



AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
APRIL 18, 2024

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. ROLL CALL
5. MINUTES OF THE REGULAR MEETING ON MARCH 21, 2024
6. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON AUTHORIZING THE ISSUANCE OF SEWER SYSTEM REVENUE BONDS
7. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS –
 - (2) INDUSTRIAL WASTE –
 - (3) COMMUNITY RELATIONS-
 - (4) INSURANCE –
 - (5) OPERATIONS –
 - (6) FACILITY EXPANSION –
 - (7) FINANCE AND BUDGET-
 - (8) AD HOC –
8. **RESOLUTIONS**
 - #3398 RESOLUTION TO AUTHORIZE ADVERTISEMENT FOR SLUDGE HAULING**
 - #3399 RESOLUTION AUTHORIZING THE ISSUANCE OF SEWER SYSTEM REVENUE BONDS.**
 - #3400 RESOLUTION AUTHORIZING CUA TO ENTER INTO CONTRACT WITH APPLIED INDUSTRIAL TECH FOR SPIRALFIT UTILIZING OMNIA PARTNERS PURCHASING COOPERATIVES**
9. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3401 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
10. CHAIRPERSON'S REMARKS
11. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
12. PUBLIC PORTION
13. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED MAY 16, 2024

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
April 18, 2024**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, April 18, 2024, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

William Whelan, Chairman
John Daddario, Vice Chairman
Al Jones, Commissioner
Brent Hankins, Commissioner
Mirella Piccioni, Commissioner
Todd Buirch, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Dean Dellaquila, Commissioner
Bob Carlson, Executive Director
Daniel Jefferson, Deputy Director
Donald Olbrich, Treasurer
Carol A. Maier, Board Secretary
Matthew Weng, General Counsel
Stephen Testa, Auditor
Nicole Brown, Suburban Engineering
Minerva Scogna, Administrative Secretary

Chairman Whelan called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Secretary Maier called the roll. A quorum was present.

ATTENDANCE REPORT

Attendee Name	Title	Status	Arrived
William Whelan	Chairman	Present	
John Daddario	Vice Chairman	Present	
Al Jones	Commissioner	Present	
Brent Hankins	Commissioner	Present	
Mirella Piccioni	Commissioner	Present	
Todd Buirch	Commissioner	Present	
Kenneth Smith-Bey	Commissioner	Present	
Angelia Edwards	Commissioner	Present	
Dean Dellaquila	Commissioner	Present	
Bob Carlson	Executive Director	Present	
Daniel Jefferson	Deputy Director	Present	
Don Olbrich	Treasurer	Present	
Carol A. Maier	Board Secretary	Present	
Matthew Weng	General Counsel	Present	
Stephen Testa	Auditor	Present	
Nicole Brown, Client Development	Suburban Engineering	Present	
Minerva Scogna	Adm. Secretary	Present	

Motion to approve the March 21, 2024, regular meeting and Executive session minutes; along with the March 21, 2024, Facilities Expansion Committee meeting minutes, offered by Commissioner Dellaquila, seconded by Commissioner Jones, and approved.

PUBLIC COMMENTS

Motion to open the public meeting for comments on authorizing the issuance of sewer system revenue bonds, offered by Commissioner Jones, seconded by Commissioner Buirch and approved.

No public comments.

Motion to close public meeting comments on issuance of sewer system revenue bonds, offered by Commissioner Piccioni, seconded by Commissioner Jones and approved.

Motion to open public meeting for comments on agenda items only, offered by Commissioner Jones, seconded by Commissioner Piccioni and approved.

No public comments.

Motion to close comments on agenda items only, offered by Commissioner Jones, seconded by Commissioner Dellaquila and approved.

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority
Authority Board Meeting Thursday April 18, 2024
Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for Mar 2024 for inclusion into the minutes of this report.

Activities for the Month:

- **Budget & Finance**
 - A Budget and Finance Committee meeting is scheduled for May 2nd, to review the 2022 Draft Audit.
- **Sludge Disposal** – The Authority is currently hauling two loads per day to Delcora with C&H and Russell Reid providing assistance when needed. The sludge storage tank level has returned to an acceptable operational level this month.
- **Plant Discharge** – The plant experienced settling issues this month because of the fluctuating temperatures and excessive rainfall. Operations personnel have placed the polymer system located at the secondary clarifiers on-line as well as cleaned both contact zones. The plant has since recovered and is currently operating well and the effluent is meeting permit parameters.
- **Operations and Maintenance** –
 - On April 3rd, operations personnel took the north secondary clarifier off-line.

EXECUTIVE DIRECTOR'S REPORT CONTINUED

- On April 4th, operations personnel took the north chlorine contact tank off-line to clean the same.
- On April 5th, operations personnel cleaned the north chlorine contact tank and placed it back in service. At this time operations personnel took the south chlorine contact tank out of service and began draining the north secondary clarifier.
- On April 10th, operations personnel placed the north primary clarifier in service, both primaries are on-line at this time.
- Operations and maintenance personnel have located and repaired the chlorine sample line leak located at the chlorine building. All applicable equipment has been placed back in service with no problems being reported at this time.
- On April 11th, operations personnel placed the north aeration tank in service, both aeration tanks are on-line at this time with no problems being reported.
- Maintenance personnel have taken the secondary digester boiler and heat exchanger out of service for cleaning and inspection.
- **Miscellaneous**
 - On March 18th, all authority personnel were provided CPR training. Training was provided in cooperation with the City of Bridgeton Fire Department.
 - On April 22nd, a meeting is being held with the NJDEP, County Commissioners and Mayors to discuss the Southern Cumberland County Sewer Extension Project.
 - The Authority has received three (3) proposals in response to the Solids Handling Evaluation RFP. The proposals are currently under review and the administration will be presenting its recommendations at the May Board meeting.
 - The Authority has received and is currently reviewing the centrifuge pilot test report.

EXECUTIVE DIRECTOR'S REPORT CONTINUED

- The infrastructure rehabilitation project has progressed this month with an anticipated bid advertisement authorization in the coming weeks. It is anticipated that the Authority will be able to award a contract in June and construction to begin in July.

ENGINEER'S REPORT

April 15, 2024

Cumberland County Utilities Authority
333 Water Street
Bridgeton, New Jersey 08302

Attn.: Robert Carlson, Executive Director

Re.: Cumberland County Utilities Authority, County of Cumberland, State of New Jersey Professional Engineering Services Monthly/Project Status Report – April 2024 File No.: SCE-R13167.Y24

Dear Mr. Carlson:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report for the month of April 2024 for the Cumberland County Utilities Authority (CCUA).

I. EMERGENCY ISSUES

A. PRIMARY DIGESTER COVER

Project Update:

Resolution 3389 authorizing Spectraserv as the contractor was passed at the March Board meeting. CCUA will set up a kick-off meeting for this construction services effort which SCE will attend.

II. TREATMENT PLANT PROJECTS

A. TREATMENT PLANT IMPROVEMENTS PROJECT