



**AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
OCTOBER 17, 2024**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. MOMENT OF SILENCE
5. ROLL CALL
6. MINUTES OF THE REGULAR MEETING OF SEPTEMBER 19, 2024, AND BUDGET AND FINANCE RELATIONS COMMITTEE ON OCTOBER 3, 2024.
7. RESOLUTION #3431 MOTION TO ENTER INTO EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION, CONTRACTS, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP WITH ACTION PLANNED
8. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
9. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS –
 - (2) INDUSTRIAL WASTE –
 - (3) COMMUNITY RELATIONS-
 - (4) INSURANCE –
 - (5) OPERATIONS –
 - (6) FACILITY EXPANSION –
 - (7) FINANCE AND BUDGET-
 - (8) AD HOC –
10. **RESOLUTIONS**
 - #3432 RESOLUTION AUTHORIZING PUBLIC NOTICE OF SOLICITATION OF PROFESSIONAL SERVICE CONTRACTS
 - #3433 RESOLUTION AUTHORIZING PUBLIC HEARING ON AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS, THE 2025 AUTHORITY BUDGET AND IPP PERMIT RENEWAL
 - #3434 RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY THROUGH GOVDEALS
 - #3435 RESOLUTION AUTHORIZING THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO ENTER INTO CONTRACT WITH APPLIED INDUSTRIAL TECHNOLOGIES FOR (3) CHEMICAL DOUBLED WALLED STORAGE TANKS UTILIZING OMNIA PARTNERS PURCHASING COOPERATIVES
 - #3436 RESOLUTION AUTHORIZING THE CUMBERLAND COUNTY UTILITIES AUTHORITY TO ENTER INTO CONTRACT WITH APPLIED INDUSTRIAL TECHNOLOGIES FOR UNIFLOW AIRE STREAM CAV LAB FUME HOOD MODEL 45523X UTILIZING OMNIA PARTNERS PURCHASING COOPERATIVES
11. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3437 APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
12. CHAIRPERSON'S REMARKS
13. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
14. PUBLIC PORTION
15. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED NOVEMBER 21, 2024

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
October 17, 2024**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, October 17, 2024, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

William Whelan, Chairman
John Daddario, Vice Chairman
Al Jones, Commissioner
Brent Hankins, Commissioner
Mirella Piccioni, Commissioner
Todd Buirch, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner - **Excused**
Dean Dellaquila, Commissioner - **Excused**
Bob Carlson, Executive Director
Dan Jefferson, Deputy Director
Dominic Buirch, CFO, QPA
Carol A. Maier, Board Secretary
Donald Olbrich, Treasurer
Kevin McCann, General Counsel
Stephen Testa, Auditor
Chris Dutz, Suburban Engineering
Minerva Scogna, Administrative Secretary - **Excused**

Chairman Whelan called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Moment of silence.

Board Secretary Maier called the roll. A quorum was present.

ATTENDANCE REPORT

Attendee Name	Title	Status	Arrived
William Whelan	Chairman	Present	
John Daddario	Vice Chairman	Present	
Al Jones	Commissioner	Present	
Brent Hankins	Commissioner	Present	
Mirella Piccioni	Commissioner	Present	
Todd Buirch	Commissioner	Present	
Kenneth Smith-Bey	Commissioner	Present	
Angelia Edwards	Commissioner	Excused	
Dean Dellaquila	Commissioner	Excused	
Bob Carlson	Executive Director	Present	
Dan Jefferson	Deputy Director	Present	
Dominic Buirch	CFO, QPA	Present	
Carol A. Maier	Board Secretary	Present	
Don Olbrich	Treasurer	Present	
Kevin McCann, Esq.	General Counsel	Present	
Stephen Testa	Auditor	Present	
Chris Dutz	Suburban Engineering	Present	
Minerva Scogna	Adm. Secretary	Excused	

Motion to approve the September 19, 2024, regular Meeting Minutes (as amended) and the October 3, 2024, Finance and Budget Committee Meeting Minutes offered by Commissioner Smith-Bey, seconded by Commissioner Piccioni, and approved.

RESOLUTION #3431 MOTION TO ENTER INTO EXECUTIVE SESSION NOT OPEN TO THE PUBLIC FOR MATTERS RELATING TO LITIGATION CONTRACTS, ATTORNEY-CLIENT PRIVILEGE AND EMPLOYMENT RELATIONSHIP WITH ACTION PLANNED, offered by Commissioner Jones, seconded by Commissioner Smith-Bey, and approved.

Motion to open public meeting offered by Commissioner Jones, seconded by Commissioner Hankins and approved.

Motion to open public comments on agenda items only offered by Commissioner Jones, seconded by Commissioner Piccioni, and approved.

No public comments.

Motion to close public comments on agenda items only offered by Commissioner Piccioni, seconded by Commissioner Jones, and approved.

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority Authority Board Meeting Thursday October 17, 2024 Report of Executive Director

Mr. Chairman, Commissioners, Staff and members of the Public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for Sep 2024 for inclusion into the minutes of this report.

Activities for the Month:

- **Budget & Finance**
 - The Authority continues to supply requested information to the auditor for the 2023 Audit.
 - The Authority prepared a 2025 draft budget. The Budget was presented to the Budget and Finance Committee and is being introduced at today's Board meeting for your consideration.
- **Sludge Disposal** – The Authority is currently hauling four loads per day to Delcora and with C&H providing assistance when needed, the sludge storage tank level is at an acceptable level at this time.
- **Plant Discharge** – The plant is operating well, and we are meeting our effluent discharge limits, in some cases we are meeting those limits in the single digits.
- **Operations and Maintenance -**

EXECUTIVE DIRECTOR'S REPORT CONTINUED

- Brayco, Inc. has completed removing the grout layer in the north secondary clarifier. The resurfacing of the clarifier is scheduled to be completed in the next month.
 - Brayco, Inc. began resurfacing work at the north contact basin. The work proceeded without any major problems being reported and is expected to be completed in the coming months.
 - On September 16th, American Aquatic testing, Inc. sampled our effluent for our semi-annual bioassay analysis. The results of the analysis were found to be acceptable.
 - On September 16th, the Authority completed its required semi-annual priority pollutant sampling of its influent, effluent and sludge. The samples have been sent to ALS for analysis and the results are pending.
 - On October 3rd, the Authority vacuumed out the Federal Prison P.S. The city of Bridgeton provided the necessary assistance.
 - Brayco, Inc. has begun prepping the north primary clarifier for concrete resurfacing and grating replacement. It was discovered that the scum box and associated piping rusted out beyond its useful life and is being replaced. Additionally, while removing the grout layer a ground water leak was discovered. The source of the leak and repair is under evaluation.
 - Spectraserve has completed replacing all the necessary valves at the primary digester. All the new valves are in-service with no problems being reported.
 - On October 17th, the Authority held a sludge dewatering evaluation kickoff meeting with AECOM.
- **Laboratory**
 - The Authority has submitted a detailed corrective action plan (CAP) in response to the observations found during the NJDEP's laboratory audit on July 1st. The CAP has been accepted by the NJDEP.