



**AGENDA  
CUMBERLAND COUNTY UTILITIES AUTHORITY  
SEPTEMBER 19, 2024**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. MOMENT OF SILENCE
5. ROLL CALL
6. MINUTES OF THE REGULAR MEETING OF AUGUST 15, 2024, AND EMPLOYEE RELATIONS COMMITTEE ON SEPTEMBER 16, 2024.
7. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
8. **REPORTS**
  - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
  - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
  - C. GENERAL COUNSEL - KEVIN McCANN
  - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
  - E. COMMITTEES
    - (1) EMPLOYEE RELATIONS –
    - (2) INDUSTRIAL WASTE –
    - (3) COMMUNITY RELATIONS-
    - (4) INSURANCE –
    - (5) OPERATIONS –
    - (6) FACILITY EXPANSION –
    - (7) FINANCE AND BUDGET-
    - (8) AD HOC –
9. **RESOLUTIONS**
  - #3427 RESOLUTION AUTHORIZING THE ADOPTION OF THE NEW JERSEY GOVERNMENT RECORDS COUNCIL’S CURRENT MODE OPRA REQUEST FORM**
  - #3428 A RESOLUTION AUTHORIZING AN AMENDMENT FOR THE EMERGENCY REPAIR TO THE PRIMARY DIGESTER AS AUTHORIZED BY RESOLUTION TO INCLUDE CHANGE ORDER #1**
10. **TREASURER'S REPORT**
  - A. CASH POSITION OF THE AUTHORITY
  - B. RESOLUTION **#3429** APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
11. CHAIRPERSON’S REMARKS
12. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
13. PUBLIC PORTION
14. **#3430** RESOLUTION TO AUTHORIZE THE CONVENING OF A CLOSED EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP WITH NO ACTION PLANNED.
15. ADJOURNMENT

***NEXT BOARD MEETING SCHEDULED OCTOBER 17, 2024***

**CUMBERLAND COUNTY UTILITIES AUTHORITY  
REGULAR MONTHLY MEETING  
September 19, 2024**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, September 19, 2024, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

**Representing the CCUA:**

William Whelan, Chairman  
John Daddario, Vice Chairman  
Al Jones, Commissioner  
Brent Hankins, Commissioner **(Excused)**  
Mirella Piccioni, Commissioner  
Todd Buirch, Commissioner  
Kenny Smith-Bey, Commissioner  
Angelia Edwards, Commissioner  
Dean Dellaquila, Commissioner  
Bob Carlson, Executive Director  
Dan Jefferson, Deputy Director  
Dominic Buirch, CFO  
Carol A. Maier, Board Secretary  
Donald Olbrich, Treasurer  
Kevin McCann, General Counsel  
Stephen Testa, Auditor  
Nicole Brown, Suburban Engineering  
Minerva Scogna, Administrative Secretary

Chairman Whelan called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Moment of silence.

Board Secretary Maier called the roll. A quorum was present.

**ATTENDANCE REPORT**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
William Whelan	Chairman	Present	
John Daddario	Vice Chairman	Present	
Al Jones	Commissioner	Present	
Brent Hankins	Commissioner	<b>Excused</b>	
Mirella Piccioni	Commissioner	Present	
Todd Buirch	Commissioner	Present	
Kenneth Smith-Bey	Commissioner	Present	
Angelia Edwards	Commissioner	Present	
Dean Dellaquila	Commissioner	Present	
Bob Carlson	Executive Director	Present	
Dan Jefferson	Deputy Director	Present	
Dominic Buirch	CFO	Present	
Carol A. Maier	Board Secretary	Present	
Don Olbrich	Treasurer	Present	
Kevin McCann, Esq.	General Counsel	Present	
Stephen Testa	Auditor	Present	
Nicole Brown, Client Development	Suburban Engineering	Present	
Minerva Scogna	Adm. Secretary	Present	

Motion to approve the August 15, 2024, regular Meeting Minutes and the September 16, 2024, Employee Relations Committee Meeting Minutes offered by Commissioner Piccioni, seconded by Commissioner Buirch and approved.

Motion to open public comments on agenda items only offered by Commissioner Jones seconded by Commissioner Piccioni and approved.

No public comments.

Motion to close public comments on agenda items only offered by Commissioner Jones, seconded by Commissioner Piccioni and approved.

## **EXECUTIVE DIRECTOR REPORT**

### **Cumberland County Utilities Authority Authority Board Meeting Thursday September 19, 2024 Report of Executive Director**

Mr. Chairman, Commissioners, Staff, and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for Aug 2024 for inclusion into the minutes of this report.

#### **Activities for the Month:**

- Budget & Finance
  - The Authority continues to supply requested information to the Auditor for the 2023 Audit.
  - The Authority prepared a 2025 draft budget that is currently being reviewed and will be presented to the budget and finance committee in the coming weeks.
- **Sludge Disposal** – The Authority is currently hauling four loads per day to Delcora with C&H providing assistance when needed. The sludge storage tank level is at an acceptable level at this time.
- **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.
- **Operations and Maintenance** –
  - On August 16th, Spectraserve completed the cleaning of the primary digester. The work to repair the seal is ongoing.
  - While attempting to isolate the primary digester for cleaning it was discovered that several of the isolation valves were not operable, a change to Spectraserve's contract was needed to replace these valves.
  - Inspection of the primary digester revealed that the expansion joints have failed, the Authority is awaiting a quote for this repair.

### **EXECUTIVE DIRECTOR'S REPORT - continued**

- Spectraserve has also completed the cleaning of the north secondary digester. The digester was placed back in service on September 11th with no problems being reported.
  - On September 12th, Brayco, Inc. began working on the north secondary clarifier, the concrete resurfacing work is proceeding without any major problems being reported.
  - On September 16th, American Aquatic Testing, Inc. began sampling our effluent for our semi-annual bioassay analysis.
  - On September 5th, the Authority vacuumed out the Industrial Park Pump station. The City of Bridgeton provided the necessary assistance.
  - On September 13th, the Authority completed its required annual effluent sampling for PCB's. The samples have been sent to Cape Fear Analytical for analysis.
  - On September 18th, the Authority held a preconstruction meeting with NJDEP, Suburban Consulting Engineers, and Brayco, Inc.
- **Laboratory**
    - The Authority has submitted a detailed corrective action plan (CAP) in response to the observations found during the NJDEP's laboratory audit on July 1st. The CAP is currently under review by the NJDEP for acceptance.

### **COMMISSIONER COMMENTS**

Commissioner Dellaquila had a question about the emergency repairs on Buckshutem Road. He asked if the repair was complete as the cones and barricades are still on the road. Director Carlson advised that the repairs were finished and that it was the County's responsibility to remove the cones and barricades, and he will follow up with them.

Chairman Whelan asked the Director if anything enlightening came out of the preconstruction meeting yesterday, the Director advised that everything was in order.