



AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
AUGUST 15, 2024

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. MOMENT OF SILENCE
5. ROLL CALL
6. MINUTES OF THE REGULAR MEETING OF JULY 18, 2024, AND EMPLOYEE RELATIONS COMMITTEE ON JULY 25, 2024.
7. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
8. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS –
 - (2) INDUSTRIAL WASTE –
 - (3) COMMUNITY RELATIONS-
 - (4) INSURANCE –
 - (5) OPERATIONS –
 - (6) FACILITY EXPANSION –
 - (7) FINANCE AND BUDGET-
 - (8) AD HOC –
9. **RESOLUTIONS**
 - #3423 RESOLUTION AUTHORIZING THE TRANSFER OF LINE ITEMS AND APPROVING ADJUSTMENTS IN THE 2024 AMENDED BUDGET**
 - #3424 RESOLUTION APPROVING SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR MISCELLANEOUS CONSTRUCTION SERVICES**
 - #3425 RESOLUTION APPROVING AN EMERGENCY CONTRACT FOR REPAIR OF THE MANHOLE ON BUCKSHUTEM ROAD AND GOULD ROAD**
10. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3426 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
11. CHAIRPERSON'S REMARKS
12. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
13. PUBLIC PORTION
14. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED SEPTEMBER 19, 2024

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
August 15, 2024**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, August 15, 2024, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

William Whelan, Chairman
John Daddario, Vice Chairman
Al Jones, Commissioner
Brent Hankins, Commissioner
Mirella Piccioni, Commissioner
Todd Buirch, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Dean Dellaquila, Commissioner
Bob Carlson, Executive Director
Dan Jefferson, Deputy Director
Dominic Buirch, CFO
Carol A. Maier, Board Secretary
Donald Olbrich, Treasurer
Kevin McCann, General Counsel
Stephen Testa, Auditor
Nicole Brown, Suburban Engineering
Minerva Scogna, Administrative Secretary

Chairman Whelan called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Moment of silence.

Board Secretary Maier called the roll. A quorum was present.

ATTENDANCE REPORT

Attendee Name	Title	Status	Arrived
William Whelan	Chairman	Present	
John Daddario	Vice Chairman	Present	
Al Jones	Commissioner	Present	
Brent Hankins	Commissioner	Present	
Mirella Piccioni	Commissioner	Present	
Todd Buirch	Commissioner	Present	
Kenneth Smith-Bey	Commissioner	Present	
Angelia Edwards	Commissioner	Present	
Dean Dellaquila	Commissioner	Present	
Bob Carlson	Executive Director	Present	
Dan Jefferson	Deputy Director	Present	
Dominic Buirch	CFO	Present	
Carol A. Maier	Board Secretary	Present	
Don Olbrich	Treasurer	Present	
Kevin McCann, Esq.	General Counsel	Present	
Stephen Testa	Auditor	Present	
Nicole Brown, Client Development	Suburban Engineering	Present	
Minerva Scogna	Adm. Secretary	Present	

Motion to approve the July 18, 2024, regular Meeting Minutes and the July 25, 2024, Employee Relations Committee Meeting minutes offered by Commissioner Smith-Bey, seconded by Commissioner Dellaquila and approved.

Motion to open public comments on agenda items only offered by Commissioner Jones, seconded by Commissioner Piccioni and approved.

No public comments.

Motion to close public comments on agenda items only offered by Commissioner Jones, seconded by Commissioner Piccioni and approved.

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority Authority Board Meeting Thursday August 15, 2024 Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for Jul 2024 for inclusion into the minutes of this report.

Activities for the Month:

- **Budget & Finance**

- The Authority continues to supply requested information to the Auditor for the 2023 Audit.

- **Sludge Disposal** – The Authority is currently hauling four loads per day to Delcora with C&H providing assistance when needed. The sludge storage tank level is rising currently because of the work being done in the digesters. Hauling loads on Saturday is an option being explored.

- **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.

- **Operations and Maintenance** –

- In order to make repairs to the digester operations personnel removed both gravity thickeners from service on August 1st.
- The cleaning of the primary digester is currently underway and proceeding without any issues being reported. The repair work to the primary digest lid will be starting within the next few weeks. Spectraserve, Inc. is performing all the necessary work.
- On August 5th, operations personnel placed the north secondary clarifier in service to help with effluent quality.

EXECUTIVE DIRECTOR'S REPORT CONTINUED

- On August 8th, operations personnel took the north contact tank out of service.
- On August 12th, Spectaserve Inc. began dewatering the contents of the north secondary digester. The work has proceeded without any problems being reported.
- Spectraserve Inc. has begun the valve replacement project in the primary digester basement.
- On August 12th, Brayco Inc. began the comprehensive concrete resurfacing work which is part of the larger plant rehabilitation project.
- **Laboratory**
 - On June 1st the NJDEP performed its biennial audit of the Authority's Wastewater Laboratory. The audit went well with only minor observations being reported. A formal response to the audit is pending at this time.
- **Industrial Pretreatment Program:**
 - As previously been reported an industrial user located in Upper Deerfield Township reported that they had a process upset and was discharging in violation of their Industrial Pretreatment Permit. The industrial user is now trucking this waste to the Authority and no process issues have been observed. The Authority continues to monitor the situation and is in communication with the industrial user.
 - On August 7th, the NJDEP performed its biennial Industrial Pretreatment Program audit. A formal report of the audit findings is pending at this time. Only minor observations were observed.
- **Collection System**
 - On August 12th, the Cumberland County Engineering Department contacted us about a sunken manhole on Buckshutem and Gould Road, that occurred during an asphalt repairing project. Garrison Enterprise Inc. was contacted and made emergency repairs to the manhole.

COMMISSIONER COMMENTS

Commissioner Dellaquila had a question about whether the manhole collapse on Buckshutem and Gould Road was a result of the asphalt repair project. The Director advised that the collapse of the manhole was outside the scope of the road repair.

ENGINEER'S REPORT

Cumberland County Utilities Authority
333 Water Street
Bridgeton, New Jersey 08302

Attn.: Robert Carlson Executive Director

Re.: Cumberland County Utilities Authority, County of Cumberland,
State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – August 2024
File No.: SCE-R13167.Y24

Dear Mr. Carlson:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report for the month of July - August 2024 for the Cumberland County Utilities Authority (CCUA).

I. TREATMENT PLANT - PHASE 1 PROJECT

Mobilization activities for the Construction of Phase 1 of WWTP improvements commenced during the week of August 5, 2024. Brayco Construction is the general contractor for the Phase 1 work. John Gorgo will be SCE's Lead Construction Observer.

II. TREATMENT PLANT - PHASE 2 PROJECT

Activities associated with the Planning and Design efforts for Phase 2 of the WWTP Improvements have commenced. It is anticipated that on-site as-building and investigative activities will occur during the weeks of August 12th and 19th.

III. EMERGENCY GENERATOR PROJECT