



**AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
AUGUST 17, 2023**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
6. MINUTES OF THE REGULAR MEETING OF JULY 20, 2023
7. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS – ZARKO RAJACICH
 - (2) INDUSTRIAL WASTE – RON MARINO
 - (3) COMMUNITY RELATIONS- ANGELIA EDWARDS
 - (4) INSURANCE - KENNY SMITH-BEY, JR
 - (5) OPERATIONS – RICHARD DAWSON
 - (6) FACILITY EXPANSION – JOHN DADDARIO
 - (7) FINANCE AND BUDGET- WILLIAM WHELAN
 - (8) AD HOC – MIRELLA PICCIONI
8. **RESOLUTIONS**
 - #3335 A RESOLUTION TO REVISE USER SERVICE AGREEMENTS WITH EVERGREEN ESTATE FORMERLY KNOWN AS TIPS TRAILER PARK**
 - #3336 A RESOLUTION TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE CUMBERLAND COUNTY TECHNICAL EDUCATION CENTER FOR STUDENT COOP PROGRAM**
 - #3337 RESOLUTION AWARDDING CONTRACT TO SUBURBAN CONSULTING ENGINEERS, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR GLASS STREET PUMP STATION IMPROVEMENTS**
 - #3338 RESOLUTION AWARDDING CONTRACT TO SUBURBAN CONSULTING ENGINEERS, INC. FOR REPLACEMENT OF LAB FUME HOOD**
9. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION **#3339** APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
10. CHAIRPERSON'S REMARKS
11. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
12. PUBLIC PORTION
13. **#3340** RESOLUTION TO AUTHORIZE THE CONVENING OF A CLOSED EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP
- 14.
15. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED SEPTEMBER 21, 2023

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
August 17, 2023**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, August 17, 2023, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
William Whelan, Vice Chairman
John Daddario, Commissioner
Rick Dawson, Commissioner
Mirella Piccioni, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Bob Carlson, Executive Director
Dan Jefferson, Deputy Director
Donald Olbrich, Treasurer
Carol Maier, Board Secretary
Kevin McCann, General Counsel
Steve Testa, Auditor
Nicole Brown, Suburban Engineers, Client Development Manager
Minerva Scogna, Administrative Secretary

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Secretary Maier called the roll. A quorum was present.

Motion to Open the Floor for Public Comments for Items on the Agenda offered by Commissioner Piccioni, seconded by Commissioner Dawson and approved.

PUBLIC COMMENTS

There were no public comments.

Motion to Close Public Comment portion on agenda items offered by Vice Chair Whelan, seconded by Commissioner Daddario and approved.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of July 20, 2023. The motion was offered by Commissioner Daddario, seconded by Vice Chair Whelan and approved.

REPORTS

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority
Authority Board Meeting Thursday August 17, 2023
Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for Jul 2023 for inclusion into the minutes of this report.

Activities for the Month:

- **Budget & Finance**
 - The Authority continues to supply requested information to the Auditor for the 2022 Audit.
 - The Authority has started preparing the 2024 Draft Budget and will be presenting it to the Budget and Finance Committee for review.
 - The Authority has requested that Truist Bank review our accounts to see if the Authority could receive better terms and a higher rate of return on our money.
- **Sludge Disposal** - The Authority is currently hauling two (2) loads per day to Delcora with C&H providing assistance as needed. The sludge storage tank is at an acceptable level at this time.
- **Plant Discharge** - The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

Motion to Close Public Comment portion on agenda items offered by Vice Chair Whelan, seconded by Commissioner Daddario and approved.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of July 20, 2023. The motion was offered by Commissioner Daddario, seconded by Vice Chair Whelan and approved.

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Secretary Maier called the roll. A quorum was present.

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PUBLIC COMMENTS

There were no public comments.

EXECUTIVE DIRECTOR REPORT CONTINUED

• **Operations and Maintenance –**

- The headworks upgrade project, the Authority continues working with the grit removal manufacturer on a vortex valve.
- Suburban Consulting Engineers has supplied the Authority with two proposals for engineering services related to the Laboratory Fume Hood and improvements to Glass Street Pump Station. Resolutions to award these contracts are on today's agenda.
- Operations staff has placed the north primary clarifier in service and taken the south primary clarifier out of service.
- Operations staff has taken the south contact basin out of service.
- Maintenance staff has removed the RAS #3 pump and sent it out for repairs.
- The SCADA system upgrade project has continued this month with the Authority reviewing the PID drawings of the treatment plant supplied by Avanceon.

• **Collection System**

- The Authority continues to work with the County and Mount Construction on the bypass/ relocation plan of the Upper Deerfield force main, for the Mayor Aitken Bridge project.
- Maintenance staff has replaced pump #2 at the Seabrook Pump Station and sent it out for repairs.