



**AGENDA**  
**CUMBERLAND COUNTY UTILITIES AUTHORITY**  
**JULY 20, 2023**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
6. MINUTES OF THE REGULAR MEETING & EXECUTIVE SESSION MINUTES OF JUNE 20, 2023
7. **REPORTS**
  - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
  - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
  - C. GENERAL COUNSEL - KEVIN McCANN
  - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
  - E. COMMITTEES
    - (1) EMPLOYEE RELATIONS – ZARKO RAJACICH
    - (2) INDUSTRIAL WASTE – RON MARINO
    - (3) COMMUNITY RELATIONS- ANGELIA EDWARDS
    - (4) INSURANCE - KENNY SMITH-BEY, JR
    - (5) OPERATIONS – RICHARD DAWSON
    - (6) FACILITY EXPANSION – JOHN DADDARIO
    - (7) FINANCE AND BUDGET- WILLIAM WHELAN
    - (8) AD HOC – MIRELLA PICCIONI
8. **RESOLUTIONS**
  - #3333 **A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT FOR THE INSTALLATION OF PUMPS AT GLASS STREET PUMP STATION TO INCLUDE A CHANGE ORDER #1**
9. **TREASURER'S REPORT**
  - A. CASH POSITION OF THE AUTHORITY
  - B. RESOLUTION #3334 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
10. CHAIRPERSON'S REMARKS
11. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
12. PUBLIC PORTION
13. ADJOURNMENT

***NEXT BOARD MEETING SCHEDULED AUGUST 17, 2023***

**CUMBERLAND COUNTY UTILITIES AUTHORITY  
REGULAR MONTHLY MEETING  
July 20, 2023**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, July 20, 2023, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

**Representing the CCUA:**

Albert Jones, Chairman  
William Whelan, Vice Chairman  
John Daddario, Commissioner  
Mirella Piccioni, Commissioner  
Kenny Smith-Bey, Commissioner  
Angelia Edwards, Commissioner  
Bob Carlson, Executive Director  
Dan Jefferson, Deputy Director  
Donald Olbrich, Treasurer  
Carol Maier, Board Secretary  
Kevin McCann, General Counsel  
Steve Testa, Auditor  
Nicole Brown, Suburban Engineers, Client Development Manager  
Minerva Scogna, Administrative Secretary

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Secretary Maier called the roll. A quorum was present.

Motion to Open the Floor for Public Comments for Items on the Agenda offered by Commissioner Smith-Bey, seconded by Commissioner Daddario and approved.

## **PUBLIC COMMENTS**

Nancy Ridgway wanted to know the amount of change order #1 for the Glass Street project.

Motion to Close Public Comment portion on agenda items offered by Vice Chairman Whelan, seconded by Commissioner Edwards and approved.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of June 15, 2023. The motion was offered by Vice Chairman Whelan, seconded by Commissioner Piccioni and approved.

## **REPORTS**

### **EXECUTIVE DIRECTOR REPORT**

Cumberland County Utilities Authority  
Authority Board Meeting Thursday July 20, 2023  
Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for Jun 2023 for inclusion into the minutes of this report.

#### **Activities for the Month:**

- **Budget & Finance**
  - The Authority continues to supply requested information to the Auditor for the 2022 Audit.
- **Sludge Disposal** – The Authority is currently hauling two (2) loads per day to Delcora with C&H providing assistance as needed. The sludge storage tank is at an acceptable level at this time.
- **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.
- **Operations and Maintenance** –



**Executive Director report continued:**

- The headworks upgrade project, the Authority continues working with the grit removal manufacturer on a vortex valve.
  - Suburban Consulting Engineers inspected the aeration basin and headworks for concrete structural issues this month.
  - AC Schultes replaced the temporary fabricated elbows at Glass Street Pump Station with permanent base elbows. This completes the Glass Street Pump Station pump replacement project.
  - Operations staff has taken the south contact basin out of service.
  - Maintenance staff has replaced all the underflow valving located in the basement of the dewatering building. All underflow valving has been tested and placed in service at this time.
  - The SCADA system upgrade project has continued this month with the Authority with Avanceon supplying the Authority with PID drawings of the treatment plant for review. A follow up meeting is scheduled for the end of the month.
- **Collection System**
    - The Authority continues to work with the County and Mount Construction on the bypass / relocation plan of the Upper Deerfield force main, for the Mayor Aitken Bridge project.
- **Miscellaneous**
    - The Authority received a Stormwater Permit Inspection this month with no issues reported.
    - The Authority has met with the Bridgeton Area of Commerce and will be participating in a meeting to discuss possible sewer expansion and funding opportunities on August 9th , 2023. Representatives of all 14 municipalities and the Director of the Cumberland County Board of Commissioners are expected to be in attendance.

**Executive Director report continued:**

- The Employee Relations Committee has a meeting scheduled for July 25th to discuss the upcoming CBA contract negotiations.
- The Authority will be hosting an Employee Appreciation BBQ Luncheon on Friday, July 28th, and I would like to extend an invitation to the Board of Commissioners, Board Secretary & Treasurer.

**ENGINEER'S REPORT**

Cumberland County Utilities Authority  
333 Water Street  
Bridgeton, New Jersey 08302

Attn.: Robert Carlson, Executive Director

Re:, Cumberland County Utilities Authority, County of Cumberland, State of New Jersey Professional Engineering Services  
**Monthly/Project Status Report – July 2023**  
File No.: SCE-R13167.Y23

Dear Mr. Carlson:

**SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) is pleased to provide the following status report for the month of July 2023 for the Cumberland County Utilities Authority (CCUA).

**1. TREATMENT PLANT PROJECTS**

**A. TREATMENT PLANT IMPROVEMENTS PROJECT**

Project Scope Overview:

The project scope will include the rehabilitation of concrete surfaces throughout the treatment facility including headworks, clarifiers, aeration and chlorine contact tank. Electrical upgrades at the headworks and addressing process piping leaks at the aeration tanks. The project will utilize Clean Water State Revolving Funds (CWSRF).