



**AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
MAY 16, 2024**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. MOMENT OF SILENCE
5. ROLL CALL
6. MINUTES OF THE REGULAR MEETING ON APRIL 18, 2024, AND FINANCE BUDGET COMMITTEE MEETING HELD ON MAY 2, 2024.
7. RESOLUTION #3402 MOTION TO ENTER INTO EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, CONTRACTS, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP WITH ACTION PLANNED.
- 8.
9. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS –
 - (2) INDUSTRIAL WASTE –
 - (3) COMMUNITY RELATIONS-
 - (4) INSURANCE –
 - (5) OPERATIONS –
 - (6) FACILITY EXPANSION –
 - (7) FINANCE AND BUDGET-
 - (8) AD HOC –
10. **RESOLUTIONS**
 - #3403 **RESOLUTION ACKNOWLEDGING THE RECEIPT AND CERTIFYING THE REVIEW OF THE 2022 AUDIT REPORT**
 - #3404 **RESOLUTION ADOPTING A CORRECTIVE ACTION PLAN FOR THE AUTHORITY'S 2022 AUDIT**
 - #3405 **RESOLUTION OF THE CUMBERLAND COUNTY UTILITIES AUTHORITY DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS IN CONNECTION WITH ITS PARTICIPATION IN THE NEW JERSEY BANK FINANCING PROGRAM**
 - #3406 **RESOLUTION AWARDED KUEHNE CHEMICAL CO, INC. FOR THE SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE SOLUTION**
 - #3407 **RESOLUTION AWARDED AECOM ASSOCIATES FOR SOLIDS HANDLING EVALUATION**
 - #3408 **RESOLUTION FOR REJECTION BIDS FOR SLUDGE AND SOLID WASTE HAULING SERVICES**
 - #3409 **RESOLUTION SETTLEMENT AGREEMENT OF DOCKET NUMBER AR:2024-156**
11. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3410 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
12. CHAIRPERSON'S REMARKS
13. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
14. PUBLIC PORTION
15. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED JUNE 20, 2024

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
May 16, 2024**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, May 16, 2024, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

William Whelan, Chairman
John Daddario, Vice Chairman
Al Jones, Commissioner
Brent Hankins, Commissioner
Mirella Piccioni, Commissioner
Todd Buirch, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Dean Dellaquila, Commissioner
Bob Carlson, Executive Director
Carol A. Maier, Board Secretary
Donald Olbrich, Treasurer
Don Corrigan, General Counsel
Stephen Testa, Auditor
Nicole Brown, Suburban Engineering
Minerva Scogna, Administrative Secretary

Chairman Whelan called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Moment of silence.

Secretary Maier called the roll. A quorum was present.

ATTENDANCE REPORT

Attendee Name	Title	Status	Arrived
William Whelan	Chairman	Present	
John Daddario	Vice Chairman	Present	
Al Jones	Commissioner	Present	
Brent Hankins	Commissioner	Present	
Mirella Piccioni	Commissioner	Present	
Todd Buirch	Commissioner	Present	
Kenneth Smith-Bey	Commissioner	Present	
Angelia Edwards	Commissioner	Present	
Dean Dellaquila	Commissioner	Present	
Bob Carlson	Executive Director	Present	
Carol A. Maier	Board Secretary	Present	
Don Olbrich	Treasurer	Present	
Tom Corrigan, Esq.	General Counsel	Present	
Stephen Testa	Auditor	Present	
Nicole Brown, Client Development	Suburban Engineering	Present	
Minerva Scogna	Adm. Secretary	Present	

Motion to approve the April 18, 2024, Regular Meeting minutes and the May 2, 2024, Finance Committee minutes offered by Commissioner Dellaquila, seconded by Commissioner Smith-Bey, and approved.

RESOLUTION #3402 – MOTION TO ENTER INTO EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, CONTRACTS, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP WITH ACTION PLANNED offered by Commissioner Piccioni, seconded by Commissioner Edwards and approved.

Motion to return to regular meeting offered by Commissioner Hankins, seconded by Commissioner Smith-Bey and approved.

Motion to open the public meeting for public comments on agenda items only, offered by Commissioner Jones, seconded by Commissioner Piccioni and approved.

There were no public comments.

Motion to close public meeting comments on agenda items only, offered by Commissioner Jones, seconded by Commissioner Piccioni and approved.

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority Authority Board Meeting Thursday May 16, 2024 Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for Apr 2024 for inclusion into the minutes of this report.

Activities for the Month:

- **Budget & Finance**

- A Budget and Finance Committee meeting was held on May 2nd, to review the 2022 Audit.

- **Sludge Disposal**

- The Authority is currently hauling two loads per day to Delcora with C& H and Russell Reid providing assistance when needed. The sludge storage tank level has returned to an acceptable operational level this month.

- **Plant Discharge**

- The plant is operating well and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

- **Operations and Maintenance**

- On April 15th operations personnel took the north secondary clarifier offline. The tank has since been cleaned and placed out of service.

EXECUTOR DIRECTOR'S REPORT continued:

- On April 16th operations personnel stopped adding polymer to the secondary clarifier. The system has and placed out of service.
- On April 8th operations personnel took the north primary clarifier out of service and drained and cleaned the tank, maintenance personnel will be repairing a leaking valve while the tank is out of service.
- Operations personnel are in the process of taking the south aeration basin out of service currently. The tank will be cleaned and inspected was it is drained.
- Maintenance personnel cleaned the secondary digester boiler and heat exchanger. The boiler was inspected and placed back in-service.
- **Collection Systems**
 - On May 9th it was discovered that the force main between the Industrial Park Pump Station and the Glass Street Pump Station was leaking. The Authority was able to repair the main with the assistance of the City of Bridgeton and Garrison Enterprise, Inc. The force main has been repaired with no problems being reported at this time.
- **Miscellaneous**
 - On April 22nd, a meeting was held with the NJDEP, County Commissioners and Mayors to discuss the Southern Cumberland County Sewer Extension Project.
 - The Authority has received three (3) proposals in response to the Solids Handling Evaluation RFP. The proposals were reviewed by the evaluation committee and the administration is recommending awarding a contract to AECOM.
 - The Authority has received one bid for the supply and delivery of Sodium Hypochlorite and is recommending awarding a contract to Kuehne Chemical.
 - The Authority received three bids for the Hauling of Sludge and all three bids were substantially over the budgeted cost estimate for these services.