



AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
JULY 18, 2024

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. MOMENT OF SILENCE
5. ROLL CALL
6. MINUTES OF THE REGULAR MEETING AND EXECUTIVE SESSION ON JUNE 20, 2024.
7. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
8. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS –
 - (2) INDUSTRIAL WASTE –
 - (3) COMMUNITY RELATIONS-
 - (4) INSURANCE –
 - (5) OPERATIONS –
 - (6) FACILITY EXPANSION –
 - (7) FINANCE AND BUDGET-
 - (8) AD HOC –
9. **RESOLUTIONS**
 - #3418** RESOLUTION APPROVING AND ADOPTING REVISIONS TO THE CUMBERLAND COUNTY UTILITIES AUTHORITY CASH MANAGEMENT PLAN
 - #3419** RESOLUTION TO ESTABLISH, CONTINUE AND MAINTAIN ACCOUNTS WITH TRUIST AND TD WEALTH MANAGEMENT BANK AND SPECIFYING THE NUMBER AND TITLES OF AUTHORIZED SIGNATURES FOR THE TRANSACTION OF BUSINESS FOR THESE ACCOUNTS
 - #3420** RESOLUTION AWARDDING CONTRACT TO SUBURBAN CONSULTING ENGINEERS, INC. FOR PROFESSIONAL ENGINEERING CONSTRUCTION MANAGEMENT & INSPECTION SERVICES IN CONNECTION WITH THE TREATMENT PLANT REHABILITATION PROJECT PHASE 2
 - #3421** RESOLUTION AWARDDING C&H FOR SLUDGE AND SOLID WASTE HAULING SERVICES
10. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION **#3422** APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
11. CHAIRPERSON'S REMARKS
12. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
13. PUBLIC PORTION
14. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED AUGUST 15, 2024

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
July 18, 2024**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, July 18, 2024, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

William Whelan, Chairman
John Daddario, Vice Chairman
Al Jones, Commissioner
Brent Hankins, Commissioner
Mirella Piccioni, Commissioner
Todd Buirch, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner – **(Excused)**
Dean Dellaquila, Commissioner
Bob Carlson, Executive Director
Dan Jefferson, Deputy Director
Carol A. Maier, Board Secretary
Donald Olbrich, Treasurer
Kevin McCann, General Counsel
Stephen Testa, Auditor
Nicole Brown, Suburban Engineering
Minerva Scogna, Administrative Secretary

Chairman Whelan called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Moment of silence.

Board Secretary Maier called the roll. A quorum was present.

ATTENDANCE REPORT

Attendee Name	Title	Status	Arrived
William Whelan	Chairman	Present	
John Daddario	Vice Chairman	Present	
Al Jones	Commissioner	Present	
Brent Hankins	Commissioner	Present	
Mirella Piccioni	Commissioner	Present	
Todd Buirch	Commissioner	Present	
Kenneth Smith-Bey	Commissioner	Present	
Angelia Edwards	Commissioner	Excused	
Dean Dellaquila	Commissioner	Present	
Bob Carlson	Executive Director	Present	
Dan Jefferson	Deputy Director	Present	
Carol A. Maier	Board Secretary	Present	
Don Olbrich	Treasurer	Present	
Kevin McCann, Esq.	General Counsel	Present	
Stephen Testa	Auditor	Present	
Nicole Brown, Client Development	Suburban Engineering	Present	
Minerva Scogna	Adm. Secretary	Present	

Motion to approve the June 20, 2024, Executive Session meeting minutes and the Regular Meeting minutes offered by Commissioner Smith-Bey, seconded by Commissioner Jones, and approved.

Motion to open public comments on agenda items only offered by Commissioner Jones, seconded by Commissioner Smith-Bey and approved.

No public comments.

Motion to close public comments on agenda items only offered by Commissioner Jones, seconded by Commissioner Piccioni and approved.

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority Authority Board Meeting Thursday July 18, 2024 Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for Jun 2024 for inclusion into the minutes of this report.

Activities for the Month:

• Budget & Finance

- The Authority continues to supply requested information to the Auditor for the 2023 Audit.

• Sludge Disposal – The Authority is currently hauling four loads per day to Delcora with C&H providing assistance when needed. The sludge storage tank level is at an acceptable operational level at this time.

• Plant Discharge – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

• Operations and Maintenance –

- On June 10th maintenance personnel took the bar screen at Cumberland Drive Pump Station out of service. A permanent replacement for the bar screen is currently under evaluation.
- The repair work/cleaning of the primary digester is currently underway and proceeding without any issues being reported. Spectraserv, Inc. is performing this work.

• Laboratory

- On June 1st the NJDEP performed its biennial audit of the Authority's Wastewater Laboratory. The audit went well with only minor observations being reported. A formal response to the audit is pending at this time.

EXECUTIVE DIRECTOR REPORT- continued

• Industrial Pretreatment Program:

- As previously been reported an industrial user located in Upper Deerfield Township reported that they had a process upset and was discharging in violation of their Industrial Pretreatment Permit. The industrial user is now trucking this waste to the Authority and no process issues has been observed. The Authority continues to monitor the situation and is in communication with the industrial user.
- The NJDEP has scheduled August 7th as the date it will perform its biennial Industrial Pretreatment Program audit.

• Miscellaneous

- On June 2nd the Authority conducted a tour of the Wastewater Treatment Plant to three (3) Authority Board Members.
- On June 9th the Authority conducted a preconstruction meeting for the Plant Rehabilitation Project.
- The Authority received four (4) bids for Sludge Hauling Services, and the Authority's Administrative staff is requesting authorization to enter into a contract with the lowest responsibility bidder C & H Disposal Service.
- On July 18th the Authority met with Avanceon to discuss the SCADA project.

DIRECTOR'S COMMENTS

The Director advised that three Commissioners took the plant tour, and it went well.

COMMISSIONER COMMENTS

Commissioner Hankins asked about the Bayside tour. Director Carlson advised that he and the Engineer are waiting to be advised when this is being scheduled.

ENGINEER'S REPORT

July 15, 2024

Cumberland County Utilities Authority
333 Water Street
Bridgeton, New Jersey 08302

Attn.: Robert Carlson, Executive Director

Re.: Cumberland County Utilities Authority, County of Cumberland,
State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – July 2024, File No: SCE-R13167.Y24

ENGINEER'S REPORT - continued

Dear Mr. Carlson:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report for the month of June - July 2024 for the Cumberland County Utilities Authority (CCUA).

I. TREATMENT PLANT PROJECTS

A.TREATMENT PLANT IMPROVEMENTS PROJECT

Project Update:

NJDEP confirmed that this project secured State Fiscal Year 2024 (SFY24) funds for this project before the deadline of June 30, 2024. A pre-construction meeting was held on July 9, 2024 with the CCUA, SCE and the contractor to discuss the details of the plant improvement project. Construction is anticipated to begin in August and has an expected duration of 1 calendar year.

A proposal for the second phase of WWTP improvements was submitted to Executive Director Carlson on July 2, 2024. SCE will focus on diligent maintenance of the proposed project schedule in order to secure the \$3M in principal forgiveness offered for SFY25, which will be awarded on a "first come, first served" basis.