



**AGENDA
CUMBERLAND COUNTY UTILITIES AUTHORITY
NOVEMBER 21, 2024**

1. CALL TO ORDER
2. ANNOUNCEMENT THAT ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED IN ACCORDANCE WITH CHAPTER 231, P.L. 1975 (THE OPEN PUBLIC MEETINGS ACT)
3. FLAG SALUTE
4. MOMENT OF SILENCE
5. ROLL CALL
6. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR THE PURPOSE OF PRESENTING QUESTIONS OR COMMENTS RELATIVE TO ANY PROPOSED AMENDMENTS TO THE SEWER USE RULES AND REGULATIONS
7. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR THE PURPOSE OF 2025 BUDGET
8. MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENTS ON THE AGENDA
9. MINUTES OF THE REGULAR MEETING, EXECUTIVE SESSION MINUTES OF OCTOBER 17, 2024, AND EMPLOYEE RELATIONS COMMITTEE MEETING ON NOVEMBER 18, 2024.
10. **REPORTS**
 - A. EXECUTIVE DIRECTOR – ROBERT CARLSON
 - B. ENGINEER – SUBURBAN CONSULTING ENGINEERS
 - C. GENERAL COUNSEL - KEVIN McCANN
 - D. AUDITOR – ROMANO, HEARING, TESTA & KNORR
 - E. COMMITTEES
 - (1) EMPLOYEE RELATIONS –
 - (2) INDUSTRIAL WASTE –
 - (3) COMMUNITY RELATIONS-
 - (4) INSURANCE –
 - (5) OPERATIONS –
 - (6) FACILITY EXPANSION –
 - (7) FINANCE AND BUDGET-
 - (8) AD HOC –
11. **RESOLUTIONS**
 - #3439 **RESOLUTION AUTHORIZING THE CUA TO ENTER INTO CONTRACT WITH HUSTLER TURF WEAVER EQUIPMENT SALES & SERVICE FOR TWO X-RIDE KAWASAKI FX820 EVI 60" RIDING MOWER UTILIZING OMNIA PARTNERS PURCHASING COOPERATIVE**
 - #3440 **RESOLUTION AWARDED CONTRACT TO SUBURBAN CONSULTING ENGINEER FOR PROFESSIONAL ENGINEERING CONSTRUCTION FOR THE EMERGENCY GENERATOR DESIGN**
12. **TREASURER'S REPORT**
 - A. CASH POSITION OF THE AUTHORITY
 - B. RESOLUTION #3441
 - C. APPROVING AND AUTHORIZING PAYMENT OF CERTAIN OPERATING ACCOUNT VOUCHERS
13. CHAIRPERSON'S REMARKS
14. OPEN FLOOR FOR COMMENTS OF COMMISSIONERS
15. PUBLIC PORTION
16. ADJOURNMENT

NEXT BOARD MEETING SCHEDULED DECEMBER 19, 2024

**CUMBERLAND COUNTY UTILITIES AUTHORITY
REGULAR MONTHLY MEETING
November 21, 2024**

The Cumberland County Utilities Authority (CCUA) held its Regular Monthly Meeting on Thursday, November 21, 2024, in the Meeting Room of the Operations Building, 333 Water Street, Bridgeton, New Jersey.

Representing the CCUA:

William Whelan, Chairman
John Daddario, Vice Chairman
Al Jones, Commissioner
Brent Hankins, Commissioner
Mirella Piccioni, Commissioner
Todd Buirch, Commissioner
Kenny Smith-Bey, Commissioner
Angelia Edwards, Commissioner
Dean Dellaquila, Commissioner
Bob Carlson, Executive Director - **Excused**
Dan Jefferson, Deputy Director
Dominic Buirch, CFO, QPA
Carol A. Maier, Board Secretary
Donald Olbrich, Treasurer
Kevin McCann, General Counsel
Stephen Testa, Auditor
Nicole Brown, Suburban Engineering
Minerva Scogna, Administrative Secretary

Chairman Whelan called the meeting to order, announced that adequate notice of this meeting has been given in accordance with Chapter 231, P.L. (THE OPEN PUBLIC MEETING ACT) and led the flag salute.

Moment of silence.

Board Secretary Maier called the roll. A quorum was present.

ATTENDANCE REPORT

Attendee Name	Title	Status	Arrived
William Whelan	Chairman	Present	
John Daddario	Vice Chairman	Present	
Al Jones	Commissioner	Present	
Brent Hankins	Commissioner	Present	
Mirella Piccioni	Commissioner	Present	
Todd Buirch	Commissioner	Present	
Kenneth Smith-Bey	Commissioner	Present	
Angelia Edwards	Commissioner	Present	
Dean Dellaquila	Commissioner	Present	
Bob Carlson	Executive Director	Excused	
Dan Jefferson	Deputy Director	Present	
Dominic Buirch	CFO, QPA	Present	
Carol A. Maier	Board Secretary	Present	
Don Olbrich	Treasurer	Present	
Kevin McCann, Esq.	General Counsel	Present	
Stephen Testa	Auditor	Present	
Nicole Brown, Client Development	Suburban Engineering	Present	
Minerva Scogna	Adm. Secretary	Present	

Motion to open the meeting to the public for the purpose of presenting questions or comments relative to any proposed amendments to the Sewer Use Rules and Regulations offered by Commissioner Jones, seconded by Commissioner Piccioni and approved.

No comments.

Motion to Close Questions and Comments on Sewer Use Rules and Regulations offered by Commissioner Jones, seconded by Commissioner Piccioni and approved.

Motion to open the meeting to the public for questions or comments for the purpose of the 2025 Budget offered by Commissioner Daddario, seconded by Commissioner Dellaquila and approved.

No comments.

Motion to close Public Questions and Comments on 2025 Budget offered by Commissioner Piccioni, seconded by Commissioner Jones and approved.

Motion to open public comments on agenda items only offered by Commissioner Piccioni, seconded by Commissioner Jones, and approved.

No comments.

Motion to close public comments on agenda items only offered by Vice Chair Daddario, seconded by Commissioner Dellaquila, and approved.

Motion to approve October 17, 2024, Executive Session and Regular Meeting Minutes; and November 18, 2024, Employee Relations Committee meeting minutes; offered by Commissioner Piccioni, seconded by Commissioner Jones, and approved; with abstentions by Commissioner Edwards and Commissioner Dellaquila.

EXECUTIVE DIRECTOR REPORT

Cumberland County Utilities Authority Authority Board Meeting Thursday November 21, 2024 Report of Executive Director

Mr. Chairman, Commissioners, Staff, and members of the public: I would like to begin by submitting the Discharge Monitoring Report (DMR) for October 2024 for inclusion into the minutes of this report.

Activities of the Month:

- **Budget & Finance**
 - The Authority continues to supply requested information to the Auditor for the 2023 Audit.
 - The Authority held a public comment period on the changes to the Sewer Use Rules and Regulations, the 2024 proposed Budget and the Industrial Pretreatment Program permit renewals today.
- **Sludge Disposal** - The Authority is currently hauling two loads a day to Delcora with C & H providing assistance when needed. The sludge storage tank is at an acceptable level at this time.

EXECUTIVE DIRECTOR'S REPORT CONTINUED

- **Plant Discharge** – The plant is operating well, and we are meeting our discharge limits.

- **Operations and maintenance** –
 - On November 4th Garrison Enterprises, Inc. began work on the potable water leak located at the dewatering building, that work is ongoing.
 - On November 15th operations personnel placed the south grit system on-line and removed the north system from service.
 - On November 5th Spectraseve Inc. began work on repairing the seal on the primary digester. That work is ongoing at this time.
 - On November 5th the Authority contracted Trinity Subsurfaces, Inc. to CCTV the primary underflow line, the findings are under review at this time.

- **Industrial Pretreatment** – The Authority conducted on-site inspections of WWF Operating Company, Inc. and Innovation Foods, LLC this month with no observations being found.

- **Miscellaneous** – The 2025 budget has been conditionally approved by the Division of Community Affairs for introduction.

That's my report, I'm available for any questions Mr. Chairman.

ENGINEERS REPORT

November 18, 2024

Attn.: Robert Carlson Executive Director

Re: Cumberland County Utilities Authority, County of Cumberland,
State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – November 2024
File No.: SCE-R13167.Y24