



AGENDA

CUMBERLAND COUNTY UTILITIES AUTHORITY JUNE 20, 2024

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. MOMENT OF SILENCE
5. ROLL CALL
6. MINUTES OF THE EMPLOYEE RELATIONS COMMITTEE MEETING ON MAY 15, 2024 AND REGULAR MEETING ON MAY 16, 2024.
7. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
8. RESOLUTION #3411 MOTION TO ENTER INTO EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, CONTRACTS, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP WITH ACTION PLANNED.
9. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS –
 - (2) INDUSTRIAL WASTE –
 - (3) COMMUNITY RELATIONS-
 - (4) INSURANCE –
 - (5) OPERATIONS –
 - (6) FACILITY EXPANSION –
 - (7) FINANCE AND BUDGET-
 - (8) AD HOC –
10. **RESOLUTIONS**
 - #3412 **RESOLUTION TO ESTABLISH ACCOUNTS WITH TRUIST AND TD BANK ACCOUNTS**
 - #3413 **RESOLUTION AUTHORIZING THE CCUA TO ENTER INTO CONTRACT WITH SHI FOR INFORMATION TECHNOLOGY CONSULTANT SERVICE UTILIZING OMNIA PURCHASING COOPERATIVE**
 - #3414 **RESOLUTION AWARDING THE CONTRACT FOR TREATMENT PLANT REHABILITATION PROJECT – PHASE 1**
 - #3415 **RESOLUTION TO REJECTING BIDS FOR INFORMATION TECHNOLOGY CONSULTANT SERVICES**
 - #3416 **RESOLUTION AUTHORIZING EMPLOYMENT CONTRACT FOR CHIEF FINANCE OFFICER OF THE CCUA**
11. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3417 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
12. CHAIRPERSON'S REMARKS
13. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
14. PUBLIC PORTION
15. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED JULY 18, 2024

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
June 20, 2024**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, June 20, 2024, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

William Whelan, Chairman
John Daddario, Vice Chairman
Al Jones, Commissioner
Brent Hankins, Commissioner
Mirella Piccioni, Commissioner
Todd Buirch, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Dean Dellaquila, Commissioner
Bob Carlson, Executive Director
Dan Jefferson, Deputy Director
Carol A. Maier, Board Secretary
Donald Olbrich, Treasurer
Kevin McCann, General Counsel
Stephen Testa, Auditor
Nicole Brown, Suburban Engineering
Minerva Scogna, Administrative Secretary

Chairman Whelan called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Moment of silence.

Secretary Maier called the roll. A quorum was present.

ATTENDANCE REPORT

Attendee Name	Title	Status	Arrived
William Whelan	Chairman	Present	
John Daddario	Vice Chairman	Present	
Al Jones	Commissioner	Present	
Brent Hankins	Commissioner	Present	
Mirella Piccioni	Commissioner	Present	
Todd Buirch	Commissioner	Present	
Kenneth Smith-Bey	Commissioner	Present	
Angelia Edwards	Commissioner	Present	
Dean Dellaquila	Commissioner	Present	
Bob Carlson	Executive Director	Present	
Dan Jefferson	Deputy Director	Present	
Carol A. Maier	Board Secretary	Present	
Don Olbrich	Treasurer	Present	
Tom Corrigan, Esq.	General Counsel	Present	
Stephen Testa	Auditor	Present	
Nicole Brown, Client Development	Suburban Engineering	Present	
Minerva Scogna	Adm. Secretary	Present	

Motion to approve the May 15, 2024, Employees Relations meeting minutes, the May 16, 2024, Executive Session meeting minutes and the May 16, 2024, Regular Meeting minutes offered by Commissioner Piccioni, seconded by Commissioner Dellaquila, and approved.

RESOLUTION #3411 – MOTION TO ENTER INTO EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, CONTRACTS, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP WITH ACTION PLANNED offered by Commissioner Smith-Bey, seconded by Commissioner Daddario and approved.

Motion to return to regular meeting offered by Commissioner Jones, seconded by Commissioner Edwards and approved.

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority Authority Board Meeting Thursday June 20, 2024 Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for Mar 2024 for inclusion into the minutes of this report.

Activities for the Month:

- **Budget & Finance**
 - The Authority continues to supply requested information to the Auditor for the 2023 Audit.
 - The Authority has obtained a credit rating from Moody's Ratings as required for NJ IBank financing. Moody's Ratings has a positive fiscal view of the Authority and assigned the Authority a credit rating Aa3. A copy of Moody's press release is attached to this report for the Commissioners review.
 - The Authority closed on the NJ IBank loan today and can now proceed with Phase 1 of the Plant's Rehabilitation Project.
- **Sludge Disposal** – The Authority is currently hauling two loads per day to Delcora with C&H providing assistance when needed. The sludge storage tank level is at an acceptable operational level at this time.
- **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.
- **Operations and Maintenance** –
 - On May 27th, maintenance personnel repaired the recirculation pump located at the sludge storage tank. The pump is in service at this time.

EXECUTIVE DIRECTOR REPORT – continued

- On June 12th, maintenance personnel replaced the sprinkler system located at the secondary clarifiers. The new sprinklers are in service at this time with no problems reported.
- On June 19th, SpectraServ began staging their equipment in preparation for the primary digester clean-out and repair.
- **Industrial Pretreatment Program:**
 - On June 11th, an industrial user located in Upper Deerfield Township reported that they had a process upset and were discharged in violation of their Industrial Pretreatment Permit. The Authority is working with the industrial user and notified Upper Deerfield Township on the possibility of surcharges to their sewer bill.
 - On June 15th, an industrial user located in Upper Deerfield Township reported that the equalization tank within their treatment process was leaking. Through a cooperated effort with the Authority, they were able to lower the tank volume to minimize any environmental impact. Authority personnel conducted a site visit the following day to assess the situation and provide appropriate assistance.
- **Miscellaneous**
 - The infrastructure rehabilitation project has progressed this month with the Authority receiving two (2) bids. The lowest responsible Brayco bid was reviewed by the Authority's legal counsel and found compliant. The Authority's engineer also reviewed Brayco's bid and recommended awarding a contract to Brayco. The engineering cost estimate for the project was \$5.1 million dollars, and Brayco's bid was \$4.86 million dollars or 4.7% lower than anticipated.
 - The Authority received four (4) bids for consulting IT services, the lowest bidder failed to acknowledge an addendum and has been deemed noncompliant. The other bidders' costs were greater than the Authority's budgeted amount and thus recommends rejecting all bids.