The headworks upgrade project, the Authority continues with the grit removal manufacturer to discover the cause and solution of the plugging issues with the head cell.
 - The Authority and Suburban Engineering held a plant rehabilitation project kick off meeting on May 18th, 2023. Operations staff has taken the requested equipment/tankage offline for a structural site inspection which was held on June 9th. The operations staff will now place the out-of-service equipment back in-service and take the other train out-of-service for inspection. Suburban Engineering inspection included two influent equalization tanks, south grit chamber, south primary clarifier, north aeration tank, north secondary clarifier and south chlorine contact tanks.
 - Maintenance staff cleaned the west equalization tank and replaced the aerators.
 - The SCADA system upgrade project has continued this month with the Authority meeting with Avaceon to review the PID drawings, minor revisions were noted.
- **Collection System**
 - The Authority continues to work with the County and Mount Construction on the bypass/relocation plan of the Upper Deerfield force main, for the Mayor Aitken Bridge project. The Authority met with the County and Mount Construction to discuss some installation issues which have been rectified.
- **Miscellaneous**
 - I would like to congratulate Ralph Gardner on successfully passing both his NJDEPS-3 and C-3 tests.

Executor Director's report continued:

- The Authority has been in Contact with the Cumberland County Development Corp. (CDC), about a possible sewer service extension project in Hopewell Township as this project moves forward.
- The Authority has also been in communication with the County about possible further sewer services. The Authority has an authorized Sewer Service Area as defined by the County Commissioners. Additionally, there is an approved Sewer Service Master Plan for Cumberland County, any modifications to this Master Plan would require NJDEP approval.

Director Carlson advised that the 2023 Cumberland County Insurance Commission Wellness Incentive Program Grant in the amount of \$1,000 has been approved. Fresh Fruit Fridays and smoothies will be made available to the CCUA staff to help promote healthy eating habits.

Questions were raised about expanding sewer services at the CCUA. The Director showed a map of the CCUA service areas currently approved for by the DEP. Within these areas there are still homeowners who have not connected to sewer services.

Director Carlson advised that in order to expand the CCUA service area it will require DEP approval which could take between three to five years.

Suburban Engineering Client Development Manager, Eleni Giannikopoulosi, explained that there are certain criteria that if met would permit the CCUA to apply for funding assistance programs to expand services.

ENGINEER'S REPORT

Re.: Cumberland County Utilities Authority, County of Cumberland, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – June 2023
File No.: SCE-R13167.Y23

Dear Mr. Carlson:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report for the month of June 2023 for the Cumberland County Utilities Authority (CCUA).