



**AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
NOVEMBER 16, 2023**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR THE PURPOSE OF PRESENTING QUESTIONS OR COMMENTS RELATIVE TO ANY PROPOSED AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS
6. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR THE PURPOSE OF 2024 BUDGET
7. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
8. MINUTES OF THE REGULAR MEETING & EXECUTIVE SESSION MINUTES OF OCTOBER 19, 2023
9. **REPORTS**
 - A. EXECUTIVE DEPUTY DIRECTOR – DANIEL JEFFERSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS – ZARKO RAJACICH - REPORT
 - (2) INDUSTRIAL WASTE – RON MARINO
 - (3) COMMUNITY RELATIONS- ANGELIA EDWARDS
 - (4) INSURANCE - KENNY SMITH-BEY, JR
 - (5) OPERATIONS – RICHARD DAWSON
 - (6) FACILITY EXPANSION – JOHN DADDARIO – REPORT
 - (7) FINANCE AND BUDGET- WILLIAM WHELAN
 - (8) AD HOC – MIRELLA PICCIONI
10. **RESOLUTIONS**
 - #3349 **RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR FURNISHING OUTSIDE LABORATORY SERVICES**
11. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3350 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
12. CHAIRPERSON'S REMARKS
13. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
14. PUBLIC PORTION
15. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED DECEMBER 21, 2023

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
November 16, 2023**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, October 19, 2023, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

Albert Jones, Chairman
William Whelan, Vice Chairman
John Daddario, Commissioner
Richard Dawson, Commissioner
Mirella Piccioni, Commissioner
Ron Marino, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Daniel Jefferson, Deputy Director
Donald Olbrich, Treasurer
Carol A. Maier, Board Secretary
Kevin McCann, General Counsel
Steve Testa, Auditor
Adrew S. Holt, PE, PP, CME Suburban Engineering
Minerva Scogna, Administrative Secretary

Chairman Jones called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Secretary Maier called the roll. A quorum was present. Executive Director, Bob Carlson, was recorded as excused.

ATTENDANCE REPORT

| Attendee Name | Title | Status | Arrived |
|--------------------------------|-------------------------|----------------|----------------|
| Albert Jones | Chairman | Present | |
| William Whelan | Vice Chairman | Present | |
| John Daddario | Commissioner | Present | |
| Mirella Piccioni | Commissioner | Present | |
| Richard Dawson | Commissioner | Present | |
| Ron Marino | Commissioner | Present | |
| Kenneth Smith-Bey | Commissioner | Present | |
| Angelia Edwards | Commissioner | Present | |
| Zarko Rajacich | Commissioner | Present | |
| Bob Carlson | Executive Director | Excused | |
| Daniel Jefferson | Deputy Director | Present | |
| Don Olbrich | Treasurer | Present | |
| Carol A. Maier | Board Secretary | Present | |
| Kevin McCann | General Counsel | Present | |
| Steve Testa | Auditor | Present | |
| Andrew S. Holt, PE, PP, CME | Suburban Engineering | Present | |
| Minerva Scogna | Adm. Secretary | Present | |

Motion to Open Meeting to the Public for the Purpose of Presenting Questions or Comments Relating to any proposed Amendments to the Sewer Use Rules and Regulations offered by Commissioner Dawson, seconded by Commissioner Smith-Bey and approved.

PUBLIC COMMENTS

Nancy Ridgway asked if there were any specific changes to the Sewer Use Rules and Regulations. Deputy Executive Director Daniel Jefferson advised that there was an increase in septic rates of half a cent and rates for users increased 2%.

Motion to Close Public Questions portion regarding proposed Amendments to Sewer Use Rules and Regulations offered by Commissioner Dawson, seconded by Commissioner Piccioni and approved.

Motion to Open the Meeting to the Public for the Purpose of the 2024 Budget offered by Vice Chair Whelan, seconded by Commissioner Dawson and approved.

PUBLIC COMMENTS

No comments.

Motion to close for the Purpose of Public Questions regarding the 2024 Budget offered by Commissioner Daddario, seconded by Commissioner Dawson and approved.

Motion to Open the Floor for Public Comments for Items on the Agenda offered by Commissioner Daddario, seconded by Vice Chair Whelan and approved.

PUBLIC COMMENTS

No comments.

Motion to Close Public Comments for Items on the Agenda offered by Commissioner Dawson, seconded by Commissioner Piccioni and approved.

Chairman Jones called for a motion to approve the minutes of the Regular Monthly Meeting of October 19, 2023. The motion was offered by Vice Chair Whelan, seconded by Commissioner Smith-Bey and approved, with Commissioner Rajacich abstaining.

DEPUTY DIRECTOR REPORT

Cumberland County Utilities Authority
Authority Board Meeting Thursday October 19, 2023
Report of Deputy Executive Director

Mr. Chairman, Commissioners, Staff, and members of the public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for October 2023 for inclusion into the minutes of this report.

Activities of the Month:

- **Budget & Finance**

DEPUTY DIRECTOR'S REPORT CONTINUED

- The Authority continues to supply requested information to the Auditor for the 2022 Audit
- The Authority held a public comment period on the changes to the Sewer Use Rules and Regulations and the 2024 proposed Budget.
- **Sludge Disposal** - The Authority is currently hauling two loads a day to Delcora with C & H providing assistance when needed. The sludge storage tank is at an acceptable level at this time.
- **Plant Discharge** – The plant is operating well and we are meeting our discharge limits.
- **Operations and maintenance** –
 - On October 17th operations personnel switched primary digester sludge pumps.
 - On October 25th operations personnel directed flow from the primary digester sludge pumps to the north secondary digester.
 - On October 26th operations personnel began recirculating the sludge storage tank using the portable Godwin pump to help thin out the sludge for transportation purposes.
 - On November 3rd operations personnel switched grit units.
 - On November 8th operations and maintenance staff began the process of switching the plant over to the south process train in preparation for the winter months.
- **Collection System** – The Cubby Hollow Pump Station has been placed in bypass at this time while maintenance personnel make repairs to the piping.
- **Miscellaneous** – All eligible Authority employees received Forklift training on November 1st.

That concludes my report, I'm available for any questions Mr. Chairman.